



CITY of NOVI CITY COUNCIL

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**Agenda Item 7
November 13, 2007**

SUBJECT: Approve the Program Year 2008 Community Development Block Grant Application in the approximate amount of \$116,071 and authorize the Mayor to sign the Application and Subrecipient Agreement.

SUBMITTING DEPARTMENT: Finance

CITY MANAGER APPROVAL: *[Signature]*

BACKGROUND INFORMATION:

The proposed program year (PY) 2008 planning allocation for the City of Novi is estimated to total \$116,071. The County must receive this application no later than Friday, December 7, 2007.

Funding requests were reviewed by the Housing and Community Development Advisory Committee at their meeting of October 10th and they are recommending the following program allocations:

Recommended Projects					
CDBG Program Description	Organization Requesting Funding	Description	2007 Allocation Award	2008 Agency Requests for Funding	2008 HCD Committee Recommendation
Public Services	HAVEN	Battered and abused spouses	\$ 9,232	\$ 12,000	\$ 9,232
Public Services	OLHSA	Senior Center Manager	\$ 7,000	\$ 7,000	\$ -0-
Public Services	Novi Youth Assistance	Specialized counseling and camp scholarships	\$ 11,000	\$ 15,000	\$ 11,000
Public Services	City of Novi	Senior van transportation services	\$ 25,000	\$ 25,000	\$ 25,000
Public Services	St. Vincent DePaul	Emergency Services	-	\$ 2,500	-
Public Services	OLHSA	Home Injury Control Program	-	\$ 2,500	-
Public Services		Sub-total	\$52,232	\$64,000	\$45,232*
Minor Home Repair (City-wide income qualified projects)	City of Novi	Residential repair program for Novi residents	\$ 63,839	\$ 63,839	\$ 70,839
		Total	\$116,071	\$127,839	\$116,071

*The City's 45% maximum allowed for Public Service is \$52,232

The financial impact on this recommendation would result in an additional \$7,000 transfer from the City's General Fund to the Parks, Recreation and Forestry Fund (for the Senior Center Manager)

RECOMMENDED ACTION: Approve the Program Year 2008 Community Development Block Grant Application in the approximate amount of \$116,071 and authorize the Mayor to sign the Application and Subrecipient Agreement.

	1	2	Y	N
Mayor Landry				
Council Member Capello				
Council Member Crawford				
Council Member Gatt				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				

Memorandum

To: Kathy Smith-Roy, Finance Director
From: Marina Neumaier, Assistant Finance Director
Subject: 2008 Community Development Block Grant Public Hearing Information
Date: October 12, 2007

The proposed program year (PY) 2008 planning allocation for the City of Novi is estimated to total \$116,071. While Oakland County has not received confirmation from the U.S. Department of Housing and Urban Development (HUD) on exact funding levels for PY 2008, the County is instructing participating communities to assume no change from their current PY 2007 funding levels at this time.


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		Total	\$116,071	\$127,839	\$116,071

Letters requesting grant funding from HAVEN, OLHSA, Novi Youth Assistance and St. Vincent DePaul are included within this packet as additional information.

PY 2008 Public Service Cap. Oakland County is required by HUD to maintain an overall public service cap of 15%. Since November 1, 1996, Oakland County has allowed participating communities to spend a maximum of 50% of its annual allocation for public service activities and still maintain the overall 15% requirement. This has been possible because of the large offsetting Oakland County Home Improvement Program. The impact of the 2000 census was to eliminate the area wide benefit activities for many communities forcing more communities to now allocate funds directly to public service activities. **As a result, Oakland County will only allow participating communities to spend a maximum of 45% of their annual allocation on public services.** The public service category has allowed the City of Novi to fund programs and services such as senior transportation, senior manager, Youth Assistance and HAVEN.

As a result of this action by Oakland County, the maximum amount the City of Novi is allowed to allocate to the public service program category for 2008 is \$52,232 (\$116,071 * 45%), assuming our estimated grant amount remains at \$116,071. Funding requests for public service activities were received for 2008 totaling \$64,000, \$11,768 (\$64,000 - \$52,232) greater than the amount of available funding. Two additional service requests were received this year from: **(1)** St. Vincent de Paul Society – they submitted a request for \$2,500 to assist low-income Novi residents in meeting emergencies such as provisions for food, payment of utility bills, rent/mortgage payments, medical expenses, transportation and sponsorship of camping sessions for children; **(2)** OLHSA – they submitted a request to be considered during the allocation process to provide \$2,500 for a Home Injury Control program for seniors aged 62 and older and people with severe disabilities.

 **HCD Committee Recommendation.** The Oakland County Community and Home Improvement Division has determined that Novi cannot award block grant funding directly to either St. Vincent DePaul or Oakland Livingston Human Service Agency (OLHSA) since these agencies are not considered to be a sole source for the type of services they are providing. The City would therefore need to procure these services under a formal bid process in compliance with HUD regulations. In addition, Novi currently provides many of the specialized items OLHSA is requesting under our existing "Minor Home Repair" program. Some exceptions would include items which are not permanently affixed to a building such as shower chairs, tub mats, pill boxes and flashlights which would not be eligible under the Minor Home Repair program. In order to provide funding for these new programs, cuts would need to be made within our current "Public Services" category. Given these facts the Committee unanimously agreed not to recommend funding at this time for either the St. Vincent de Paul Society or the Home Injury Control Program. Based upon the success of the Novi Youth Assistance Program, the Committee agreed to recommend continued funding at the current 2007 program level of \$11,000.

Our city-wide Minor Home Repair program has experienced tremendous success in past years. We are however currently experiencing a drop in client demand from prior years. Given the current economy, the Committee does not believe that the need for this program has declined but rather as a Committee we need to develop even more effective and next tier outreach programs within the community. In an effort to ramp up this outreach, a letter along with a list of Minor Home Repair Program Guidelines was developed and mailed to our local church leadership (a copy of this correspondence has been included in your packet). Additional outreach efforts are in the pipeline pending Council approval of the Committee's funding recommendation. Because the Committee feels this program is so vital to our residents, they have recommended eliminating the \$7,000 allocation for the Senior Center Manager position and instead reallocate this funding to the Minor Home Repair Program for a total of \$70,839. If this action is taken, the recommendation would result in an additional \$7,000 transfer from the General Fund to the Parks, Recreation and Forestry Fund in fiscal year 2008-09.

HAVEN Guidelines for CDBG Communities. Beginning in 2007, Oakland County now contracts directly with HAVEN as a sole source provider on behalf of participating communities. In the past, each community would contract individually with HAVEN. Assurances were received from the County that performance reports will be provided to each community on a quarterly basis to ensure services are provided to residents within CDBG participating communities. The contract duration period will be one year and at the end of the contract period, any community balance will be expended for the 24-hour crisis hotline. HAVEN has requested funding for 2008 in the amount of \$12,000. The Committee has recommended continuing funding HAVEN at the current 2007 program level of \$9,232.

Status of PY 2008 CDBG Grant Funding. On May 25, 2006 HUD released a bill to Congress entitled, *The Community Development Block Grant (CDBG) Reform Act of 2006* that seeks to change the current grant allocation formula by placing more emphasis on poverty levels rather than population. There has been virtually no movement of the bill through Congress since last year. If passed, this reform could significantly cut Novi's future CDBG grant funding. While it appears Congress will maintain the PY 2008 CDBG appropriations consistent with 2007, there is no guarantee until the appropriations process is completed.

2000 Census Impact. Enclosed with this packet is the 2000 census areawide benefit map. A comparison to the 1990 map shows census tract 1361, block group 2 which includes Lakeshore Park, no longer qualifies for CDBG funding of infrastructure type projects. The Recommended Projects for 2008 do not include any area benefit type projects such as parks, streets or sidewalk improvements. The projects are strictly city-wide individual income-qualified type projects such as minor home repair or direct benefit projects such as public services which are not dependent on census tract location.

