



# Memorandum

For October 20  
City Council Public  
Hearing.

**To:** Kathy Smith-Roy, Finance Director  
**From:** Marina Neumaier, Assistant Finance Director  
**Subject:** 2009 Community Development Block Grant Public Hearing Information  
**Date:** October 9, 2008

The proposed program year (PY) 2009 planning allocation for the City of Novi is estimated to total \$111,900. While Oakland County has not received confirmation from the U.S. Department of Housing and Urban Development (HUD) on exact funding levels for PY 2009, the County is instructing participating communities to assume little change from their current PY 2008 funding levels at this time.

Funding requests were reviewed by the Housing and Community Development Advisory Committee at their meeting of October 2<sup>nd</sup> and they are recommending the following program allocations:

Recommended Projects					
CDBG Program Description	Organization Requesting Funding	Description	2008 Allocation Award	2009 Agency Requests for Funding	2009 HCD Committee Recommendation
Public Services	HAVEN	Battered and abused spouses	\$ 9,232	\$ 9,500	\$ 10,000
Public Services	Novi Youth Assistance	Specialized counseling and camp scholarships	\$ 11,000	\$ 15,000	\$ 15,000
Public Services	City of Novi	Senior van transportation services	\$ 25,000	\$ 25,000	\$ 10,000 #
Public Services		<b>Sub-total</b>	<b>\$45,232</b>	<b>\$49,500</b>	<b>\$35,000 *</b>
Minor Home Repair	City of Novi	Residential repair program for Novi residents	\$66,758	\$76,900	\$ 76,900
		<b>Total</b>	<b>\$111,990</b>	<b>\$126,400</b>	<b>\$111,900</b>

# The financial impact on this recommendation would result in an additional \$15,000 transfer from the City's General Fund to the Parks, Recreation & Forestry Fund (for the Senior Transportation Program) as compared to the prior year.

\*The maximum 45% allowed within the Public Service category for 2009 is \$50,355

Letters requesting grant funding from HAVEN, Novi Youth Assistance and the Senior Van Program have been included within this packet as additional information.

**Program Year 2009 Public Service Cap.** Oakland County is required by HUD to maintain an overall public service cap of 15%. Since November 1, 1996, Oakland County has allowed participating communities to spend a maximum of 50% of its annual allocation for public service activities and still maintain the overall 15% requirement. This has been possible because of the large offsetting Oakland County Home Improvement Program. The impact of the 2000 census was to eliminate the area wide benefit activities for many communities forcing more communities to now allocate funds directly to public service activities. **As a result, Oakland County will only allow participating communities to spend a maximum of 45% of their annual allocation on public services.** The public service category has allowed the City of Novi to fund programs and services such as senior transportation, senior manager, Youth Assistance and HAVEN.

As a result of this action by Oakland County, the maximum amount the City of Novi is allowed to allocate to the public service program category for 2009 is \$50,355 ( $\$111,900 * 45\%$ ), assuming our estimated grant award remains at \$111,900. Funding requests for public service activities were received for 2009 totaling \$49,500.

**HCD Committee Recommendation.** At the Committee meeting held October 2<sup>nd</sup>, representatives from the various outside agencies requesting funding from Novi's CDBG program were present to answer any questions the HCD Members had with respect to their request for funds. Based on the presentation by the Novi Youth Assistance (NYA) represented by Claudia Walter, John O'Brien and Kim Ziegler, the Committee agreed to recommend continued funding for Youth Assistance at their requested funding level of \$15,000. Funding dollars allocated to NYA are used to provide direct intervention services for Novi youth and include counseling, enrichment, skill building and academic support to children who are for various reasons deemed to be at "at risk" or whose families have insufficient financial resources to meet their needs for these activities. The broad goals are: 1) to provide scholarships to allow children (who qualify by income) to attend various summer camps according to their individual interest and needs, 2) to enroll qualifying children in programs that increase skills in various areas and 3) to provide tutoring to qualifying children who can benefit from additional academic support. The \$4,000 increase in funding levels from last year reflects the increase in demand for these services given the current economic conditions many families are facing within our community.

Our city-wide Minor Home Repair program has experienced tremendous success in past years. Last year we reported to Council a drop in client demand from prior years. As a result, the Committee embarked on an outreach effort to increase awareness for the program among our residents. Letters along with a list of Minor Home Repair Program Guidelines were developed and mailed to our local church leadership as well as face-to-face meetings to answer any questions. Additional outreach efforts included articles in the Novi News, City web-site enhancements as well as application drives conducted by the Oakland County Human Service Agency (OLHSA). Because of these outreach efforts the demand for Minor Home Repair has now increased beyond our current funding levels. All of the 2008 program year funds have now been obligated and we have started a waiting list for the 2009 program year. Because the Committee feels this program is so vital to our residents in terms of meeting the immediate health and safety needs of Novi families, they have recommended reducing the allocation for the Senior Van Transportation Program by \$15,000 and instead reallocate the majority of this funding to the Minor Home Repair Program for a total allocation of \$76,900. If this action is approved, the recommendation would result in an additional \$15,000 transfer from the General Fund to the Parks, Recreation & Forestry Fund in fiscal year 2009-10 as compared to the 2008-9 fiscal year. ***The Committee is further recommending that any funding cuts in 2009 be offset directly against the \$10,000 allocation being recommended for the Senior Van Transportation Program.***

**HAVEN Guidelines for CDBG Communities.** Beginning with the 2007 Program Year, Oakland County now contracts directly with HAVEN as a sole source provider on behalf of participating communities. In the past, each community would contract individually with HAVEN. The contract duration period will be one year and at the end of the contract period, any community balance will be expended for the 24-hour crisis hotline. HAVEN has requested funding for 2009 in the amount of \$9,500. Present at the meeting was Belle Kleinberg on behalf of HAVEN who reported last fiscal year a total of 369 Novi residents received direct assistance from HAVEN by way of shelter assistance, crisis intervention as well as services from HAVEN's Personal Protection Order Office. Of the 369 Novi residents using the program, CDBG funds in the amount of \$9,232 were used last year to provide assistance to 82 individuals. The Committee is recommending continued funding for HAVEN at a program level of \$10,000 for 2009.

**Neighborhood Stabilization Funds – Emergency Assistance for the Redevelopment of Abandoned and Foreclosed Homes - P.L. 110-289, Housing and Economic Recovery Act of 2008 (H.R. 3221), Title III.** The Housing and Economic Recovery Act of 2008 appropriates \$3.92 billion in Community Development Block Grant (CDBG) funds to States and localities for the redevelopment of abandoned and foreclosed homes. Oakland County expects to receive \$17 million in Neighborhood Stabilization Program (NSP) funds. The County is currently in the process of determining how these funds will be distributed to local communities, if at all. A quick overview of some of the program guidelines include:

Eligible Uses of Funds –

- ✓ Purchase and rehabilitate abandoned and foreclosed properties to sell, rent or redevelop.
- ✓ Establish financing mechanisms for purchase and redevelopment of foreclosed homes.
- ✓ Establish land banks of foreclosed homes.
- ✓ Demolish blighted structures.
- ✓ Redevelop demolished or vacant properties.

