



CITY of NOVI CITY COUNCIL

www.cityofnovi.org

Agenda Item E
July 23, 2007

SUBJECT: Approval of final payment to Turf Services Inc. for renovation of field number five at Community Sports Park in the amount of \$18,071.60.

SUBMITTING DEPARTMENT: Parks, Recreation & Forestry

CITY MANAGER APPROVAL:

EXPENDITURE REQUIRED	\$18,071.60
AMOUNT BUDGETED	\$45,179
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	208-691.00-974.000

BACKGROUND INFORMATION:

In the 2006 – 2007 Fiscal year the Novi City Council allocated \$614,000 for capital improvement projects for city parks. The renovation of Community Sports Park Ball Field #5 was included in these funds for the amount of \$45,179.00.

Upon submission of one previous invoice, the city executed payment of \$27,107.40 to Turf Services, Inc. for materials and services rendered during the renovation of this field. A final project balance of \$18,071.00 was held to insure all remaining grading, material installation, and site clean up were complete upon seasonal snow melt.

Upon inspection, the project has been completed to our satisfaction and the contractor has furnished the city with a maintenance and guarantee bond to cover workmanship and materials for one year from the date of formal acceptance (July 23, 2007).

RECOMMENDED ACTION: Approval of final payment to Turf Services Inc. for renovation of field number five at Community Sports Park in the amount of \$18,071.60.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Capello				
Council Member Gatt				
Council Member Margolis				


	1	2	Y	N
Council Member Mutch				
Council Member Nagy				
Council Member Paul				



CITY OF NOVI

45715 W. Ten Mile Rd.
Novi, Mi 48375-3024

MEMORANDUM

To: Carol Kalinovik, Purchasing Official
From: Matt Wiktorowski, Superintendent of Parks 
Date: 10/13/2006
Re: Summary and Recommendation for Community Sports Park Ball Field Renovation, to Turf Services, Inc., the low bidder.

Below, please find the tabulation of bids opened on October 6, 2006, for the referenced program. The City received three qualified bids. We have investigated jobs performed by these organizations and would recommend that the award be given to Turf Services of Spring Lake, MI., the low bidder. The recommendation is as follows: award of \$45,179 to Turf Services Inc.

This bid was intended to select a contractor to renovate and improve the infield surface of field #5. The general scope of the work includes the addition of infield turf, installation of irrigation, renovation of infield skin materials, balancing of infield grades, and blending a new grade to match the existing outfield. A user appropriate pitching mound will also be installed.

All field work, and necessary inspections are to be completed by December 31, 2006

BID TABULATION FOR BALL FIELD RENOVATION

Turf Services Inc.	\$ 45,179.00
J. Anglin Civil Constructors, Ltd.	\$ 55,000.00
WCI Contractors Inc.	\$ 74,750.00



CITY OF NOVI
PROPOSAL FORM

ORIGINAL

City of Novi
Carol J. Kalinovic
Purchasing Official
45175 W. Ten Mile Road
Novi MI 48375

We the undersigned as bidder, propose to furnish to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof according to the attached terms and conditions.

Community Sports Park Ball Field Improvements

Base Bid (Field #5) \$ 45,179.00

Alternate #1 (Field #1) \$ 22,582.00

Comments: Completion date of December 31, 2006 is conditional on
prompt award and favorable weather. Our schedule allows us to start
promptly after award. Turf Services, Inc. does not accept responsibility
for any damage to access roads or parking areas. as a result of legally
loaded and operated trucks and equipment operating on or using these
areas.

Company Name: Turf Services, Inc.

Address: 17205 148th Avenue

City Spring Lake State MI Zip 49456



Turf Services, Inc

17205 148th STREET
SPRING LAKE, MI 49456
PH. 616/842-4975 • FAX 616/842-9302

INVOICE

DATE	INVOICE #
1/5/2007	5379

BILL TO:
City of Novi Attn: Accounts Payable 26300 Delwal Novi, MI 48375

Copy

PO NUMBER	TERMS	PROJECT
PO #000090011	Net 30	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Community Sport Park Field #5		
	Field improvements as proposed. amt now due	27,107.40	27,107.40
	Original contract \$ 45,000.00 60% of job completed and now due Work completed to date Stripped / stock piled infield materials Balanced sub base Redistribute infield materials Install topsoil infield Place outfield perimeter topsoil Install field brick in homeplate Install mound base		
	Materials: 200 yds of topsoil 150 tons MarCo Target		
	Note: this invoice replaces #5374		
Thank you!		TOTAL	\$27,107.40

DATE REC'D: 1/15/07

ACCT #: 208-691.00-974.000

APPROVED FOR PAYMENT BY: _____

COMMENTS: _____



Turf Services, Inc

17206 148th STREET
SPRING LAKE, MI 49458
PH. 616/862-4975 • FAX 616/862-0302

INVOICE

DATE	INVOICE #
7/5/2007	5501

BILL TO:
City of Novi Attn: Accounts Payable 26300 Delwal Novi, MI 48375

Copy

PO NUMBER	TERMS	PROJECT
PO # 0000900...	Net 30	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	Community Sports Park Project balance now due	18,071.60	18,071.60
<p><i>208-691.00 - 974.000</i></p> <p><i>P.O. # 90011 (M.W.)</i></p> <p><i>Completed Project</i></p>			
		TOTAL	\$18,071.60

DATE OF PRINT: 7/5/2007

CUSTOMER: MI 0000055000