**OAKLAND COUNTY COMMUNITY & HOME IMPROVEMENT
PROGRAM YEAR 2007 CDBG PROJECT SUMMARY
CITY OF NOVI (NVI 40380)**

Page 1 of 3

CDBG REFERENCE CODES		DESCRIPTION		ALLOCATION/INPUT
ACCOUNT# PROGRAM # PROJECT # ACTIVITY # MATRIX AUTHORITY ENV CODE DURATION	731227 172170 14A 24 CFR 570.202 (h) (A)(2) June 07 - Dec 08	PROJECT ACTIVITY DESCRIPTION OBJECTIVE GOAL INDICATOR OUTCOME LOCATION ADDRESS LOCALITY NOTES	HOUSING MINOR HOME REPAIR Fund minor home repairs for the homes of approximately 20 low-moderate income households. Repairs will conform to Oakland County guidelines and State of MI Lead Based Paint requirements. Decent Housing Promote Decent Affordable Housing # of units/items brought to standard condition Improve Affordability City wide Specific Novi MI 48375 A current HOUSEHOLD DBA REPORT must be submitted with each invoice If an agency is hired to administer this activity contracts must be executed specifying services, duration, cost, etc	\$63,839.00
ACCOUNT# PROGRAM # PROJECT # ACTIVITY # MATRIX AUTHORITY ENV CODE DURATION	732011 172160 05A 24 CFR 570.201 (e) (A)(1) June 07 - Dec 08	PROJECT ACTIVITY DESCRIPTION OBJECTIVE GOAL INDICATOR OUTCOME LOCATION ADDRESS LOCALITY NOTES	PUBLIC SERVICES TRANSPORTATION SERVICES Provide transportation services for approximately 100 seniors age 62+ and disabled adults over 18. Suitable Living Environment Improve Quality of Life # of LMI persons with new access to service Improved Availability/Accessibility City wide Specific Novi MI 48375 Leverage \$85,000 SMART Municipal Credits & General Fund If an agency is hired to administer this activity contracts must be executed specifying services, duration, cost, etc Time reports must be submitted to receive reimbursement for administrative, dispatcher, or drivers wages A current PERSON DBA REPORT must be submitted with each invoice	\$25,000.00 \$7,766.00 EN \$17,234.00 PI Total PS 45%

SPENDING PERFORMANCE: PY 2007 funds must be contractually obligated or spent by 12/31/09

PROCUREMENT: All goods and services (e.g. architects, engineers, planners, consultants, agencies that administer a CDBG activity on your behalf, construction contracts, etc.) must be purchased in accordance with CDBG competitive procurement guidelines to receive CDBG reimbursement.

For more information, contact the Contract Compliance Unit at (248) 858-0196.

FLOOD PLAIN AREAS: Communities with floodplain areas may have issues related to Environmentally Assessed and Categorically Excluded activities (with the exception of single-family housing rehabilitation). For more information, contact the Planning Unit at (248) 858-5312

INCOME QUALIFICATION: Client eligibility for Emergency Minor Home Repair, Energy Efficiency Improvements, Minor Home Repair, Special Assessments and some Public Service projects is based on household income. These projects require the use of third party verification, following HUD Section 8 guidelines, to calculate household income.

For more information, contact the Contract Compliance Unit at (248) 858-0196.

**OAKLAND COUNTY COMMUNITY & HOME IMPROVEMENT
PROGRAM YEAR 2007 CDBG PROJECT SUMMARY
CITY OF NOVI (NVI 40380)**

Page 2 of 3

CDBG REFERENCE CODES		DESCRIPTION		ALLOCATION/INPUT
ACCOUNT# PROGRAM # PROJECT # ACTIVITY # MATRIX AUTHORITY ENV CODE DURATION	730137 172160 05G 24 CFR 570.201 (e) (A)(1) June 07 - Dec 08	PROJECT ACTIVITY OBJECTIVE GOAL INDICATOR OUTCOME LOCATION ADDRESS LOCALITY NOTES	PUBLIC SERVICES BATTERED AND ABUSED SPOUSES Provide services for approximately 50 abused spouses and their children who are city residents as part of a County executed and administered one year contract with HAVEN. HAVEN and Oakland County will agree to a per unit service cost and HAVEN will invoice the County quarterly for services provided and submit performance and PERSON DBA reports. The County will issue payment and at the end of the contract period, any community balance will be expended for a 24-hour crisis hotline. Suitable Living Environment Improve Quality of Life # of LMI persons with new access to service Improved Availability/Accessibility HAVEN POB 431045 Pontiac MI 48343-1045	\$9,232.00
ACCOUNT# PROGRAM # PROJECT # ACTIVITY # MATRIX AUTHORITY ENV CODE DURATION	732185 172160 05D 24 CFR 570.201 (e) (A)(1) June 07 - Dec 08	PROJECT ACTIVITY OBJECTIVE GOAL INDICATOR OUTCOME LOCATION ADDRESS LOCALITY NOTES	PUBLIC SERVICES YOUTH SERVICES Provide specialized counseling and camp scholarships for approximately 20 youth from low-moderate income families. Suitable Living Environment Improve Quality of Life # of LMI persons with new access to service Improved Availability/Accessibility Novi Youth Assistance 45175 West Ten Mile Rd Novi MI 48375 A current PERSON DBA REPORT must be submitted with each invoice If an agency is hired to administer this activity contracts must be executed specifying services, duration, cost, etc	\$11,000.00

SPENDING PERFORMANCE: PY 2007 funds must be contractually obligated or spent by 12/31/09

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**OAKLAND COUNTY COMMUNITY & HOME IMPROVEMENT
PROGRAM YEAR 2007 CDBG PROJECT SUMMARY
CITY OF NOVI (NVI 40380)**

Page 3 of 3

CDBG REFERENCE CODES		DESCRIPTION	ALLOCATION/INPUT
ACCOUNT#	731712	PROJECT ACTIVITY	PUBLIC SERVICES SENIOR SERVICES Provide a senior center manager to coordinate and plan services for approximately 100 senior residents.
PROGRAM #	172160	OBJECTIVE GOAL	
PROJECT #		INDICATOR	Suitable Living Environment
ACTIVITY #		OUTCOME	Improve Quality of Life
MATRIX	05A	LOCATION	# of LMI persons with new access to service
AUTHORITY	24 CFR 570.201 (e)	ADDRESS	Improved Availability/Accessibility
ENV CODE	(A)(1)	LOCALITY	Novi Senior Center (Meadowbrook Commons)
DURATION	June 07 - Dec 08	NOTES	25075 Meadowbrook Road Novi MI 48375
			If an agency is hired to administer this activity contracts must be executed specifying services, duration, cost, etc Time reports must be submitted to receive reimbursement for this activity
TOTAL			\$116,071.00

Allocation Amount: \$98,837.00 Program Income: \$17,234.00 Total Allocation: \$116,071.00

SPENDING PERFORMANCE: PY 2007 funds must be contractually obligated or spent by 12/31/09

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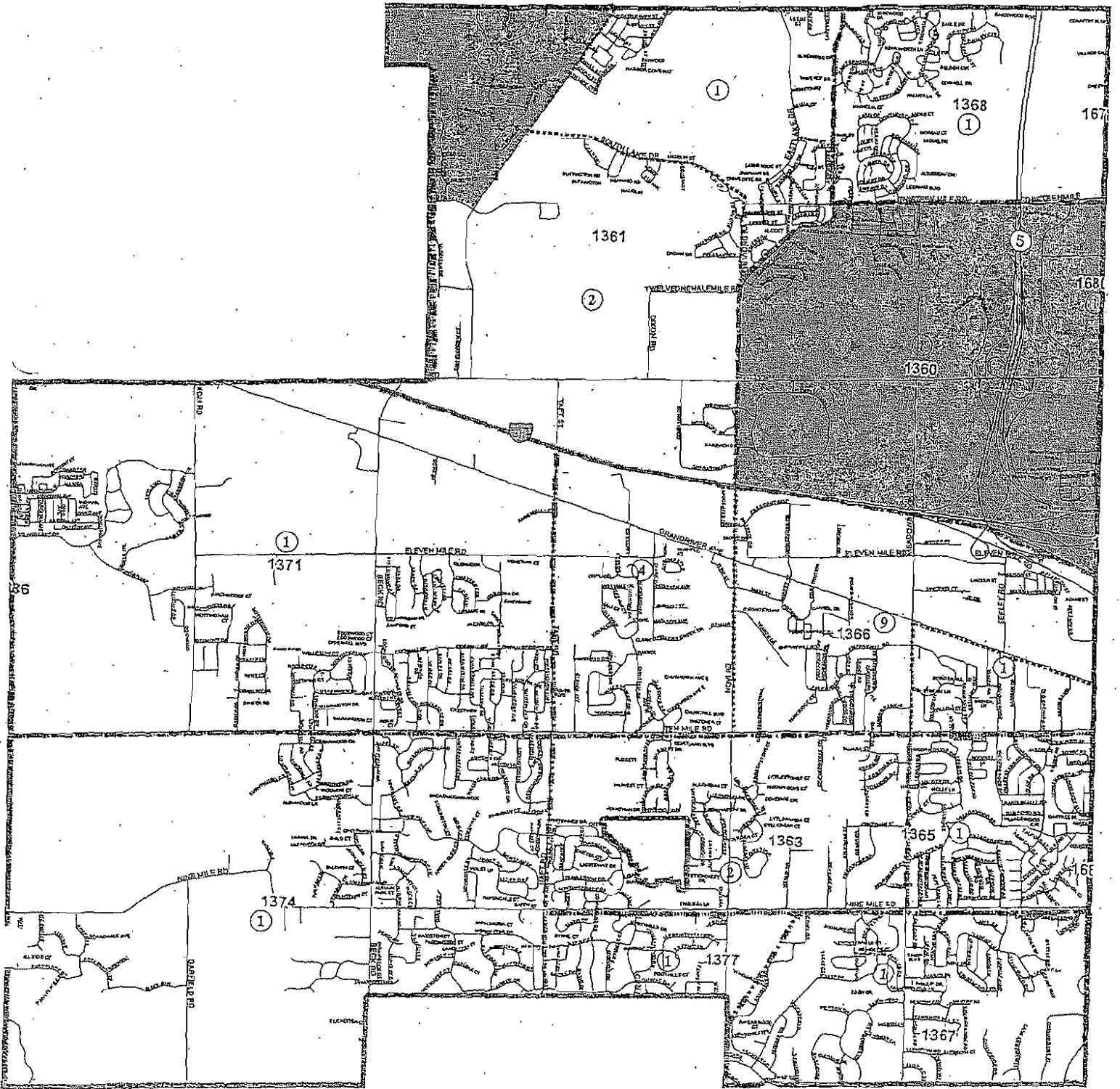
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For more information, contact the Contract Compliance Unit at (248) 858-0196.