Targeting of Funds –

- ✓ Funds must be used to benefit households whose incomes do not exceed 120% of area median income. At least 25% of the funds must be used to purchase and redevelop housing for households whose incomes do not exceed 50% of area median income.
- ✓ Funds must be targeted to areas with the greatest percentage of home foreclosures and with the highest percentage of homes financed by a subprime mortgage-related loan.

Implementation and Timeframe –

- ✓ Urban County/Entitlement jurisdictions must submit applications/plans to HUD by December 1, 2008.
- ✓ Funds must be obligated within 18 months of funding release.

**2000 Census Impact.** Enclosed with this packet is the 2000 census areawide benefit map. A comparison to the 1990 map shows census tract 1361, block group 2 which includes Lakeshore Park, no longer qualifies for CDBG funding of infrastructure type projects. The **Recommended Projects** for 2009 do not include any area benefit type projects such as parks, streets or sidewalk improvements. The projects are strictly city-wide individual income-qualified type projects such as minor home repair or direct benefit projects such as public services which are not dependent on census tract location.

# OUTSIDE AGENCY REQUESTS

# YOUTH ASSISTANCE



Strengthening Families  
Through Community Involvement

**OFFICE**  
45175 Ten Mile Road  
Novi, MI 48375-3024

**TELEPHONE**  
(248) 347-0410

**FAX**  
(248) 347-0552

**EMAIL**  
nya@cityofnovi.org

**SPONSORED BY:**  
Oakland County  
Probate Court/  
Circuit Court-Family Division  
City of Novi  
Novi Community Schools

**STANDING COMMITTEES**  
-Board of Directors  
-Family Education  
-Scholarships  
-Camp  
-Mentors Plus  
-Public Relations  
-Youth Recognition  
-Fund Raising  
-Teen Center  
-Alcohol/Drug Awareness

**FREE PROFESSIONAL  
COUNSELING  
TO YOUTH AND  
THEIR FAMILIES**

# NOVI YOUTH ASSISTANCE

September 4, 2008

Housing and Community Development Committee  
City of Novi  
45125 W. Ten Mile Road  
Novi, MI 48375

Dear Committee Members:

Novi Youth Assistance has received and utilized CDBG funding for moderate, low income and special needs youth since 1994. With continuing community support we have consistently honed our ability to identify at risk children who would benefit from recreational, educational and supportive programming. Once again this year, overall grant opportunities were reduced. In spite of this, we still insured a summer recreation program for Novi children at our own expense. Nonetheless, this along with a significant increase in requests for services has regrettably left us struggling, once again, to assist all applicants. As the sole local organization that can regularly provide comprehensive and varied scholarship opportunities within the City of Novi, we continue to find that demand is outpacing donations received. In fact, need has increased so significantly that as of June 2008 all funds were already dedicated and, for the first time ever, we have had to deny all new requests. While we have made internal adjustments to stretch our monies as best we can, continued and increased CDBG funding is vital if we are to continue providing programming in 2009-2010 to those who otherwise might go unserved.

Most notable as we have moved through this past year, is the ever increasing number of residents who are struggling to provide the basics for their families. This then, inevitably eliminates any options to offer their children positive, healthy activities. Many of these children are then left with unscheduled time which leaves them at risk which, in turn, affects the community as a whole.

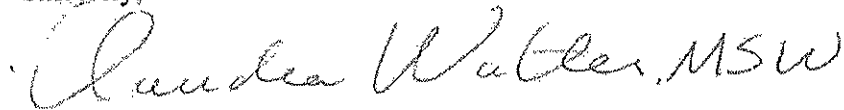
Historically, Novi Youth Assistance has been there to provide for those in need when there have been no other options. We continue to strive to do so. The benefit of offering summer programs, skill building activities and other supportive programming is demonstrated over and over again as we see these children move through the schools and community successfully. Therefore, in response to today's economic climate and rising costs, as well as demand for programming and decrease in other funding, Novi Youth Assistance respectfully requests that the members of the CDBG committee consider granting funds for the 2009 budget year in the amount of \$15,000.00.

**Housing and Community Development Committee**

**Page 2**

I am including, for your consideration, letters from clients who have greatly benefited from the availability of these funds for their respective families, as well as numerous letters from community members who support Novi Youth Assistance and our efforts to meet the needs of children in Novi.

Sincerely,

A handwritten signature in cursive script that reads "Claudia L. Walter, MSW". The signature is written in black ink and is positioned above the typed name.

Claudia L. Walter, M.S.W.  
Youth and Family Caseworker

CLW:kz



August 26, 2008

City of Novi Housing and Community Development Committee  
45175 W. Ten Mile Road  
Novi, MI 48375

**CITY COUNCIL**

Mayor  
David B. Landry

Mayor Pro Tem  
Kim Capello

Bob Gatt

Terry K. Margolis

Andrew Mutch

Kathy Crawford

Dave Staudt

City Manager  
Clay J. Pearson

Chief of Police  
David E. Molloy

Deputy Chief of Police  
Thomas C. Lindberg

Dear Committee Members:

The Novi Police Department has been very fortunate to be able to partner with the Novi Youth Assistance program for the past 50 years. The Youth Assistance program provides a proactive resource to our community that is designed to divert youth from the formal juvenile court process when appropriate. The staff and counselors in this program work tirelessly to see that the needs of all children are met and their dedication is second to none.

Officers and Detectives from our department have partnered on many projects with Youth Assistance. We have staff that volunteers their own time to many events and programs put on by YA. Our people feel it is so important, they have spent time working with the Teen Center, Citizens Board, Short term Mentoring, Mentors Plus, Back to School Shopping and anything else that is needed. Again, I will stress they do much of this during their own time as they recognize the importance of Youth Assistance to our community. Without this valuable program, several at risk youth throughout our area would be formally charged in the juvenile court process.

As the Deputy Chief of Police, a long term Novi resident and a volunteer to Youth Assistance I strongly recommend the continuation of this very successful diversion program.

Respectfully,

Thomas C. Lindberg  
Deputy Chief of Police

Novi Police Department  
45125 W. Ten Mile Road  
Novi, Michigan 48375  
248.348.7100  
248.347.0590 fax

cityofnovi.org





# Novi Community School District

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## Community Education

25345 Taft Road, Novi, Michigan 48374 (248) 449-1206 • Fax (248) 449-1716

August 27, 2008

To Whom It May Concern:

On behalf of the Novi Community School District, we are very appreciative of the Community Block Grant and the benefits and opportunities this grant brings to our Novi residents in our district.

We have had a significant increase in requests for assistance given the current economic situation in Michigan and the growing demand for our programs. The Novi Community School District has a great partnership with Novi Youth Assistance and the City of Novi and work hard to share resources to provide the best for all our identified needs and requests.

Through Novi Youth Assistance and the Community Block Grant a number of young children have an opportunity to participate in our programs who could not normally afford to attend. With these funds, we are able to make a difference in a young person's life through our preschool program and quality before and after school programming. Also our youth have been given the opportunity to participate in many enrichment classes and academic support programs throughout the year.

