



CITY of NOVI CITY COUNCIL

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Agenda Item C
9/24/2007

SUBJECT: Approval to award the Fall 2007 Tree Planting bid to Panoramic Landscaping of Novi, the low bidder, in the amount of \$ 67,890.

SUBMITTING DEPARTMENT: Parks, Recreation, & Forestry Department

CITY MANAGER APPROVAL: [Signature] for CJP

Table with 2 columns: Category and Amount. Rows include EXPENDITURE REQUIRED (\$67,890), AMOUNT BUDGETED (\$67,890), APPROPRIATION REQUIRED (N/A), and LINE ITEM NUMBER (209-000.00-972.100).

BACKGROUND INFORMATION:

Over the past two years, the City of Novi has planted over 3,500 street trees within the City to replace ash trees as well as enhance public property using Tree Fund monies.

This fall, the City plans to plant trees in various residential subdivisions and along West Park Drive where irrigation is present. On September 12, 2007, the City received nine qualified bids for this planting.

One key aspect of the project will be species diversification. A total of 10 different species will be planted as part of this contract. Staff will base tree selection on pertinent site factors, such as soil type, proximity to adjacent trees and other vegetation.

The plantings are expected to commence in October and be completed by November 15, 2007. Adjacent property owners will be notified of the planting and receive tree care instructions.

RECOMMENDED ACTION:

Approval to award the Fall 2007 Tree Planting bid to Panoramic Landscaping of Novi, the low bidder, in the amount of \$ 67,890.

Table for Mayor and Council Members with columns 1, 2, Y, N.


Table for Council Members Mutch, Nagy, and Paul with columns 1, 2, Y, N.



CITY OF NOVI

45715 W. Ten Mile Rd.
Novi, Mi 48375-3024

MEMORANDUM

To: Carol Kalinovik, Purchasing Official
From: Steve Printz, Parks and Forestry Operations Manager 
Date: 09/14/2007
Re: Summary and Recommendation for Fall 2007 Tree Planting, to Panoramic Landscaping, the low bidder.

Below, please find the tabulation of bids opened on September 12, 2007, for the referenced program. The City received nine qualified bids. Staff have investigated projects performed by these organizations and would recommend that the award be given to Panoramic Landscaping of Novi, MI the low bidder. The recommendation is as follows: award of \$ 67,890 to Panoramic Landscaping.

For your information, the program includes planting a variety of different species along major roads and subdivisions where trees were removed. The plantings are expected to commence in October and be completed by November. Homeowners will be notified of the plantings. Funds for the plantings will come from the tree fund account and various escrow accounts for approximately \$62,890 and \$5,000 respectively.

BID TABULATION FOR TREE PLANTING

Panoramic Landscaping	\$ 67,890.00 <
Greg Davis Landscape Services	\$ 70,488.00
Lodi Farms Ltd.	\$ 79,700.40
Land Works Landscaping Inc.	\$ 91,620.00
Sherman Nursery Farms	\$ 97,646.10
Yard Master Landscape and Building LLC	\$ 101,062.50
County Line Nurseries and Landscaping Inc.	\$ 104,250.00
Great Lakes Landscaping	\$ 109,260.00
Action Property Service	\$ 135,470.00



CITY OF NOVI
Department of Parks, Recreation, and Forestry
Fall 2007 Tree Planting Specifications

TREE PLANTING
QUESTIONNAIRE FORM

Date: 9/10/07

Firm Name: Panoramic Landscaping, Inc.

Address: 40575 Grand River Ave.

City: Novi State: MI Zip: 48375

Telephone Number: 248-471-4434

Fax Number: 248-471-5393

Email Address: sglessner@sbcglobal.net

Firm Established: 1984 Years in Business: 23

Type of Organization: (Circle One)

- a. Individual b. Partnership c. Corporation d. Joint Venture e. Other

How many full time employees? 30

How many part time employees? 20

Provide information relative to the experience your company has had working with municipalities. Please provide the names of municipalities where service was provided.

City of Novi
City of Northville
City of Hartland
City of Farmington

Provide information relative to the experience and financial capability of your company to carry out the terms of this contract.