2000 Census Area-wide Benefit Map

City of Novi

PLACE NAME	CT	BG	L/M	L/M UNIV	L/M%
Novi city	136000	1	501	1323	37.9
Novi city	136100	3	1426	3440	41.5





CITY COUNCIL

Mayor
David B. Landry

Mayor Pro Tem
Kim Capello

Bob Gatt

Terry K. Margolis

Andrew Mutch

Toni Nagy

Lynne Paul

City Manager
Clay J. Pearson

City Clerk
Maryanne Cornelius

Dear Novi Pastors and Church leaders:

Each year, Novi's Housing and Community Development Committee applies for grant monies to assist low-income residents with minor home repairs. We realize a connection with our local churches will help us reach residents most in need of assistance. We're asking for your help in passing along some very important information to families/individuals that may be in need of assistance with home improvements. We know these types of improvements may often seem out of reach for many homeowners due to the economy and rising costs of construction. In order to assist families with necessary home improvements and repairs, the City of Novi offers residents assistance through its Minor Home Repair Grant program administered through the Oakland Livingston Human Service Agency.

Grants of up to \$5,000 are currently available and can be used for a wide variety of improvements including structural repairs, roofs, siding, windows, doors, porches, plumbing, electrical, furnaces, kitchens, bathrooms, barrier-free modifications, and more. In order to qualify, a family/individual must own and live in the dwelling and meet income eligibility requirements. A grant application for the City of Novi's Minor Home Repair program is attached. If you would like more information about this program, please contact Marina Neumaier, Assistant Finance Director with the City of Novi directly at (248) 347-0468.

The City of Novi encourages all qualified residents to take advantage of this program. Funds are limited and families will be assisted on a first come basis. Thank you in advance for passing this information along.

Sincerely,

Marina Neumaier
Assistant Finance Director
City of Novi

45175 W. Ten Mile
Novi, MI 48375
(248) 347-0460
(248) 347-0577 Fax
www.cityofnovi.org



"Enhancing Novi's quality of life"

City of Novi

Minor Home Repair Program

1. Program Guidelines:

1. Program overview –

- ✓ The mission of the City of Novi's Minor Home Repair program is to improve the living conditions for Novi's low and moderate-income residents by offering Community Development Block Grant Funds to provide needed home improvements.

2. Who administers the program –

The 2007 Grant Program is administered through the Oakland Livingston Human Service Agency (OLHSA). If you require further assistance with this program, please contact Marina Neumaier, Assistant Finance Director with the City of Novi directly at (248) 347-0468.

3. Who is eligible -

- ✓ Qualified low income residents, seniors or disabled citizens who are residents of the City of Novi. Applicants must own their own home.

4. Income Eligibility -

- ✓ Individuals 18 years or older. Applicants must either own their own residence or mobile home. Maximum household income cannot exceed HUD Section 8 definition of low income based on family size. All income must be considered for people over 18 residing in the house (Wages, SS Income, Child Support, Pension/Disability, Public Assistance, etc.) To verify annual income; OLHSA may use state income tax forms signed and dated, W-2 forms, check stubs, bank statements, etc.

5. Eligible properties -

- ✓ Single family owner occupied and mobile home residents.

6. How residents can apply for assistance -

- ✓ By completing the City of Novi application for minor home repair.

7. Maximum grant per unit or amount of assistance –

- ✓ Maximum allowance \$5,000 per application.

8. How often residents may apply for or receive services –

- ✓ Residents may apply annually for grant assistance. A resident who is currently receiving assistance will be placed on the next available waiting list before additional assistance can be provided.

2. Scope of Work:

Minor Home Repair Programs are designed to help low to moderate income households complete more complicated home improvement projects. Minor home repairs include, but are not limited to the following:

1. Cleaning, adjusting and repair of furnaces
2. Testing of furnaces
3. Repair or replacing water heaters
4. Replacing garbage disposals
5. Replacing toilets
6. Replacing tub faucets, shower heads, laundry and kitchen faucets

7. Repairing water and waste lines
8. Rod sewer lines
9. Changing electrical services
10. Replace defective light fixtures
11. Install switches and light at entry ways
12. Replace accessible defective wiring
13. Replace entrance doors (See lead based paint provisions)
14. Repair or replace porch decks, stairs and handrails
15. Reinforce porches
16. Replace defective windows (See lead based paint provisions)
17. Install storm doors
18. Install storm windows
19. Repair roofs, downspouts, gutters and siding
20. Repair chimneys
21. Clean chimneys
22. Paint interior and exterior only homes built after 1978 (See lead based paint provisions)
23. Remove large items or large amounts of debris from in and around the home
24. Remove architectural barriers
25. Correct single code violations
26. Repair sidewalk and driveways
27. Replacing plaster/drywall on walls and ceilings (See lead based paint provisions)
28. Connect residences to municipal water and/or sewer lines
29. Install battery operated or hard wired smoke detectors
30. One-time insect extermination
31. Dangerous tree or limb removal

Minor Home Repair Programs should not exceed \$5,000. Homes that require more work than \$5,000 or substantial improvements should be referred to Oakland County's Home Improvement Program.

3. Home Inspection / Lead Paint Risk Assessment

After verifying income and the applicant is eligible, the Minor Home Repair Program coordinator must visit the house to inspect the proposed work. During the inspection, the coordinator must distribute the Oakland County Health Department lead based paint information letter and the HUD pamphlets "Protect Your Family from Lead in Your Home" and "Watch Out for Lead Based Paint Poisoning". The coordinator must obtain the applicant's signature on the "Lead Based Paint Certification" form acknowledging that they received the three documents.

If the house was built prior to 1978 and the proposed work will disturb a painted surface, a lead based paint risk assessment must be completed, work must be completed by a certified lead abatement contractor and the worksite cleared by a lead based paint risk assessor.

4. Bid process / Contract Award / Final Inspection:

If there is no lead paint, OLHSA writes specification for the work to obtain fair & equal quotes. All projects must be bid according to the Small Purchases Procedures Method. Three to five written quotes/bids must be obtained and the contract awarded to the lowest responsible bidder. Each contractor must be a State of Michigan licensed contractor and carry proper insurance as required by the community. The contract is between OLHSA and the contractor.

Weatherization Program

In addition to providing assistance through the Minor Home Repair program to qualified residents, the Dept. of Energy Weatherization Assistance Program provides free, grant-funded, energy-related homes repairs to all eligible low income households to help lower their utility bills and to improve living conditions. This program is also administered by the OLHSA.

Applicants fill out a Weatherization Application, provide proof of income for the entire household, and provide proof of homeownership. Following approval, all applicants are requested to attend a free, two-hour energy education class that not only explains the weatherization process but also provides many interesting, easy-to-install or adapt energy saving tips for the home owner to save even more energy and utility costs. Each class participant receives a free energy kit with 10-12 energy-saving products to install on the home.

Approved applicants will be called to schedule an energy audit inspection of their home, and measures to be completed will be determined by a DOE-approved, nationally established software call NEAT. Measures may include insulation of attic, walls and floor area or basement, air sealing of leaks found with diagnostic equipment such as leaky windows and doors which will be repaired, evaluation of the safety and energy efficiency of furnaces and hot water heaters (Should repairs be needed on these appliances, a mechanical contractor is assigned the job.), metering of the principal refrigerator with possible replacement, and installation of compact fluorescent light bulbs. Each home is audited separately and only those measures with a prescribed savings to investment ratio are installed on that particular house.