It is our hope the allocation will be able to continue so we can reach more people in need of our services.

Sincerely,

Robert J. Steeh, Director  
Novi Community Education

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*A Nationally Recognized Exemplary School District*

Robert Steeh, Director

# Novi Goodfellows



"No child without a Christmas"

September 5, 2008

To Whom It May Concern:

The Novi Goodfellows proudly acknowledges the Novi Youth Assistance as a true Community partner.

Several years running the Novi Youth Assistance has assisted the Goodfellows' in a common goal. Working along side Novi Youth Assistance, the Goodfellows' have been able to provide Novi School aged children with items needed to secure a happy and healthy Christmas Holiday. Novi Youth Assistance works countless hours to identify the needs of the children and their families. This information allows the Goodfellows' to deliver the appropriate clothes, toys and food the children need.

Novi Youth Assistance is truly an asset to the Community. The dedication by the Novi Youth Assistance to insure a secure and positive environment for the Novi School children should be applauded.

Should you have any questions or concerns please contact my office.  
248-347-0467

Cheryl McNamara  
Vice President

*All information supplied is strictly confidential. Novi Goodfellows does not allow the use of our database by any other organization.*

Novi Goodfellows  
P.O. Box 1073  
Novi, MI 48375

The Novi Goodfellows is non-profit organization.



August 28, 2008

**CITY COUNCIL**

Mayor  
David B. Landry

Mayor Pro Tem  
Kim Capello

Bob Gatt

Terry K. Margolis

Andrew Mutch

Kathy Crawford

Dave Staudt

City Manager  
Clay J. Pearson

Parks, Recreation &  
Forestry Director  
Randy Auler

City of Novi Housing and Community Development Committee  
45175 W. Ten Mile Road  
Novi, MI 48375

Dear Committee Members,

As a partner of the Novi Youth Assistance program, I am writing this letter in support of their outstanding service to the Novi Community. NYA has provided assistance to Novi youth by offering scholarships to summer camps and programs increasing the quality of life of those individuals. With the assistance of NYA, Novi Parks can continue striving to provide community stewardship to all residents of the city.

Our mission at Novi Parks of "Enriching Lives....Strengthening Community," is achieved through working hand and hand with organizations like Novi Youth Assistance.

Derek Owen Smith, CPRP  
Recreation Supervisor  
Novi Parks, Recreation and Forestry

September 2, 2008

Novi, MI 48375

To whom it may concern;

Novi Youth Assistance has been a great asset to our family since 2004. Over the years they have provided many different services that I tried to obtain elsewhere and failed.

They provided counseling services when no one else would and invaluable educational advice. I have 3 children w/disabilities each special in their own way. With Novi Youth Assistance respite funding they were able to explore new and exciting activities that I otherwise would not have been able to provide due to our financial situation. The "Back to School Shopping", has been a life saver, today's school supplies, the school clothes are all extremely overwhelming and w/3 children who continue to "grow"! The Special Summer Camps that they attend are invaluable for the whole family's health.

I'm extremely grateful to Claudia Walters and her staff for all their dedication and hard work. The little jesters at the holiday times, such as the Easter baskets or making sure the children have a bicycle for the summer and so much more. Words can't express the gratitude one feels for all the fortunes I've received from this group of dedicated individuals, please know that a heartfelt thank you is well deserved.

Sincerely,

Mary



# Novi Community School District

## Novi Middle School

49000 Eleven Mile Road, Novi, Michigan 48374 (248) 449-1600 • Fax (248) 449-1619

NCA Accredited

November 26, 2007

St. James Catholic Church  
46325 10 Mile Road  
Novi, MI 48375

Dear Cathy and Parishioners,

Thank you so much for the generosity you provided one of our families for the Thanksgiving holiday. The family members who received the holiday food, additional food items and paper products were totally overwhelmed and appreciative of all of your efforts.

I realize this was such a last minute request and you came through with so many items that the boys in school just commented to us that they never want to leave Novi. They were beaming as they described how they celebrated the holiday and their favorite memory of their feast.

My hope is that you understand how appreciative we are here at the school that we have a community resource that we can go to for this kind of assistance. Please be sure to share our gratitude with everyone involved with the food bank at St. James Catholic Church!

Sincerely,

Madeline M. Mills, Guidance Counselor

✓ c.c. Kim Ziegler, Novi Youth Assistance

*Thank you  
so much for  
the suggestion! ☺*

*A Nationally Recognized Exemplary School District*

Milan Obrenovich, Principal • Dennis Faletti, Assistant Principal • Marie Piper, Assistant Principal

Dear New Youth Assistance Board members,

Thank you very much for supporting the breakfast and snack program at Orchard Hills and Parkview. Many students benefit tremendously from this program.

Thanks again for your generosity!

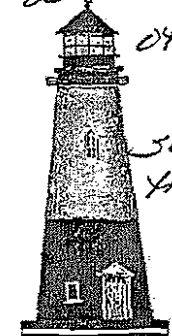
Sincerely,

Lina Nothman

Dear Board members,

Thank you very much for the \$50.00 donation toward breakfast and healthy snacks. A healthy diet is such an important part of every child's school day.

We thank you for your support and generosity throughout the year.



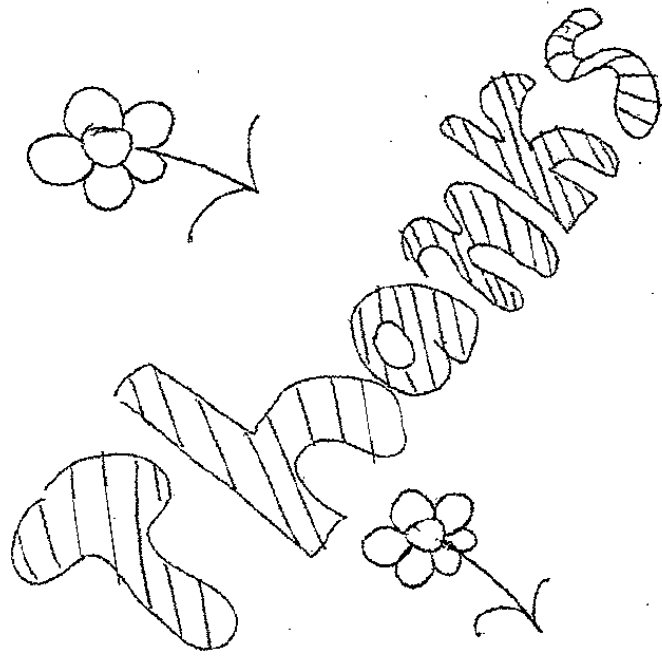
Sincerely,  
Lisa Chapman  
Orchard Hills Elementary

★  
♥  
We  
What would ~~I~~ do  
without you?

Thanks!

©  
On behalf of Novi Community School  
We would like to thank  
Youth Assistance so much for  
your financial commitment  
to the Middle School P.R.I.D.E.  
Program.