I have been a landscaper / Garden Ctr /
Fresh Produce for 30 yrs. Panoramic
has been in business 22 yrs.

Identify those in your firm who would be responsible, including on-site supervision for this project, and submit copies of their certifications. Include educational background of principals and those who will be working on the project.

Chris Cagle - owner * info on file with
The City

How many clients does your company currently serve with the type of services described? Provide a list.

Century Truss Co.
Singh Developers
Phoenix Home Builders
City of Novi

Please provide a list of client references (minimum of 5). Include name, address, phone number and contact person. Please include any municipalities that you worked for.

City of Novi - Steve Printz
Century Truss Co - Randy Bergeron
Singh Developers - Chris Schrier
Phoenix Home Builder - Lorre Sweetman
The Windmill Group - 248.538.7000

Provide an Equipment List that will be on site and available for use by the crew performing tree planting (including skid loaders, trucks, tractors, trailers...).

(4) Track Loaders
(3) skid steers
(2) Tractors
(6) Trailers
(1) Trucks

Based on your current resources, are you available to plant the quantity of trees identified within the timeframe allocated? Please explain.

Yes, we've done it before in several instances

Provide a description of your company's philosophy relative to tree planting.

1. Good quality tree
2. Professional planting
3. Warranty



CITY OF NOVI
OFFICIAL BID FORM FOR BID
(Major Local Road and Subdivision Tree Planting)

All trees 2.5 inch caliper (all trees must be single stemmed tree-form unless requested otherwise by the City)

Acceptable species of Plant Material	# of Trees	Source /Phone #	Unit Cost (1 Yr.)	TOTAL	ALT. A Unit Cost (2 Yr.)	TOTAL ALT. A
ACER freemanii 'Autumn Blaze' (Autumn Blaze Maple)	30		185	5550.	225	6750
ACER ginnala (Amur Maple) -Single stem tree form	30		185	5550.	225	6750
AESCULUS hippocastanum 'Ruby Red' (Ruby Red Horsechestnut)	30		205	6150.	245	7350
AMELANCHIER arborea 'Robin Hill' 'Cumulus' (Downy Serviceberry) -Single Stem tree form	30		185	5550.	225	6750
CHIANANTHUS retusus (Chinese Fringetree)	30		205	6150.	225	6750
MAACKIA amurensis (Amur Maackia)	30		205	6150.	225	6750
MALUS spp. 'Indian Fall' 'Red Jewel' (Crabapple)	30		165	4950.	198	5940
SYRINGA reticulata (Japanese Tree Lilac)	30		205	6150.	245	7350
TILIA tomentosa (Silver Linden)	30		185	5550.	225	6750
ULMUS parvifolia 'Pathfinder', 'Dynasty', 'Drake', and 'Prospector' (Chinese Lacebark) Elm/DED Resistant)	30		185	5550.	225	6750
Substitution 1 : (Contractor Propose)						
Substitution 2 : (Contractor Propose)						
Substitution 3 : (Contractor Propose)						
TOTALS	300			57,300.		67,890.

This organization Panoramic Landsc. shall plant approximately 300 trees using the Planting Detail provided.

Total Price for planting approximately 300 trees 57,300. or 67,890.

Company Name Panoramic Landsc. Representative Swan Pleasner

We hereby accept all Terms and Conditions of the Fall 2007 Specifications.

Representative Signature Swan Pleasner Telephone 248-471-4434

NOTE: The above plant list is for the Contractor's information only, and no guarantee is expressed or implied that quantities therein are correct or that the list is complete.



CITY OF NOVI
Department of Parks, Recreation, and Forestry
2007 Fall Tree Planting Specifications

MEMORANDUM OF UNDERSTANDING

The undersigned hereby declares that he/she has carefully examined the general conditions and specifications and will provide tree planting services for the price set forth in this proposal. Any changes to the specifications and its impact on the final cost will be discussed and mutually agreed upon before the delivery of the product.

It is understood that all proposal prices shall remain in effect for at least one-hundred fifty (150) days from the date of the proposal opening to allow for the award of the proposal and that, if chosen the successful vendor (s), the prices will remain firm through the term of the contract.