Homes with problems that can not be addressed by the weatherization program, such as leaking roofs, flooded basements, extensive mold, electrical and plumbing problems, will be referred to other programs for resolution of these problems before weatherization can take place. This is where the Minor Home Repair program becomes the perfect partner to weatherization as many of these problems can be solved with the use of CDBG Minor Home Repair funds.

Once the work order is approved for the weatherization measures, a licensed, weatherization contractor will be assigned the work and will call the home owner to schedule his/her service. When the contractor has completed his/her work, the OLHSA inspector returns for a final inspection to assure that all work was done correctly and satisfactorily.

**OUTSIDE AGENCY
REQUESTS**

HAVEN



September 11, 2007

Building Violence-Free Communities One Family at a Time.

Marina Neumaier
City of Novi
45175 W. Ten Mile
Novi, MI 48375

Dear Ms. Neumaier

Violence in families is everywhere, crossing racial, ethnic, cultural, social and economic boundaries. The impact of this violence invades our schools, places of worship, offices, businesses, and factories throughout our neighborhoods. Human beings, both young and old, are being harmed physically, sexually, and emotionally and this violence may be creating lifelong patterns of ongoing abuse in youngsters as they move into adulthood. We all pay the cost for the horrible crimes of domestic violence and sexual assault either in real dollars or in diminished potential of human and community life.

For 35 years, HAVEN has been dedicated to building violence-free communities one family at a time. HAVEN maintains a 24-hour emergency shelter exclusively for domestic violence victims and their children, and sexual assault survivors who are afraid to stay in their own homes. HAVEN offers counseling and education that help families stop the violence, begin the process of healing, and create the hope that their future will be free from abuse. The agency steps out into the community – over the phone, in courtrooms, police stations, hospitals, schools, the work place, and at community meetings – to provide crisis intervention and education to help victims and families prevent violence in future generations.

In October, HAVEN opened its doors to the clients served by the Women's Survival Center, which was forced to close due to lack of funding. HAVEN also assumed responsibility for the Personal Protection Order office located in the Circuit Court system and has operated that office since then, creating and filing Personal Protective Orders at no charge to victims of abuse as the first step of their safety plan.

HAVEN through its comprehensive work, serves to break the silence that has kept the crimes of domestic violence and sexual assault behind closed doors. This silence has only served to allow these crimes to flourish. From July 1, 2006 through June 20, 2007, 246 individuals received services. In addition, 45 people used the services of our Personal Protection Order office and 56 crisis calls were received from residents of the City of Novi who took the first step to break their own silence by contacting HAVEN. The agency is again reaching out to you for support of our work with an even greater need as we assume the additional burden of increased clientele and additional staff to maintain these vital services. We ask that you continue to support these families through a Community Development Block Grant of \$12,000.00 for fiscal year 2008-2009. Please remember that the federal government resumes that domestic violence victims are considered to be low income and therefore qualify for inclusion in block grant public service requests.

HAVEN looks forward to the opportunity to meet with you this year to provide further information on this request and answer any questions you may have. In the meantime, if you wish to speak with me, I can be reached at (248) 334-1284 ext. 240. Thank you.

Sincerely

Beth Morrison
President/CEO

**OLHSA
SENIOR CITIZEN CENTER
MANAGER**



Oakland Livingston Human Service Agency
A Community Action Agency Since 1964
Helping people. Changing lives.
"Equal Opportunity Employer/Program"

September 5, 2007

Rachel Zagaroli, Senior Services Manager
City of Novi
25075 Meadowbrook Rd.
Novi, MI 48375

RE: Request for Fiscal Year 2008-2009 CDBG Funding for the Senior Center
Coordinator Position at the Novi Senior Center

Dear Ms. Zagaroli:

The Oakland Livingston Human Service Agency (OLHSA) appreciates the long term partnership that we have had with the City of Novi's Park and Recreation Department in order to provide professional senior services at the Novi Senior Center. The position of Senior Center Coordinator has been partially funded for the last several years from Community Development Block Grant funds in the amount of \$7,000. We are requesting that this funding of \$7,000 continue to be provided to supplement the Novi Senior Center Coordinator position.

This \$7,000 request would provide partial salary and fringe benefits for the Novi Senior Center Coordinator. This funding would be part of a funding package to assure that the center manager continues to work on a full time basis providing professional services to the community.

If you have any questions, please contact, Marie Verheyen, Associate Director for Older Adult Services, at (248) 209-2671 or Mariev@olhsa.org. Thank you for your consideration of this request.

Sincerely,

A handwritten signature in black ink, appearing to read "Ronald B. Borgesser".

Ronald B. Borgesser
Chief Executive Officer

RBB\mv

xc: Marina Neumaier

cdbg2008\novirequestsenriocenter2008

Ronald B. Borgesser
Chief Executive Officer

North Oakland

196 Cesar E. Chavez Avenue
P.O. Box 430598
Pontiac, Michigan
48343-0598
t 248/209.2600
f 248/209.2645
e info@olhsa.org

South Oakland

345 East Nine Mile Road
Ferndale, Michigan
48220-1719
t 248/542-5860
f 248/542-5897

Livingston County

2300 E. Grand River
Suite 107
Howell, Michigan
48843-7574
t 517/546.8500
f 517/546.3057
e livingston@olhsa.org

YOUTH ASSISTANCE



Strengthening Families
Through Community Involvement

OFFICE

45175 Ten Mile Road
Novi, MI 48375-3024

TELEPHONE

(248) 347-0410

FAX

(248) 347-0552

EMAIL

nya@cityofnovi.org

SPONSORED BY:

Oakland County
Probate Court/
Circuit Court-Family Division
City of Novi
Novi Community Schools

STANDING COMMITTEES

- Board of Directors
- Family Education
- Scholarships
- Camp
- Mentors Plus
- Public Relations
- Youth Recognition
- Fund Raising
- Teen Center
- Alcohol/Drug Awareness

**FREE PROFESSIONAL
COUNSELING
TO YOUTH AND
THEIR FAMILIES**

NOVI YOUTH ASSISTANCE

September 6, 2007

Housing and Community Development Committee
City of Novi
45125 W. Ten Mile Road
Novi, MI 48375

Dear Committee Members:

Novi Youth Assistance has received and utilized CDBG funding for moderate, low income and special needs youth since 1994. With continuing community support we consistently hone our ability to identify at risk children who would benefit from the recreational, educational and supportive programming we offer. Often families fail to meet the CDBG income criteria: many times by very little. In these cases, NYA utilizes its own funds to provide the needed services. This year we have spent over \$18,000.00 of NYA monies insuring the availability of these opportunities for families who requested assistance. Once again this year, overall grant opportunities were reduced. In spite of this, we insured a summer recreation program for our children at our own expense. Nonetheless, this along with a significant increase in requests for services, has regrettably left us struggling to assist all applicants. As the sole local organization that can regularly provide comprehensive and varied scholarship opportunities within the City of Novi, we continue to find that demand is outpacing donations received. In this regard, increased CDBG funding would insure our ability to provide programming in 2008 to those who otherwise might go unserved.

Most notable as we have moved through this past year, is the ever increasing number of residents who are struggling to provide the basics for their families. This then, inevitably eliminates any options to offer their children positive, healthy activities. Many of these children are then left with unscheduled time which leaves them at risk which, in turn, affects the community as a whole.

Historically, Novi Youth Assistance has been there to provide for those in need when there have been no other options. We continue to do so. The benefit of offering summer programs, skill building activities and other supportive programming is demonstrated over and over again as we see these children move through the schools and community successfully. Therefore, in response to projected growth in population and costs, as well as demand for programming and decrease in other funding, Novi Youth Assistance respectfully requests that the members of the CDBG committee consider granting funds for the 2008 budget year in the amount of \$15,000.00.

The Probate Court for the County of Oakland does not discriminate on the basis of disability in admission or access to its programs, activities, or services as required by Title II of the Americans with Disabilities Act of 1990. The Probate Court is An Equal Employment Opportunity Employer.

Housing and Community Development Committee
Page 2

Once again, I am including, for your consideration, letters from clients who have greatly benefited from the availability of these funds for their respective families, as well as numerous letters from community members who also work with children in Novi.

Sincerely,

A handwritten signature in cursive script that reads "Claudia L. Walter, M.S.W." The signature is written in black ink and is positioned above the printed name.