★  
By working together we  
are giving students an  
opportunity to improve their  
skills and be successful  
in school.  
Bob Steinhilber



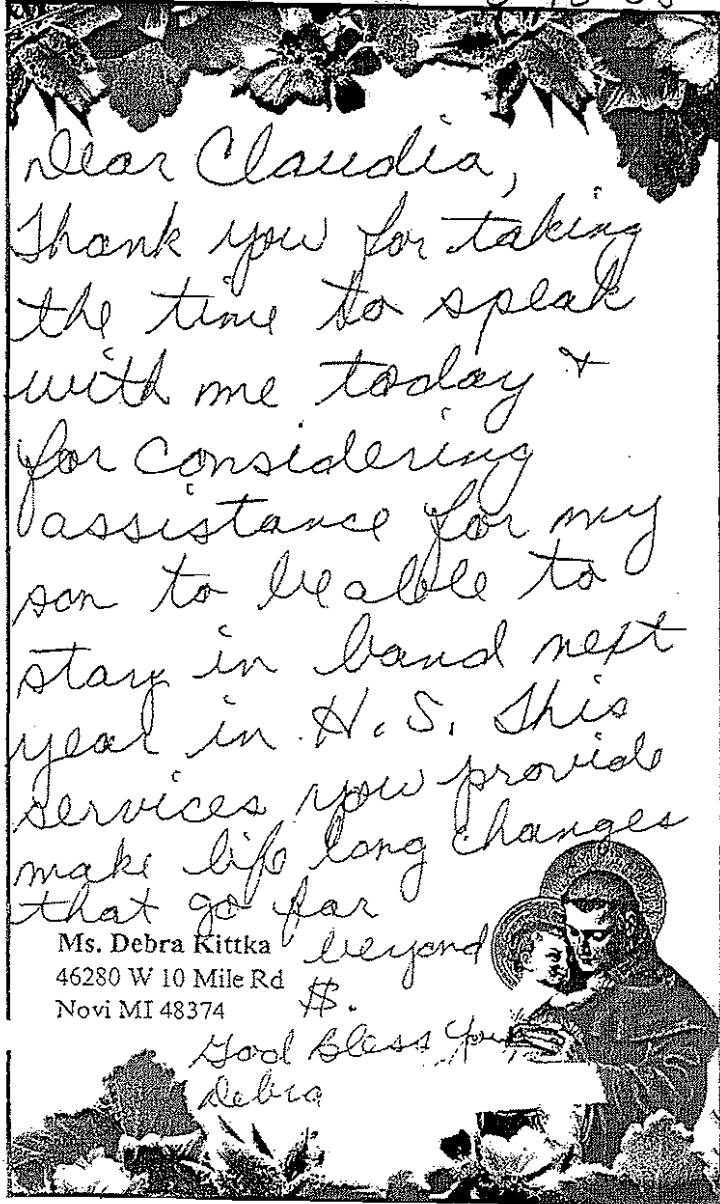
Dear Kim,

Thank you so very much  
for helping out my  
family I appreciate  
everything you did for us.  
Without your help  
I would not have been  
able to do the shop  
with a Cop activity.  
I am truly grateful.  
Thank you again.

- Dakota



3-13-08

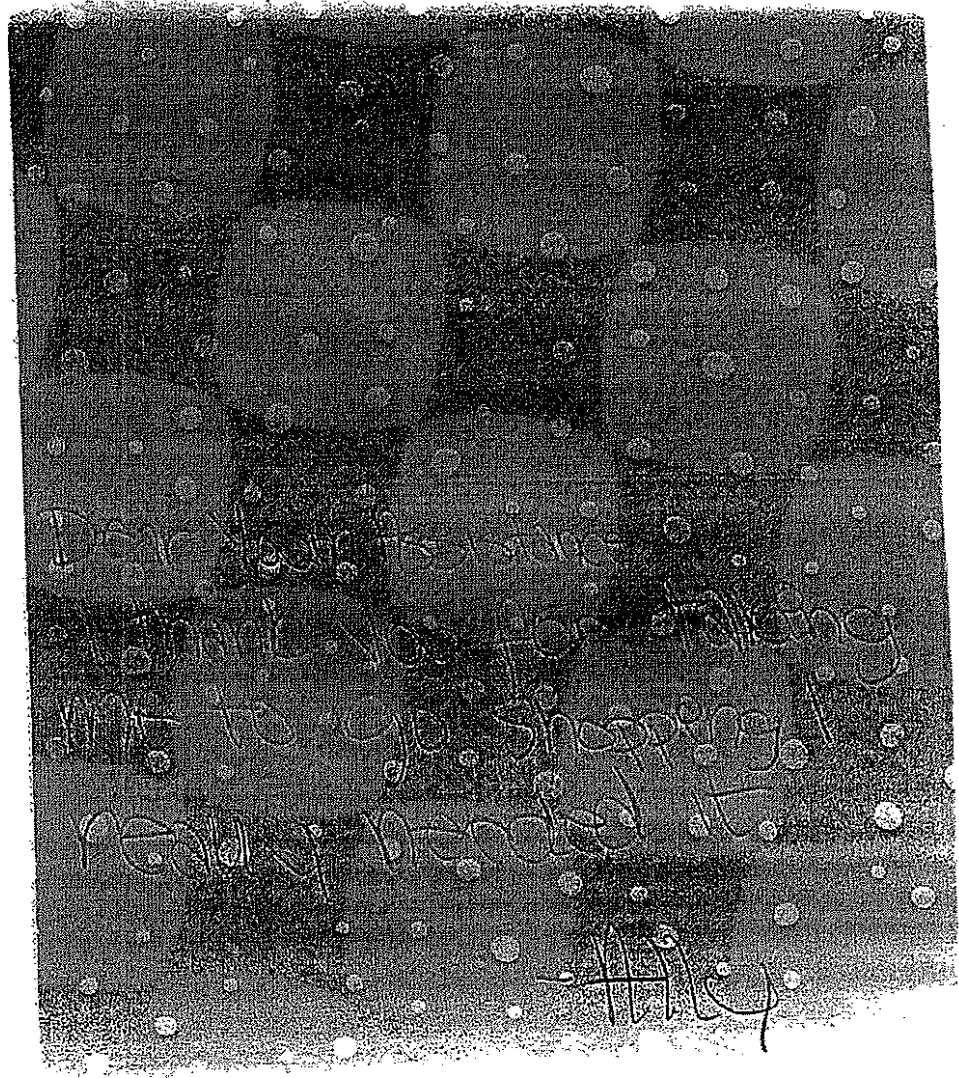


Dear Claudia,  
Thank you for taking  
the time to speak  
with me today +  
for considering  
assistance for my  
son to be able to  
stay in band next  
year in H.S. This  
services you provide  
make life long changes  
that go far

Ms. Debra Kittka  
46280 W 10 Mile Rd  
Novi MI 48374

beyond  
\$.