This proposal is genuine and not collusive or sham and that the Contractor has not in any manner, directly or indirectly, agreed or colluded with any other firm or association to submit a sham proposal or to refrain from proposing or in any way fix this proposal or that if any other Contractor or to secure any advantage against the City of Novi.

The Contractor in submitting this proposal agrees that the Contractor shall include in their resume any and all information pertinent to aiding the City in determining the abilities of the Contractor. Contractor shall submit, along with their proposal a list of their equipment for city inspection. Contractor shall execute a contract awarded on the basis of this proposal within ten (10) days after being notified to proceed with work.

Representative's Name: Chris Cagle

Title: Owner

Signature: Chris Cagle Date: 9/10/07

Firm Name: Panoramic Landscaping, Inc.

Address: 40575 Grand River Avenue

City: NOVI State: MI Zip: 48375

Telephone Number: 248-471-4434 Fax Number: 248-471-5393

Email Address: cglessner@shoglobal.net

Fall 2007 Species List

All trees 2.5 inch caliper

Acceptable species of Plant Material	Quantity of Trees
ACER freemanii 'Autumn Blaze' (Autumn Blaze Maple)	30
ACER ginnala (Amur Maple) –Single stem tree form	30
AESCULUS hippocastanum 'Ruby Red' (Ruby Red Horsechestnut)	30
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CHIANANTHUS retusus (Chinese Fringetree)	30
MAACKIA amurensis (Amur Maackia)	30
MALUS spp. 'Indian Fall' 'Red Jewel' (Crabapple)	30
SYRINGA reticulata (Japanese Tree Lilac)	30
TILIA tomentosa (Silver Linden)	30
ULMUS parvifolia 'Pathfinder', 'Dynasty', 'Drake', and 'Prospector' (Chinese (Lacebark) Elm/DED Resistant)	30
TOTALS	300

CITY OF NOVI - 2007 Fall Tree Bid Tab

# of Trees	Greg Davis	Greg Davis Total	County Line	County Line Total	Great Lakes	Great Lakes Total	Lodi Farms	Lodi Farms Total	Sherman	Sherman Total	Land Works	Land Works Total	Yard Master	Yard Master Total	Panoramc	Panoramc Total	Action Property
30	5,610	5,610	275	8,250	258.00	7,740	196.03	5,880.90	276.46	6,293.80	253.50	7,605.00	278.75	8,362.50	225	6,750	
30	5,610	5,610	300	9,000	398.00	11,940	279.28	8,378.40	317.80	9,534.00	318.50	9,555.00	271.00	8,130.00	225	6,750	
30	6,765	6,765	350	10,500	398.00	11,940	299.53	8,985.90	391.30	11,739.00	318.50	9,555.00			245	7,350	
30	7,095	7,095	375	11,250	332.00	9,960	284.06	8,521.80	345.36	10,360.80	328.50	9,855.00	317.50	9,525.00	225	6,750	
30	8,151	8,151	375	11,250	398.00	11,940	342.29	10,268.70	380.58	11,417.40	317.50	9,525.00	255.50	7,665.00	225	6,750	
30	8,844	8,844	450	13,500	450.00	13,500	323.16	9,694.80	369.86	11,085.80	338.50	10,155.00	464.75	13,942.50	225	6,750	
30	5,115	5,115	250	7,500	208.00	6,240	185.62	5,568.60	222.86	6,685.80	238.50	7,155.00	255.50	7,665.00	198	5,940	
30	7,095	7,095	425	12,750	400.00	12,000	277.03	8,310.90	280.13	6,403.90	303.50	9,105.00	387.25	11,617.50	245	7,350	
30	8,283	8,283	400	12,000	400.00	12,000	234.84	7,045.20	335.26	10,057.80	323.50	9,705.00	395.00	11,850.00	225	6,750	
30	7,920	7,920	275	8,250	400.00	12,000	234.84	7,045.20	335.26	10,057.80	313.50	9,405.00	325.25	9,757.50	225	6,750	
							277.04				316.50		418.25	12,547.50			
											303.50						
											296.50						
300	70,488	70,488		104,250		109,260		79,700.40		97,646.10		91,620.00		101,062.50		67,890	