Claudia L. Walter, M.S.W.
Youth and Family Caseworker

CLW:kz



www.novipolice.org

**NOVI POLICE
DEPARTMENT**

David E. Molloy
Chief of Police

Thomas C. Lindberg
Deputy Chief

Administration
(248) 347-0504
(248) 347-0590 Fax

Communications
(248) 347-0575
(248) 347-0526 Fax
(248) 348-7199 TDD

Investigations
(248) 347-0530
(248) 347-0570 Fax

Records
(248) 347-0510
(248) 347-0570 Fax

Uniform Patrol
(248) 348-7100
(248) 347-0526 Fax

45125 W. Ten Mile
Novi, MI 48375
(248) 348-7100
(248) 347-0570 Fax

August 20, 2007

City of Novi Housing and Community Development Committee
45175 W. Ten Mile Road
Novi, Michigan

Dear Committee Members:

The Novi Youth Assistance program has provided the Novi Police Department and the youth and citizens of our community with a proactive resource designed to divert youth from the formal juvenile court process. This process has been a resource for our community for more than 49 years. The staff and counselors at Novi Youth Assistance work tirelessly to see that the needs of all children are met and their dedication is second to none.

Officers and detectives from our department work in concert with the case workers from Youth Assistance in a proactive manner to assist area youth with problems and issues that surface in their adolescent lives. Personnel from our department also mentor and guide the at risk youth on their personal time with the guidance from Youth Assistance personnel. Without this valuable program, several at risk youth throughout our area would be formally charged in the juvenile court process.

We highly recommend the continuation of this very successful diversion program.

Respectfully,

David E. Molloy
Chief of Police





Novi Community School District

Community Education

25345 Taft Road, Novi, Michigan 48374 (248) 449-1206 • Fax (248) 449-1716

August 20, 2007

To Whom It May Concern:

On behalf of the Novi Community School District, we are very appreciative of the Community Block Grant and the benefits and opportunities this grant brings to our Novi residents in our district.

We have had a significant increase in requests for assistance given the current economic situation in Michigan and the growing demand for our programs. The Novi Community School District has a great partnership with Novi Youth Assistance and the City of Novi and work hard to share resources to provide the best for all our identified needs and requests.

Through Novi Youth Assistance and the Community Block Grant a number of young children have an opportunity to participate in our programs who could not normally afford to attend. With these funds we are able to make a difference in a young person's life through our preschool program and quality after school programming. Also our youth have been given the opportunity to participate in many enrichment classes and academic support programs throughout the year.

It is our hope the allocation will be able to continue so we can reach more people in need of our services.

Sincerely,

Robert J. Steeh, Director
Novi Community Education

A Nationally Recognized Exemplary School District

Robert Steeh, Director



NCA Accredited

Novi Community School District

Novi High School

24062 Taft Road, Novi, MI 48375 (248) 449-1500 • Fax (248) 449-1519

To Whom It May Concern:

August 30, 2007

I am writing this letter of support for Novi Youth Assistance and the important need to renew and continue receiving Block Grants to help the youth in our community.

As a counselor at Novi High School and an employee of the Novi School District for almost 30 years, I can speak from experience to say that Novi Youth Assistance has made a tremendous difference in the lives of many at-risk and needy students. Without the valuable help of the Block Grant money, I know that I could not have referred these students for summer camps or other educational opportunities.

Every spring I have the honor of reviewing the numerous applications for summer camps. These students have been referred by elementary and secondary teachers, counselors, and some parents or guardians in our district. Their needs are dramatically explained in their applications for the programs offered by Novi Youth Assistance, so that it is easy to see from the family income levels and their various life stories that we can make a contribution to helping so many young people have a positive experience.

Novi Youth Assistance is a highly regarded and needed organization in our city. We are so fortunate to have outstanding caseworkers, Claudia Walter and Catherine Womack. They work so hard to provide a multitude of services for the referrals we need to make from our schools.

The Block Grant is so important in continuing these support systems. Please give every consideration to helping renew the Block Grant for Novi.

Sincerely,

Kathleen Scullen, Counseling Department Chairperson

Novi High School

24062 Taft Road

Novi, MI 48375

(248) 449-1512

FAX (248) 449-1539

kscullen@novi.k12.mi.us

A Nationally Recognized Exemplary School District



NCA Accredited

Novi Community School District

Parkview Elementary

45825 Eleven Mile, Novi, Michigan 48374

(248) 449-1220 • Fax (248) 449-1229

August 16, 2007

To Whom It May Concern:

Novi Youth Assistance has continued to offer outstanding support for the Parkview Elementary students at the K-4 level. Specifically they have given a tremendous amount of assistance to students who have a need with regard to tutoring or quality after school day care with our CARE program, offered through Community Education. The programs and services offered certainly touch lives and make a difference for the families with the greatest needs. It is appreciated and valued. This early intervention approach is a strategy that we hope to continue into the future. We could not do this without the help of the stellar Novi Youth Assistance Program.

Jenifer Michos
Principal, Parkview Elementary

A Nationally Recognized Exemplary School District

Jenifer Michos, Principal

August 27, 2007

To Whom It May Concern:

I am writing this letter in regards to the Novi Youth Assistance programs, and the vital role it plays in this community. My name is Kristin Corrion and I have been a social worker at Novi High School for the past 12 years. I have found time and again Novi Youth Assistance has been a wonderful support system in several different ways for many of my students.

NYA has been a great source of financial support for several needy families in Novi. This occurs not only during the holiday times, but for summer camps, summer school and extra curricular programs that these students may not have otherwise been able to participate in.

They are also a great source of counseling support for kids in need. They provide many prevention programs for substance abuse and general counseling support for students that again may not otherwise be able to afford such quality services. I frequently refer students to these programs in the hopes that they will readily and easily get the support services they need. With all of the mental health and substance abuse program reductions in the State of Michigan, it has been a relief to know that NYA continues to be a consistent source of support for us.

The staff at NYA is always very in tune with the needs of the community. They frequently ask me what our needs are at the high school as far as prevention programs or support groups. Without these services, many of these students would not be able to afford to get the support they need and would definitely struggle emotionally and behaviorally. NYA is quite often my first referral source and it would be a tragedy to lose such support in this community. I hope you will consider continuation of funding to keep these wonderful programs going!

Sincerely,


Kristin Weinbeck Corrion, SSW, LMSW
Novi High School



Novi Community School District

Novi Middle School

49000 Eleven Mile Road, Novi, Michigan 48374 (248)449-1600 • Fax (248)449-1619

NCA Accredited

August 21, 2007


To Whom It May Concern:

On behalf of Novi Middle School administration, staff, parents and students, I am writing in regards to Novi Youth Assistance's support for our At-Risk student population.

Novi Middle school students have received a great deal of financial and counseling and guidance support from the Youth Assistance programming.

With increased academic demands on students and more economics difficulties on families as well as changing demographics we have developed an academic assistance program, P.R.I.D.E. that has assisted many student benefit through increasing their academic skills and abilities. Without the financial scholarships from Novi Youth assistance these students would never have had the opportunity to achieve academic success.

Sincerely,


Leslie Condon
Guidance Counselor
Novi Middles School

A Nationally Recognized Exemplary School District

Milan Obrenovich, Principal - Dennis Faletti, Asst. Principal - Marie Piper, Asst. Principal



NCA Accredited

Novi Community School District

Novi Middle School

49000 Eleven Mile Road, Novi, Michigan 48374 (248) 449-1600 • Fax (248) 449-1619

September 21, 2007

Dear Mrs. Walter and Novi Youth Assistance Board,

I would like to thank you for your offer to assist Novi Middle School in the purchase of bracelets for Red Ribbon Week. Your generosity in the past of providing pencils for the students in our district and raffle items for our Middle School students has been most appreciated. I was thrilled when I learned you could assist with the purchase of the bracelets!

The bracelets our students will receive are made of red silicon, fashioned after the "Live Strong" bracelets popularized by Lance Armstrong. Our bracelets will carry the following message "Believe, Achieve and Succeed". These bracelets will be a constant reminder to our students to believe in themselves, their dreams and their future successes. Your support and generosity is making this possible.

I am fortunate to work in a district that has your organization for a resource. With all the problems that can occur in the life of a child, I am grateful for the assistance your organization provides to our children and their families. Although school has only been in session for a few short weeks I know you have already assisted several of my students with offers of clothing, counseling, food bank resources and even oil for the family car!

Needless to say, we at Novi Middle School are very grateful for your organization and the support they provide to our children and their families. I am fortunate to see first hand the wonderful things you do for our children.

Thank You!!!!