God Bless you  
Debra



Dear Claudia,  
Thank you for taking  
the time to speak  
with me today +  
for considering  
assistance for my  
son to be able to  
stay in band next  
year in H.S. This  
services you provide  
make life long changes  
that go far

Debra

Dear Claudia,

I have been wanting to get this card off to you for a very long time but my car had alot of water damage and I haven't been able to write very well. My family and I just want to let you know how much we appreciate your kindness and compassion for Alan and our family through these trying times. We are grateful for all you have done to help Alan and Alan does realize that he is very fortunate to have you behind him too!

Your kindness  
will always  
be remembered.

Sincerely,

Dear Board Members,

Thank you very much for  
the \$50.<sup>00</sup> donation toward  
breakfast and healthy snacks.  
A balanced nutrition is vital  
to every child's learning and  
growth.

On behalf of the Parkview  
community, thanks again for  
your generosity.

Sincerely,  
Lisa Ogilvie, SSW

Dear Novi youth assistance,

Thank you so much  
for the money to go

shopping. I greatly  
appreciate it. I needed  
clothing for my son. So happy  
to give him the opportunity  
of a bunch



-Jodi

March 8, 2008

Dear Novi Youth Assistance,

First I would like apologize for the delay of this letter, my mother got very ill at Christmas and has been in the hospital since then. She is in her final stages of emphysema. But I want to take this time to thank your organization for the tremendous amount of help this past Christmas. The gifts were absolutely perfect in type and size for everyone. I don't know what families like ours would do without you. My children, my husband and I thank you from the bottom of our hearts and hope one day to be able to pay it forward.

Sincerely

Novi, MI

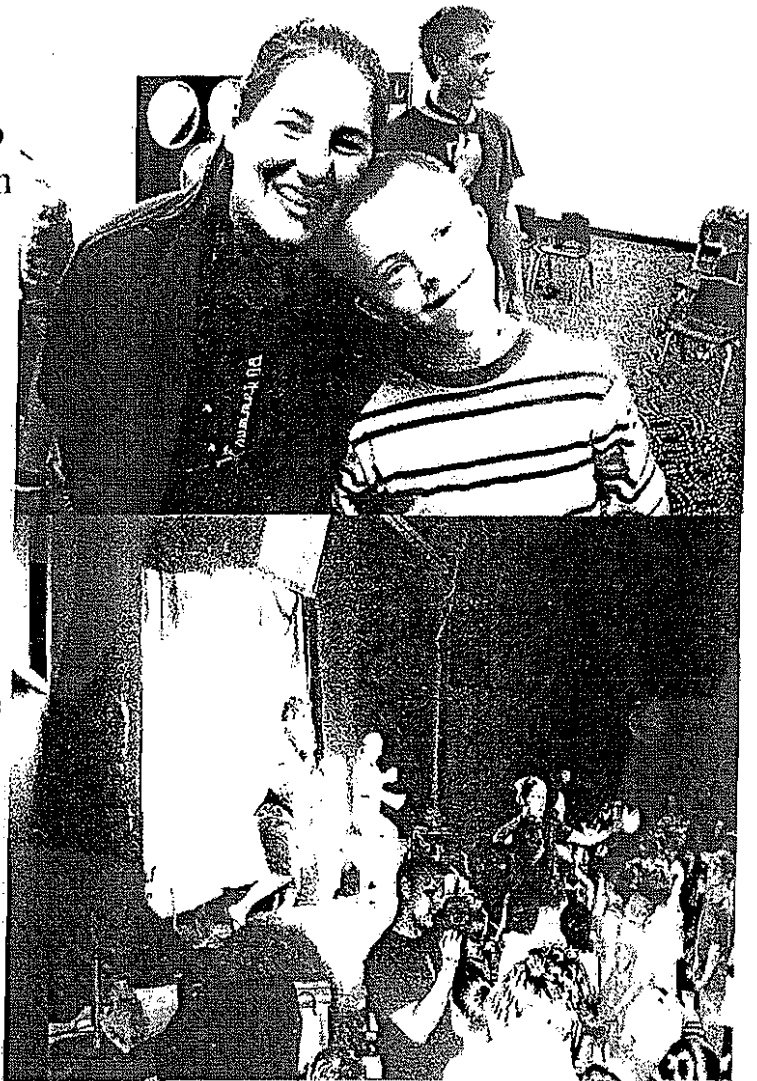
Dear Novi Youth Assistance,

Thank you very much for the scholarship so that Rick could go to summer camp at Oak Pointe Church here in Novi. He had a blast at camp! He went two weeks, was up at six ready to go, but had to be restrained, because camp didn't start until 9 AM. Once there he enjoyed himself immensely. He came home exhausted (as you can see below), and very happy.

In the evening, Rick would sing and dance around the house what he had learned at camp that day.

Again thanks for the money, it was greatly appreciated.

Sincerely,  
D. J. ...



Ziegler, Kimberly

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Sent: Thursday, December 13, 2007 5:46 PM

To: Ziegler, Kimberly

Subject: Thank You

Kim,

Thank you! Thank you! Thank you!

That just doesn't seem like enough. I am so touched and so grateful, I can't help from crying. Now my boys will have gifts from Santa. They won't think he forgot about them.

Thank you again, the City of Novi, and all the wonderful people who donated the gifts!

Sincerely,

---

Never miss a thing. [Make Yahoo your homepage.](#)



NCA Accredited

# Novi Community School District

Novi Woods Elementary

25195 Taft Road, Novi, Michigan 48374

(248) 449-1230 • Fax (248) 449-1239

December 11, 2007

Novi Youth Assistance Members,

I wish that I could thank each and every one of you by name! I hope that all of you know how very much I appreciate you agreeing to cover the cost of games and activities for me to use to assist the students at Novi Woods. My students have widely varied needs and ability levels; the approaches that these new activities will allow me to use with them will help all of us work toward helping them reach their academic and social potential. I so appreciate your caring and concern for all of the students of Novi.

Thanks so much for your generosity.  
Sincerely,  
Lee Seidman

A Nationally Recognized Exemplary School District Novi Woods

Pamela Quitiquit, Principal



Dear each and everyone who got my family's name,

I want to apologize for taking so long to write this letter.

I would like you to know how grateful I am that you took the time out of your life to give my family what we so desperately needed. Your company pulled together and not only wrapped our gifts but individually took you personal time and stopped your life to help us

I also want you to know it is appriacated never in my life did I thnjk that I would have to ask strangers for help. I am a single mother of two daughters ages 12 and 13. My husband (their father) was deported back to his country in June 2007. We were together for 15 years. We also made so very bad choices in our lives and that is he had to leave.

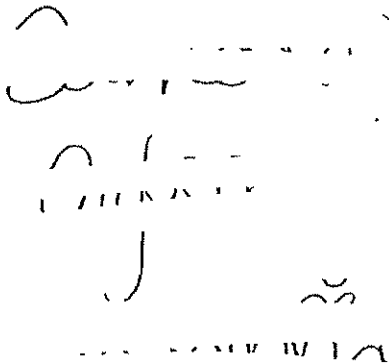
Honestly it was a blessing in disguise. I am currently putting myself back through college. I work about 30 hours a week but the best of all is being a positive role model to my daughters. Through all of this I learned that the most important thing in my life is not to give up but to stay strong and have a lot of faith.

