



CITY of NOVI CITY COUNCIL

www.cityofnovi.org

**Agenda Item F
August 27, 2007**

SUBJECT: Approval of the second year renewal option of the tree removal contract with Owen Tree Service, the low bidder, based on their original bid of February 1, 2005 with the same terms, conditions, and pricing.

SUBMITTING DEPARTMENT: Parks, Recreation, & Forestry Department

CITY MANAGER APPROVAL: 

EXPENDITURE REQUIRED	Average annual expenditure \$5,000- \$7,000
AMOUNT BUDGETED	\$10,000 and \$375,000 (includes tree planting)
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	208-717-939.100 and 209-000-939.260

BACKGROUND INFORMATION:

In 2005, the City of Novi hired Owen Tree Service of Attica, to remove dead ash trees throughout the City. The contract included pricing for future contractor tree removal services as necessary for a period of one year with two renewal options in one year increments. Owen Tree Service has agreed to hold their current tree removal prices and would only be used to remove trees that staff are not able to remove (near power lines...) and during times of emergency.

RECOMMENDED ACTION: Approval of the second year renewal option of the tree removal contract with Owen Tree Service, the low bidder, based on their original bid of February 1, 2005 with the same terms, conditions, and pricing.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Capello				
Council Member Gatt				
Council Member Margolis				

	1	2	Y	N
Council Member Mutch				
Council Member Nagy				
Council Member Paul				



225 N. Lake George Road
Attica, Michigan 48412
Local: 810-724-6651 • Toll Free: 800-724-6680
Fax: 810-724-2684 • Website: www.owentree.com

July 18, 2007

City of Novi
Attn: Steve Printz
45175 W. Ten Mile Road
Novi, MI 48375

Dear Mr. Printz,

Please accept this as our formal request to extend our current tree removal contract with the City of Novi, which will soon be expiring for one additional year. All terms, conditions and prices will be that same as our current contract.

If you have any questions, please contact me at any time.

Thanking you in advance,

Randy J. Owen
President

RJO/jab

Integrated Pest Management Programs • Tree Preservation, Cabling & Bracing • Insect/Disease Diagnosis and Treatment • Consultations, Appraisals and Surveys
Lightning Protection • Tree Fertilization • Tree Trimming and Removals • Storm Damage Repair • Hedge and Shrub Trimming
24-Hour Emergency Service • Stump Removal • Lot Clearing • Tree Moving • Lawn Fertilization





CITY OF NOVI
Department of Parks, Recreation, and Forestry
2005 Tree Removal Specifications

PROPOSAL FORM
ALTERNATE #1 : CONTRACT TREE REMOVAL

TREE REMOVAL

DBH RANGES	UNIT PRICE FOR TREE REMOVAL
3"-6"	40 ⁰⁰
7"- 12"	70 ⁰⁰
13" - 18"	150 ⁰⁰
19" - 24"	325 ⁰⁰
25" -30"	500 ⁰⁰
31" - 36"	700 ⁰⁰
37" - 42"	800 ⁰⁰
43"-54"	1100 ⁰⁰
TOTALS	3,685⁰⁰

OPTIONAL STUMP REMOVAL

DBH RANGES	UNIT PRICE FOR OPTIONAL STUMP REMOVAL
3"-6"	25 ⁰⁰
7"- 12"	40 ⁰⁰
13" - 18"	50 ⁰⁰
19" - 24"	75 ⁰⁰
25" -30"	90 ⁰⁰
31" - 36"	125 ⁰⁰
37" - 42"	150 ⁰⁰
43"-54"	175 ⁰⁰

NOTE: The above list is for the Contractor's information only, and no guarantee is expressed or implied that the quantities therein are correct or that the list is complete.

CITY OF NOVI
Department of Parks, Recreation, and Forestry
2005 Tree Removal Specifications

MEMORANDUM OF UNDERSTANDING

The undersigned hereby declares that he/she has carefully examined the general conditions and specifications and will provide tree removal services for the price set forth in this proposal. Any changes to the specifications and its impact on the final cost will be discussed and mutually agreed upon before the delivery of the product.

It is understood that all proposal prices shall remain in effect for at least one hundred twenty (120) days from the date of the proposal opening to allow for the award of the proposal and that, if chosen the successful vendor, the prices will remain firm through the term of the contract.

This proposal is genuine and not collusive or sham and that the Contractor has not in any manner, directly or indirectly, agreed or colluded with any other firm or association to submit a sham proposal or to refrain from proposing or in any way fix this proposal or that if any other Contractor or to secure any advantage against the City of Novi.

The Contractor in submitting this proposal agrees that the Contractor shall include in their resume any and all information pertinent to aiding the City in determining the abilities of the Contractor. Contractor shall submit, along with their proposal a list of their equipment for city inspection. Contractor shall execute a contract awarded on the basis of this proposal within five (5) days after being notified to proceed with work.

Received Addendum #1: RJO (please initial)

Representative's Name: Randy J Owen

Title: President

Signature: Randy J Owen Date: 2-1-05

Firm Name: Owen Tree Service Inc

Address: 225 N Lk George Rd

City: Attica State: Mi Zip: 48412

Telephone Number: 8107246651 Email Address: rowen@owentree.com &

Fax Number: 8107242684 jbontrag@owentree.com

CITY OF NOVI

SUMMARY OF BID TABULATION

The following vendors were not considered as qualified bidders:

OGW Tree Service – Disqualified because they were recently fined by the Michigan Department of Agriculture for illegal transport of ash materials outside of the quarantined area.

Romo and Servello – submitted incomplete bid information.

BID TABULATION FOR TREE REMOVAL

Owen Tree Service	\$ 30,520
Reliable Seasonal Services, LLC	\$ 35,440
McFarland Tree Service	\$ 35,930
The Energy Group Inc.	\$ 58,815
Urban Foresters Inc.	\$120,390