Sincerely,

Maggie Sheeran, Red Ribbon Coordinator

cc: Milan Obrenovich

A Nationally Recognized Exemplary School District

Milan Obrenovich, Principal • Dennis Faletti, Assistant Principal • Marie Piper, Assistant Principal



NCA Accredited

Novi Community School District

Novi Middle School

49000 Eleven Mile Road, Novi, Michigan 48374 (248) 449-1600 • Fax (248) 449-1619

September 1, 2007

Dear Novi Youth Assistance Staff and Volunteers:

As the school year begins I am reflecting on my experience as a new school guidance counselor at Novi Middle School. It is important that I thank each and every one of you for all of your efforts this past year. Students at Novi Middle School were so fortunate to have received services from such a professional and compassionate group of individuals.

Students were referred by our staff for a multitude of services. Novi Middle School students were given opportunities for tutoring services, participation in the summer teen center, individual counseling and family counseling. They received school supplies, hygiene products, and holiday gifts of food and clothing. These students' families were overwhelmed with the generosity and support from Novi Youth Assistance.

I am hopeful that our students will continue to benefit from your services this school year and for years to come. I am not a Novi resident but I want you to know I boast about this agency as if I lived in Novi. You have so much to offer this community. Thanks again.

Sincerely,

Mrs. Madeline M. Mills
School Guidance Counselor

A Nationally Recognized Exemplary School District

Milan Obrenovich, Principal • Dennis Faletti, Assistant Principal • Marie Piper, Assistant Principal



NCA Accredited

Novi Community School District

Novi Meadows

5th Grade House

25549 Taft Road • Novi, Michigan 48374
(248) 449-1250 • Fax (248) 449-1259

6th Grade House

25299 Taft Road • Novi, Michigan 48374
(248) 449-1270 • Fax (248) 449-1279

August 25, 2007

To Whom It May Concern:

I am writing this letter in support of Novi Youth Assistance (NYA) in an effort to share how essential our Youth Assistance Programs are to our students.

As a counselor for fifth and sixth grade, I see first hand how NYA is an integral part of our school. Youth Assistance programs are designed to support the whole child, addressing social, emotional and academic areas. For some students, Youth Assistance is the vessel to get connected with other social services agencies and yet for others, it is the last step they may need to get support and to learn how to make positive choices. In our building, NYA allows students opportunities to attend summer camps and have access to after school tutoring by providing scholarships to students of need. While we struggle with budget woes and staff reductions year after year, Youth Assistance has helped tremendously to fill in gaps and provide support to our students and families that otherwise would not be available. Novi Youth Assistance provides individual counseling for our children and their families on an on-going basis which would be impossible for school to do. In addition to the above mentioned support, NYA has an outstanding mentoring program that truly helps make a difference in student's lives. The community members who choose to mentor our students find the program as rewarding as our students.

Each year, Youth Assistance supports several students in need through their "Back to School Program." Students are given backpacks with essential school items in addition to being paired with a mentor to go shopping for new school clothes. The impact of this program is extraordinary because the burden of purchasing school supplies and proper clothes for school can be overwhelming for parents. Without this program, we would have students who are already in need at a disadvantage before they walk into our school building simply because parents are not able to buy the academic supplies that are necessary. I took part in shopping with the students this year. I observed the children purchasing items such as gym shoes, winter coats and undergarments- items all children need for school. Our students are again supported during the holiday season because parents are provided gift cards so those children who are in need have an enjoyable holiday. This helps relieve parents of a great deal of stress during the holidays.

A Nationally Recognized Exemplary School District

Dr. Timothy Falls, Principal

Kathleen Boyd, Asst. Principal/Teaching & Learning • Lisa Fenchel, Asst. Principal/Teaching & Learning



NCA Accredited

Novi Community School District

Novi Meadows

5th Grade House

25549 Taft Road • Novi, Michigan 48374
(248) 449-1250 • Fax (248) 449-1259

6th Grade House

25299 Taft Road • Novi, Michigan 48374
(248) 449-1270 • Fax (248) 449-1279

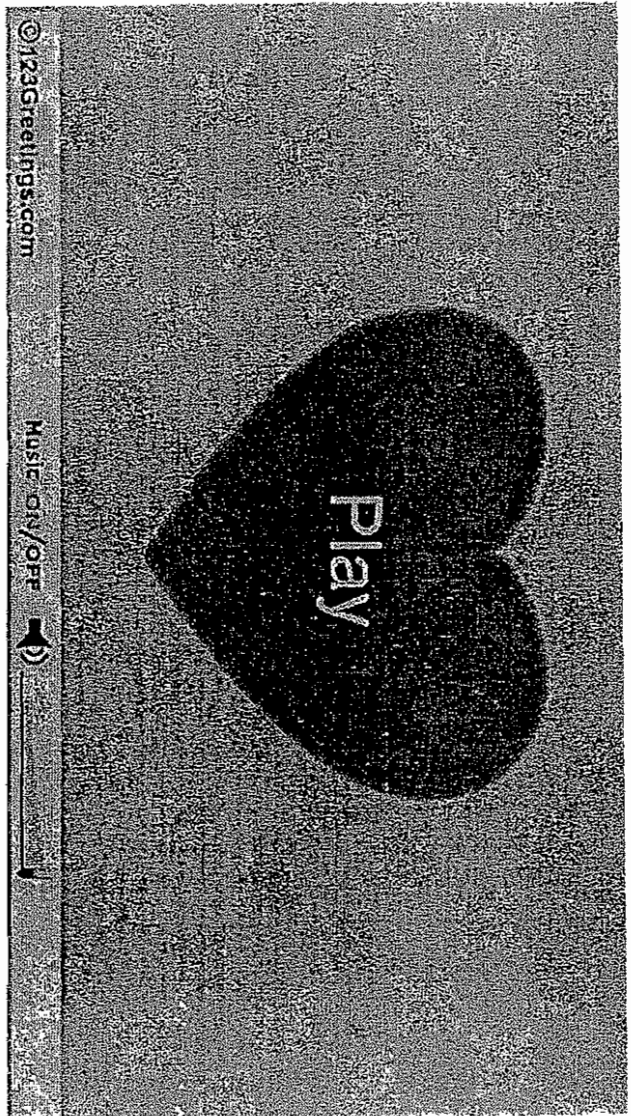
The effect of not having access to any one of these programs (and there are many more I did not mention) would be detrimental to our youth, our school and our community. Supporting an at-risk child through various programs has a positive effect on not only that child but indirectly on other students, parents, and our community. I believe in what Novi Youth Assistance does for our children and their families. In order to continue the excellent programs, funding is necessary. Novi Youth Assistance and its programs are truly valuable to our students; I hope that access to those programs is able to continue.

Best Regards,

Darby Jones, M.A., LLPC
6th Grade Counselor
Novi Meadows

A Nationally Recognized Exemplary School District

Dr. Timothy Falls, Principal
Kathleen Boyd, Asst. Principal/Teaching & Learning • Lisa Fenchel, Asst. Principal/Teaching & Learning



Thank you so very much for helping me be able to go on my 8th grade trip to Gettysburg & Washington D.C. next November. My mom couldn't stop crying, but she said they were good tears. I know there was probably no other way for me to be able to go & I thank you for making it possible.

Sincerely,

Jimmy

I was recently asked what Novi Youth Assistance meant to me and my family. It means many things. It means opportunities for my children, financial assistance for programs that might not otherwise be available due to curtailed income and insufficient funds. It means an opportunity for my children to be included in and attend social and learning functions. These opportunities help build self esteem and foster feelings of self worth. It means an opportunity to talk to a counselor about the issues in life and be heard in a nonjudgmental way and have another perspective and possible solutions offered. Novi Youth Assistance is a very valuable resource.

We are a family who has a special needs child. She is the oldest of our two children. She is mentally impaired and also has behavior issues. Our son is two years younger than his sister. He has never known life to be any different. He carries the yoke of her impairment and her often inappropriate behavior around with him and it weighs on him heavily. He has been teased about her and has been embarrassed by her on many occasions. He sometimes feels like he is carrying the weight of the world around with him on his shoulders.

Both children have benefited in many ways through the help and generosity of Novi Youth Assistance. Over the years, there has been tuition assistance granted for a special needs camp and summer programs my daughter has attended. My son has been able to attend Camp Lakeshore and Teen Center and go on the varied field trips these programs provide. My son has also been able to attend an after school program called PRIDE which was helpful because it provided tutoring in subjects he found difficult. My son has been mentored by a Novi Police Officer with whom he has developed a very nice friendship.

Through Novi Youth Assistance, my children were recipients of back to school backpacks filled with school supplies and gift certificates. My son has also been able to go shopping with the Novi Police Officer for back to school clothing and shoes. My children have received Easter baskets filled with treats. My family has also received a very generous donation of winter garments like boots and coats and gifts at Christmas time. We have also received holiday food baskets provided by the generous donations to Novi Youth Assistance. This caring and generosity will never be forgotten.