Only by the grace of God have families like you given me the hope and love.

I also want you to know how many tears came down my face from the tremendous love I felt from your heart to mine.

Lastly my daughters and I ask that you keep us in your prayers.

The

The block contains a handwritten signature that is mostly illegible due to blurring and scribbles. It appears to consist of several lines of cursive writing, with some recognizable words like "Thank you" or "I love" possibly visible but not clearly legible.

Dear Youth assistance,

I apologize for taking so long to get this letter to you. I no you did not wait to help my family. I want you to know that apologize is sincere.

I would like to thank you for all the wonderful help you have given to my daughters and I. There are not enough words in the world to describe the feelings and emotions that come with not knowing how to provide for your family.

It's such a blessing to be connected with people like you and your origination. I don't know how I would of giving the financial part that you have provided for us. I would like to thank you again for helping our family.

Sincerely,

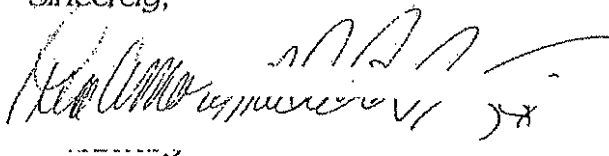
*[Faint, illegible handwritten signature]*

5/28/2008

To all those at Novi Youth Assistance;

I wanted to write a short note to say thank you so much for the help with sending Hunter to camp this year. It will be his first experience away at camp and since the Epilepsy Foundation offers this great opportunity it is perfect for Hunter. Hunter Struggles with making friends and keeping relationships and we hope that at camp he will become more social and be in a place that is safe for him as well. He struggles so much every day to fit in with his peers because of his illnesses, and having Cerebral Palsy and epilepsy have become a bit of a deterrent for him when it comes to doing things that require a lot of interaction. It has been a very hard year for us because in November of 2007 I was diagnosed with an Adrenal Tumor which has been followed by months of treatment and not too much fun. I just wanted to say that you have made my life happy and I really thank you from the bottom of my heart, because of your help we are able to send him to camp where he will have fun and forge relationships and learn strategies on how to maintain a relationship throughout his life and career as a student.

Sincerely,

A handwritten signature in black ink, appearing to be "Katie" followed by a stylized flourish.

File

April 16, 2008

To: Novi Youth Assistance Program

Last year (2007) Shelia Henderson was Wyatt's Social Worker teacher at Novi Woods.. She recommended that he be considered for a camp scholarship: Wyatt worked very hard on his reading, math and most of all his emotions and too be part of team.

Wyatt went to camp Skyline on July 22ed and he attended there program called "Discovery Overnight Summer Camp" he was at camp for 5 days and 4 nights.

Nervously we waited and we couldn't wait for Friday to be able to pick him up! 'Guess what' he came home a totally a new boy and I couldn't believe how mature he became and much more . . . we are so proud of him that he had that opportunity it was the best experience for his development.

Camp Skyline has kept contact with Wyatt this past year by sending him cards and they are hanging up in his room. It's been 8 months and he talks about camp like it was yesterday, Wyatt is so sensitive and understands that Mom is asking for help to so he could attend this year's 2008 program at Camp Skyline?

Lastly would like to mention that I lost my automotive job and starting a new career as a hair stylist. I could be able to contribute just a little if I knew far in advance so I can set aside my tips.

Feel Free to call me with any concerns.

Thanks

Mary Anne

...

May 16, 2008

Claudia, hello -

I just wanted to send you a quick note - to thank you for your listening & advising Steven. It has been an entire year now. Steven has always been a sweetheart - but we have seen lots more maturity in this last year. He was on the honor roll last semester (he said - "I have all easy classes") - we were proud! He joined the track team this spring - competing in the running long jump (18'6") the 200 meter and is attempting to pole vault! The challenge has been fun and we enjoy "cheering" at his meets.

He continues to work at "Alfocinos" - as a dishwasher and occasional "bus boy." They like him - he is a hard worker and dependable. He has worked there almost an entire year, putting his paychecks in the bank. He & his father are working on the '72 Nova he wants to drive to Novi High his senior year.

Steven spoke highly of you and I'm sure the sessions helped him - so thank you for your time and effort.

Have a wonderful summer -

Chris  
& Larry

Dear Novi Youth Assistance,

I never would have believed how much a city funded program could impact my life prior to utilizing your program. I would not have believed the skills and coping techniques I learned could be taught at your program, and most certainly, I would have never believed that a city funded program could contain such a supportive and caring staff. Your program reversed my misconceptions and helped me become a more productive citizen and a happier person.

I first started the program when I was 12 years old, using Novi Youth Assistance as a way to receive counseling for growing social and family problems I was facing. Because it was offered for free, my parents were able to get me help that they would not have been able to otherwise afford. Your staff helped me identify panic attacks I was having and how to deal with the anxiety that kept increasing exponentially in my daily life. I've used the methods I've learned ever since, and they continue to help me act as a better individual in society. Your staff also helped me deal with my father's verbal abuse, counseling me through ways to better handle being around him and helping me understand that it wasn't my fault for what was happening. As a young adolescent, that was instrumental in ensuring that I grow into a mature and fully developed adult. Thank you for your guidance during my times of stress. I wish I could say I don't know what would have happened to me without your program, but sadly I do.

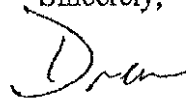
Following my parent's divorce when I was 14 years old the program recommended that I see a divorce therapist to help me deal with the challenges children face during a divorce. I bounced around from plenty of different therapists and psychiatrists, but was unsuccessful finding anyone that was as great as your staff is. I eventually turned to drugs to help ease my problems and from there I plunged into darkness, my relationship with my parents virtually deteriorated, my grades went from A's to C's then even D's and F's, and finally I hit rock bottom by getting arrested twice within 4 months. I wish I had stayed with your recommendation of a therapist, for I believe it may have saved me. Either way, without the program I travelled down a very dark road of my life.

After cleaning up, coming back to the program was quite successful in helping me maintain a clean and sober lifestyle, and your program helped pull me out of the darkness I was stuck in. Again, your staff taught me coping skills for stress and helped me get on track to being a productive citizen in society. Thank you for helping me stay on track, and for helping me out once again.

Talking with some of my friends who have also been in the program, we are all in agreement as to how vital your service is to the community, and most definitely how vital it was for us as people. My gratitude for the work of your staff cannot be expressed in words, nor can it be measured in any way possible. Thank you for all that you've helped me overcome and achieve.

Thanks to Novi Youth Assistance, I'm on my way to being a happier, more productive, and more informed citizen in our world.

Sincerely,

A handwritten signature in cursive script that reads "Drew". The signature is written in black ink and is positioned below the word "Sincerely,".