In today's world it is often difficult to see that there are genuinely caring people out there who have the resources and the willingness to help those who are less able and fortunate. I am truly thankful that Novi Youth Assistance is and has been there for my family and hope it continues to be there not only for my family but for others as well. It truly is a wonderful resource staffed by very generous and caring people.

Yours truly,



Novi, MI 48375

August 8, 2007

Novi Youth Assistance Program
45175 W. Ten Mile Road
Novi, Michigan 48375-3027

RE: 2007 Summer C.A.R.E. & Tutoring Scholarship for

Dear Scholarship Committee:

Thank you very much for the scholarships provided to my daughter, Eloise, this summer. It has been a tremendous help and I don't know what I would have done otherwise.

This was the first time we used the Novi School's Summer C.A.R.E. program and it has proven to be a very good experience for Eloise. She has enjoyed the field trips, making new friends, learning about science and playing the arcade games.

Thank you very, very much!

I also wanted to let you know how much I appreciate the tutoring scholarship.

Again, I am very thankful that you provide these scholarships. They are a real blessing. At least in my house they are!

Most Sincerely,

Wendy

Thank you
H

April 22, 2007

Novi Youth Assistance Program
45175 Ten Mile Road
Novi, Michigan 48375-3024

RE: 2006/2007 Scholarship for

Dear Scholarship Committee:

Please allow me the opportunity to thank you for the scholarship you granted my daughter, _____, towards her CARE this school year.

The scholarship was, in blunt terms, a real Godsend. In October, my employer altered my work schedule. My week got longer (5 days) but my hours were reduced. Since then I have spent more money on gasoline to get a smaller paycheck. My feeling is that at least I have a job. However, I am fully aware that there would have been no way I could have paid for my daughter's pre and after care without that scholarship.

I do not know what I would have done had it not been for that scholarship for _____.

Thank you very much for this wonderful program and the kind way you refer to it as a scholarship verses aid. Perhaps you should consider calling it a 'blessing' because, in reality, that is what it was for us.

Again, my many thanks.

Sincerely,

To Novi Youth Assistance and all their supporters,

I would like to express my greatest appreciation for all the support that you have given to me and my family over the years. I don't know where we would be without all the help that has been given to us.

I like to think of our family as typical middle class, but our personal circumstances have made things very hard. My oldest daughter was lucky enough to receive a school referral to Novi Youth while attending elementary school. That was over 10 years ago. She has since received intermittent weekly counseling and a few daily summer camp experiences. These programs have helped her to become a stronger person and our family could not have done it without your help. She now has been accepted to the University of Michigan's honor program after having a below average gpa for most of her early school years. I am very proud!

My middle child has received weekly counseling, a few daily summer camp experiences and a scholarship program that has changed her life. This scholarship to a horseback riding academy has led her to acquiring a weekly job at the stable to continue her passion for riding. This has built up her confidence and is teaching her improving interpersonal skills. These opportunities would never have been available without your financial help.

My youngest son is currently receiving biweekly counseling and this year received a scholarship to an overnight summer camp. He was very hesitant about being away from home at first but now wants to return next year. He continues to work with the most patient, understanding and insightful counselor ever, yes I mean Claudia at Novi Youth. She has been so supportive to me and the whole family in transitioning from a very difficult time to a healthier and more stable lifestyle.

Claudia continues to work with our family both individually and together. I cannot put in words what that has meant to us. I also have heard of countless others who have been lucky enough to benefit from the services that Novi Youth has to offer. Our community is greatly improved from having such a wonderful resource in our own back-yard. If Novi Youth would have been anywhere else, I know that our family could not have benefited at all. Thank-you from the bottoms of our hearts.

The _ family

Sue

9-23-0

Thank you for your support.
Christine Sulea

NVA,

Thank you for your
generous support in
regards to our
"After School Program."

We could not do this
without you.

Thank you for
your support
for our program
-
Name: Peter
Thanks to you,
it works!
Lorei Burkhardt
ASP Teacher.

both the teachers
& students involved
- Sarah, Lillian,
HSP Teacher -

A note to say
thanks
for being
so thoughtful.

Shree Rose Duvall
for counselor

Thank you so
much! This is
helping!
I hope my
kids are
a lot of fun
to work with
a lot of fun
to work with
a lot of fun
to work with

The kids are
loving it!
Thank you
for being
so thoughtful!

Donna

Angela Duvall

Novi Police Department
45125 W. 10 Mile Road
Novi, MI 48375-3024

Dear Chief

I am writing this letter in support of a fabulous community program, which you have recently made available. I feel truly blessed to have learned of this program and been able to have my son take part in it. The program is the Community Organization Project; the police mentoring program.

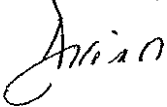
Our situation, although certainly not unique, has benefited from this program more than words can describe. I am a teacher and single mother of a teenage daughter and son. In addition, I work a long distance from our home. Since my divorce eight years ago, my children have had a roller coaster relationship with their father. Although they have continuously been in counseling, the situation and their response to it deteriorated severely. My children were "at-risk" and in-need of outside intervention. I was able to find a child advocate who convinced their father to allow them some distance, and was also referred to Ms. Claudia Walters at Novi Youth Assistance.

Ms. Walters has met with us and we have continued outside counseling. However, my son (12) was in need of a positive male role model. I desperately tried to facilitate outings with friends and their dads as well as uncles. To my surprise this surfaced other emotions. My son felt even angrier with his own father, as well as feelings of jealousy because the other boys had "good dads". He would get mad and have bouts of crying. He didn't want to go to his own dad's, but he wanted the "dad" other kids had, and it was embarrassing to him that he didn't.

The mentor program in no way replaces a father; we are all aware of that; however, what it does do is give my son one-on-one attention from a positive male figure. I can't be that for him, nor can "borrowing" his friend's dad. Officer _____ makes Chad feel special, valued and a little *better* than "normal". Officer _____ talks with Chad, jokes with him, gives him help with homework, and makes himself available if Chad ever needs to call. He is an impressive guy who wants to spend time with Chad even though he doesn't have to. Furthermore, Chad is interested in becoming a police officer. He is a good kid, who has a strong sense of right and wrong, but was routinely exposed to negative elements. He is learning so much, and it is inadvertently building his self-esteem. He eagerly looks forward to his outings. He makes sure his homework is done, and proudly shares his experience with others.

My son and I have shared what we know about this program with teachers and administrators in the district where I teach. They all think it is wonderful and see a real need for it in our district. Hopefully the success of this program will lead other areas to follow. I am in total support of this program and hopeful that it will continue for a long time to come. If you have any questions or concerns, please don't hesitate to contact me. I would be more than happy to share my feeling with other parents who are also interested.

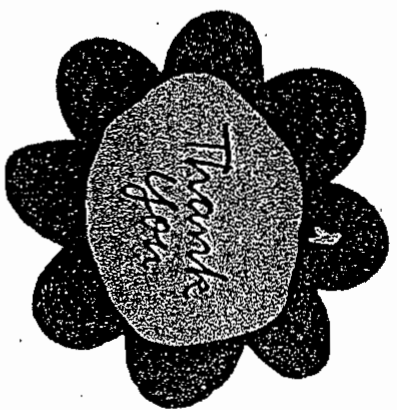
Sincerely,



.....
(
(



Thank you for
helping my special
family at Thanksgiving
time. I really do
appreciate your



Thoughtfulness! If
you ever need any
help, donations, etc,
PLEASE let me know!!
Gratefully,
Dawn

Board Members -

Thank you

Thanks so much for all that
you've given to the students as
American Elementors! Jennifer,
Sabine Schmitt

Carol

Matthew

DA
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KEVIN
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J
K

Kayla

Tommy

Brittany

Crystal

Dear Novi Youth Assistance -

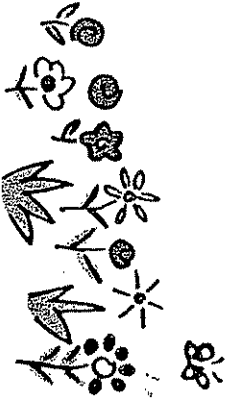
Thank you for your recent scholarship of \$300 for
Rick Nieklaus. We appreciate it very much and want

THANK YOU

to let you know this will help him as he goes
to summer camp otherwise he probably won't be going.

Sincerely,
Ronald

Thank you
for taking me
shopping. I love
the cost.
Thank you
Varey Mosh



Oh, and thank you

once again!

I haven't been

this grateful

since I don't

remember when!



Love
Crystal

Dear Chief of Police

This is just a note of appreciation for the city services that we have received. My son is involved in the Novi Youth Assistance program and I cannot express the words of how much I appreciate the joint participation of that department, along with the Police department. Claudia is actively helping my son, along with myself, to learn to deal with situations in a preventative measure instead of leaning towards the life of negative legalities. I have expressed gratitude to her and Officer [redacted] for their diligence with my son. They are making such a joint effort to make him aware of how important it is to be a responsible young man with a promising future.