Drew

# CHURCH OF THE HOLY FAMILY

24505 Meadowbrook Road  
Novi, MI 48375  
(248)349-8553

Carol Ann Donnelly  
Director  
Christian Service Social Ministries

September 8, 2008

To Whom It May Concern,

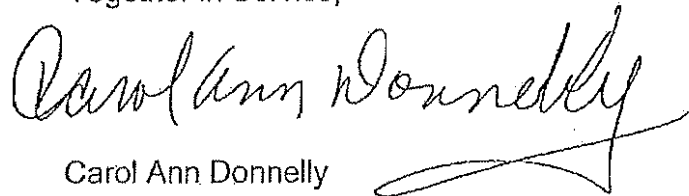
The Novi Youth Assistance Center provides a wonderful service to the youth of Novi.

They provide counseling, a teen center during the summer months, Back to School Program, summer camps, tutoring and opportunities for community service.

NYA sends the youth who need community service hours to us. The youths love to work in our community clothes closet.

We have been working with the Novi Youth Assistance for years. We believe "Kids First".

Together in Service,



Carol Ann Donnelly  
Director



HAVEN



September 15, 2008

Marina Neumaier  
City of Novi  
45175 W. Ten Mile  
Novi, MI 48375

Dear Ms. Neumaier:


Violence in families is everywhere, crossing racial, ethnic, cultural, social and economic boundaries. The impact of this violence invades our schools, places of worship, offices, businesses, and factories throughout our neighborhoods. Human beings, both young and old, are being harmed physically, sexually and emotionally and this violence may be creating lifelong patterns of ongoing abuse in youngsters as they move into adulthood. We all pay the cost for the horrible crimes of domestic violence and sexual assault either in real dollars or in diminished potential of human and community life.

Since 1982, HAVEN has been dedicated to building violence-free communities one family at a time. HAVEN maintains a 24-hour emergency shelter exclusively for domestic violence victims and their children and sexual assault survivors who are afraid to stay in their own homes. HAVEN offers counseling and education that help families stop the violence, begin the process of healing, and create the hope that their future will be free from abuse. The agency steps out into the community – over the phone, in courtrooms, police stations, hospitals, schools, the work place, and at community meetings – to provide crisis intervention and education to help victims and families prevent violence in future generations. HAVEN staff manages the Personal Protection Order office located in the Circuit Court system, helping create and file Personal Protective Orders at no charge to the victims of abuse as the first step in their safety plan.

HAVEN through its comprehensive work, serves to break the silence that has kept the crimes of domestic violence and sexual assault behind closed doors. This silence has only served to allow these crimes to flourish. From July 1, 2007 through June 30 2008, 265 individuals were seen, 52 crisis calls were received and 52 accessed the services of our Personal Protection order office from families in the City of Novi who took the first step to break their own silence by contacting HAVEN. The agency is again reaching out of you for support of our work with an even greater need as we assume the additional burden of increased clientele and additional staff to maintain these vital services. We ask that you continue to support these families through a Community Development Block Grant of \$9,500.00 for fiscal year 2009-2010. Please remember that the federal government presumes that domestic violence victims are considered to be low income and therefore qualify for inclusion in block grant public service requests.

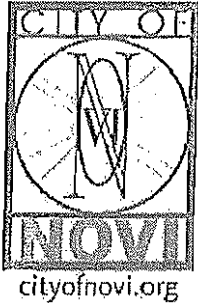
HAVEN looks forward to the opportunity to meet with you this year to provide further information on this request and answer any questions you may have. In the meantime, if you wish to speak with me, I can be reached at (248) 334-1284 ext. 240. Thank you,

Sincerely,

  
Beth Morrison  
President & CEO

# SENIOR TRANSPORTATION

## MEMORANDUM



TO: MARINA NEUMAIER, ASSISTANT FINANCE DIRECTOR  
FROM: RACHEL ZAGAROLI, SENIOR SERVICES MANAGER *RZ*  
SUBJECT: CDBG FUNDING FOR SENIOR TRANSPORTATION  
DATE: SEPTEMBER 15, 2008

### BACKGROUND

The Novi Senior Transit program began in February 1990 with one van funded by The Independence for Life Association and one part-time driver funded by Novi Parks and Recreation. The first full year of operation, we provided a surprising 3390 one-way rides. It soon became apparent that as residents discovered this essential new service, the demand would increase dramatically. In the past five years, we have provided 54,953 one way rides.

City of Novi General Fund, CDBG, and SMART Municipal Credits funding have supported the program throughout its existence by providing vehicles as well as funding for operations.

### CURRENT PROGRAM

The Senior Transit program currently operates a total of 7 vehicles:

Vehicle	Seating	Mileage (updated) 9/15/08
1998 Chevy Lumina (DARE Van)	3	87,244
2001 Ford Bus	14	110,427
2003 Ford Bus	2 wheel chairs & 8 seats	84,925
2004 Ford Caprice (car)	3	94,134
2005 Ford E350 Van	2 wheel chairs & 8 seats	59,486
2007 Chrysler Mini Van	6	25,662
2007 Ford E350 Van	2 wheel chairs & 8 seats	6,464

Our transportation department employees include 3 part-time driver/schedulers and 11 part-time drivers.

The transportation program operates Monday, Wednesday and Friday from 8:00-9 pm, Tuesday and Thursday 8:00 – 4:30 pm and Saturday 9 – 2. Passengers may ride anywhere within the City of Novi for a nominal fee of \$3 per one-way ride and \$5 per one-way ride for up to 10 miles outside the city of Novi for medical appointments only. We have created a "punch card" for our passengers that allow them to purchase a card for \$30.00 which allows six one-way rides or six one way rides out of town. This card is used in place of cash, makes it easier for the passengers and ensures us of collecting fees. Transportation is provided to Novi residents only. Riders must be age 55 plus, or physically challenged of any age. We encourage residents to call 48 hours in advance by calling the Scheduler at (248) 735-5617.

NOTE: The City of Novi also subsidizes a demand-response type of transportation service via Community Cab. Riders must also be seniors or physically/mentally challenged non-senior residents of the City of Novi and will pay \$4 per one-way ride within the City limits. Regular rates apply outside the City. Reservations may be made by calling (248) 349-8118.

We continue to provide a safe and trustworthy senior transportation program to the senior population in Novi. For 2007/2008 we provided 11,615 one way rides for seniors and physically/mentally challenged non-seniors, collected \$17,809 in fares and provided 3,881 cab rides with our cab service. The numbers alone show how important this program is to our older adult community.

#### **FUTURE OF THE PROGRAM**

In as much as there is no other public transportation in the City of Novi other than cab service and our Transit system, continued population growth, particularly in the age 65 plus group, create increased demands for transportation service. Numbers will continue to increase due to more and more seniors in our community relying on us to take them to their destination. Safety and health issues along with mobility problems with our older adults are a factor when they can no longer drive and can not find a way to medical appointments or to the drug store to get prescriptions show us this is becoming a bigger problem in our community. Our numbers are also increasing with passengers from other senior housing because they either do not offer any transportation and if they do, charge a higher fee or only have limited capabilities to transport to limited areas only. In addition, there are increasing numbers of non-senior Novi residents who, for health reasons, do not have transportation.