I give my deepest appreciation for the city and the county that provide such services. I have talked to others in other counties and cities and they cannot believe the support that we are receiving from NYA and Officer [redacted] Officer [redacted] has gone above the call of duty with my son and he is to be commended. He not only wants to see the law enforced, but actually cares about the citizens in the city. I honestly feel that there is a caring for the children involved to allow them the opportunity to excel into fine young men and women of the community before they get into deep trouble with the law. We have had a few encounters with a few of others on the department. I can only say that same caring seems to be throughout the department. Thank you.

I am honored that we are a part of this community and that my son is able to reap the benefits of those that truly care. My hats off and appreciation are especially for that of Officer [redacted] and Claudia Walter, NYA. As our city continues to grow, I hope we continue to remember that the family and the children of the community are of great importance.

Thank you,
Denise.

**ST. VINCENT
DE PAUL**

St. Vincent de Paul Society,
St. William Conference

August 27, 2007

Marina Neumaier
Assistant Finance Director
City of Novi
45175 W. Ten Mile Rd.
Novi, MI. 48375

Ms. Marina Neumaier

The Society of St. Vincent de Paul, St. William Conference, herewith submits this formal request for \$2,500 in Community Development Block Grant Funds for Fiscal year 2007/2008

As you may be aware, FEMA and MSHDA have cut funds to assist the poor and needy in Oakland County. That, coupled with welfare reform, places a dual burden on charitable agencies such as St. Vincent de Paul Society.

The Society proposes to use these funds to continue to assist low-income and disadvantaged City of Novi residents in meeting emergencies such as provision of food, payment of utility bills, rent/mortgage payments, medical expenses, transportation and the very important sponsorship of camping sessions for children.

Assisting the needy, regardless of race, creed or color, is the primary purpose of the Society. Its work is carried out by the local conference in each parish. In 2006/2007 the St. William Conference provided many low-income City of Novi residents with much needed emergency assistance.

We believe that the Society's work falls well within the eligibility rules for the approval of Community Development Block Grant Funds, and that its mission is compatible with the City of Novi's Community Development objectives.

If you have any questions or need additional information, you may contact me at (248) 624-3049, or Louis Carpinelli at (248) 669-9781.

Thank you for any future support of the St. Vincent de Paul Society, St William Conference.

Sincerely,



George Robinson, President
St William Conference, St Vincent de Paul Society

09-05-07P03:15 RCVD

St. Vincent de Paul Society,
St. William Conference

August 27, 2007

Marina Neumaier
Assistant Finance Director
City of Novi
45175 W. Ten Mile Rd.
Novi, MI. 48375

Ms. Marina Neumaier

The Society of St. Vincent de Paul, St. William Conference, herewith submits this formal request for \$2,500 in Community Development Block Grant Funds for Fiscal year 2008/2009

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If you have any questions or need additional information, you may contact me at (248) 624-3049, or Louis Carpinelli at (248) 669-9781.

Thank you for any future support of the St. Vincent de Paul Society, St William Conference.

Sincerely,

A handwritten signature in cursive script that reads "George Robinson".

George Robinson, President
St William Conference, St Vincent de Paul Society

Program Description for CDBG Funds

Program Title: The Society of St. Vincent de Paul

Description:

The Society of St. Vincent de Paul is an international organization of volunteers whose purpose is to assist the poor and needy in their communities regardless of their race, creed or color. Our assistance is not merely a handout. Our volunteers work with clients to get to the cause of their poverty and assist them to become financially independent.

The Society's volunteers operate out of Catholic Churches in the community in groups called conferences. The conference that assists City of Novi residents is located at St. William Catholic Church, 531 Common St. Walled Lake, MI. 48390

The Society will use the CDBG funds to assist low-income City of Novi residents in meeting emergencies that could lead to homelessness. The assistance will include, but not be limited to, the provision of food, utility payments, rent/mortgage payments, medical expenses, transportation, clothing, appliances, furniture, temporary shelter, educational assistance, St. Vincent de Paul camps for youth, maintenance and repair of home and or car etc, counseling and family emergencies that fall within the Society's guidelines.

The Society's work falls well within the eligibility rules for CDBG funds and its mission is compatible with City of Novi's Community Development objectives.

Contact Person: George Robinson, President
Telephone Number (248) 624-3049

BUDGET

Detailed Budget:

The \$2,500 in CDBG funds to be allocated to the St. Vincent de Paul Society, St. William Conference to assist City of Novi residents for 2008/2009 will be used for food, Utility payments, rent/mortgage payments, medical expenses, transportation, clothing, appliances, furniture, temporary shelter, educational assistance, St. Vincent de Paul camps for youth, maintenance and repair of home, car, etc, counseling and family emergencies that are within the Society's guidelines as the need arises. There is no fee to administer and provide our services to our clients as we operate entirely as a volunteer group within the conference boundaries.

Contact Person: George Robinson, President
Telephone Number (248) 624-3049

St. Vincent de Paul Society
St. William's Conference
Walled Lake, MI. 48390

August 27, 2007

Marina Neumaier
Assistant Finance Director
City of Novi
45175 W. Ten Mile Rd.
Novi, MI. 48375

Ms. Marina Neumaier

The Society of St. Vincent de Paul, St William's Conference in Walled Lake is familiar with the CDBG requirements. We have received and distributed CDBG funds to low income families in the Cities of Walled Lake, Wixom and The Village of Wolverine Lake for the years 2000/2001 through 2005/2006.

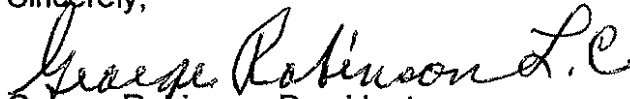
Mr. Carpinelli has successfully administrated this project since July 1, 2000. Mr. Carpinelli submits payment requests by means of a Direct Benefit Activity Report on a quarterly or semi-annual basis. They are complete and to the satisfaction of the municipalities involved.

All of our members are volunteers and therefore no fees or costs are associated with successfully administering our services to those families in need. We make home visits gathering further information needed to assure CDBG requirements are met.

If you have any further questions or need additional information, please feel free to contact me at (248) 624-3049 or Mr. Carpinelli at (248) 669-9781.

Thank you in advance for your future support of the Society of St. Vincent de Paul, St. William's Conference.

Sincerely,


George Robinson, President
Society of St. Vincent de Paul
St William's Conference

**HOME INJURY
CONTROL PROGRAM**



Oakland Livingston Human Service Agency
A Community Action Agency Since 1964
Helping people. Changing lives.
"Equal Opportunity Employer/Program"

September 5, 2007

Rachel Zagaroli, Senior Services Manager
City of Novi
25075 Meadowbrook Rd.
Novi, MI 48375

RE: Request for Fiscal Year 2008-2009 CDBG Funding for the Safety and Repair Program

Dear Ms. Zagaroli:

The Oakland Livingston Human Service Agency would like to apply for \$2,500 to pay for the expanded provision of the Safety and Repair Program to City of Novi seniors aged 62 and older and people with severe disabilities.

The Safety and Repair program provides safety devices allowing clients to remain in their homes longer, rather than residing in institutions. These specialized items help prevent injury and can make the seniors' daily lives a little safer as their agility and physical capacities begin presenting them with challenges. Some of the devices available include: tub grab bars, shower chairs, smoke detectors, tub mats, hand held shower heads, pill boxes, flashlights, magnifying glasses, shopping carts, and carbon monoxide detectors.

This \$2,500 request would fund approximately 36 units of Safety and Repair service delivering approximately \$1,660 of devices to older adults and people with disabilities living in the City of Novi. If you have any questions, please contact, Marie Verheyen, Associate Director for Older Adult Services, at (248) 209-2671 or Mariev@olhsa.org. Thank you for your consideration of this request.

Sincerely,


Ronald B. Borngesser
Chief Executive Officer

RBB\mv

xc: Marina Neumaier

cdbg2008\novirequest home injury control 2008

Ronald B. Borngesser
Chief Executive Officer

North Oakland

196 Cesar E. Chavez Avenue
P.O. Box 430598
Pontiac, Michigan
48343-0598
t 248/209.2600
f 248/209.2645
e info@olhsa.org

South Oakland

345 East Nine Mile Road
Ferndale, Michigan
48220-1719
t 248/542-5860
f 248/542-5897

Livingston County

2300 E. Grand River
Suite 107
Howell, Michigan
48843-7574
t 517/546.8500
f 517/546.3057
e livingston@olhsa.org