The cost of the transportation program continues to grow rapidly. In 2006/2007, cost of the program was \$124,682. With the increase of gasoline, maintenance and number of people using our service, the cost for the 2007/2008 program rose to \$140,651. We anticipate the cost exceeding this amount for 2008/2009. We would like to continue to receive the monies from the CDBG funding to help support this worthwhile program.

HCD Committee  
October 2, 2008

# ADDITIONAL PACKET MATERIAL

**2008  
BEST PRACTICE AWARD**

**OAKLAND COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

**IMPROVING THE QUALITY OF LIFE FOR  
OAKLAND COUNTY'S LOW AND MODERATE INCOME RESIDENTS**

PRESENTED TO:

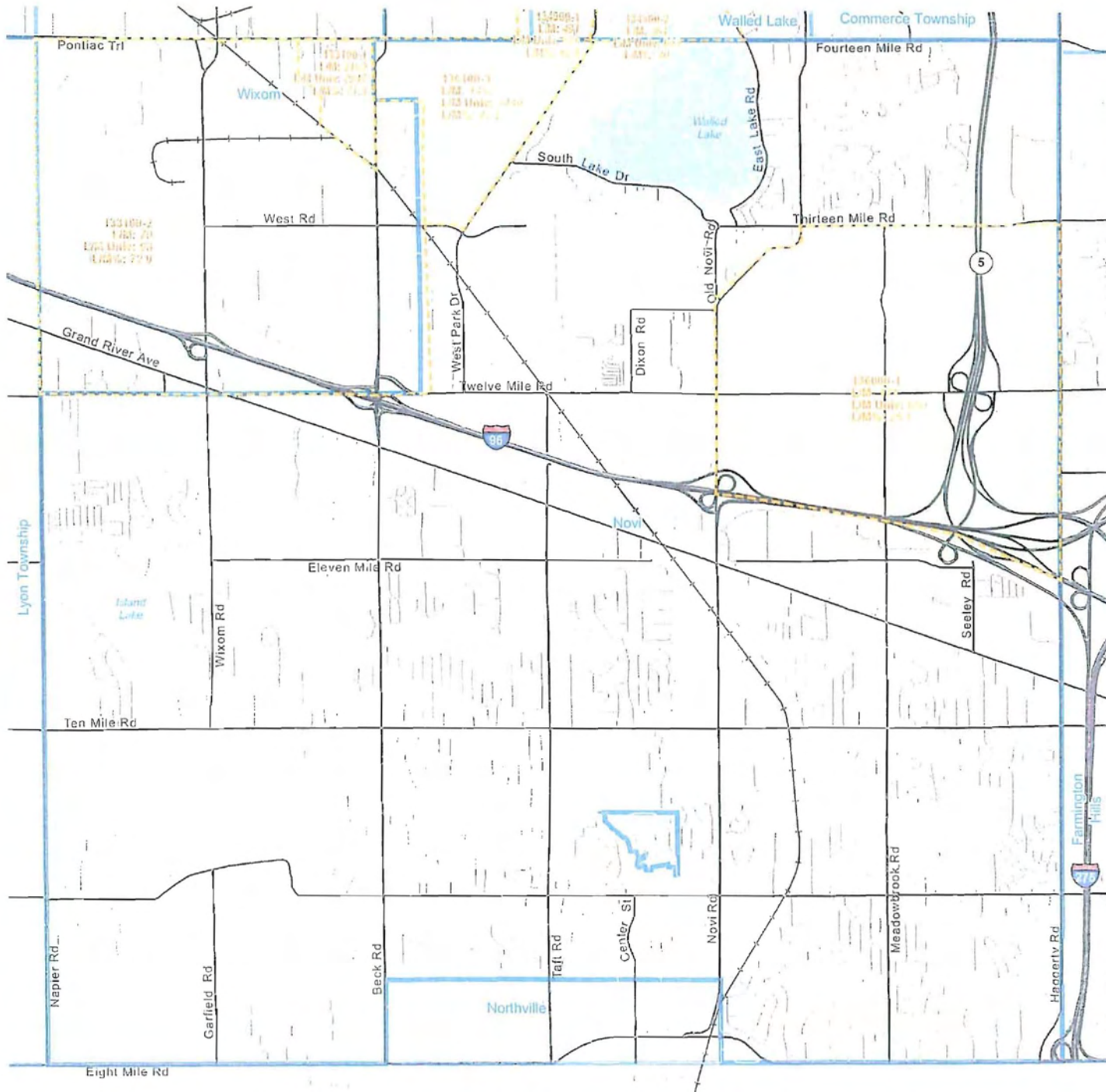
***CITY OF NOVI***

IN RECOGNITION OF TIMELY CDBG SPENDING PERFORMANCE ACHIEVEMENT



  
L. Brooks Patterson, County Executive

  
Karry L. Rieth, Manager



L. Brooks Patterson, County Executive

OAKLAND COUNTY  
COMMUNITY & HOME IMPROVEMENT

Oakland Pointe  
250 Elizabeth Lake Road, Ste. 1900  
Pontiac, MI 48341-0414  
248.658.0493  
www.oakgov.com/ch



## Area-wide Benefit Map *City of Novi*

### Legend

-  Eligible Area-wide Benefit Block Groups

This Census Block Group map reflects 2007 LMISD data from the U.S. Department of Housing and Urban Development.



1 inch equals 4,662 feet

Map created on September 22, 2008

The information provided herewith has been compiled from recorded deeds, plats, tax maps, surveys and other public records. It is not a legally recorded map or survey and is not intended to be used as one. Users should consult the information sources mentioned above when questions arise.



## GENERAL INFORMATION – PLANNING ALLOCATIONS

(Based on PY 2008 Allocations)

At this time, Oakland County does not have information on exact CDBG funding levels for Program Year (PY) 2009. Use the proposed planning allocation figure based on the PY 2008 allocation to compile your application. Once exact amounts are available, the Community & Home Improvement Planning Unit will make necessary adjustments.

Cities		Townships		Villages	
Auburn Hills	\$59,202	Addison	\$15,206	Beverly Hills	\$16,544
Berkley	\$42,012	Bloomfield	\$75,000	Franklin	\$8,000
Birmingham	\$34,155	Brandon	\$34,845	Lake Orion	\$8,000
Bloomfield Hills	\$8,000	Commerce	\$67,371	Leonard	\$8,000
Clarkston	\$8,000	Groveland	\$15,598	Milford	\$17,278
Clawson	\$38,238	Highland	\$52,955	Ortonville	\$8,000
Farmington	\$26,568	Holly	\$9,464	Oxford	\$10,748
Ferndale	\$82,749	Independence	\$69,931	Wolverine Lake	\$11,093
Hazel Park	\$88,694	Lyon	\$27,075		
Huntington Woods	\$10,594	Milford	\$19,439		
Keego Harbor	\$10,328	Oakland	\$20,151		
Lathrup Village	\$8,000	Orion	\$67,122		
Madison Heights	\$121,413	Oxford	\$31,580		
Northville	\$8,000	Rose	\$17,373		
Novi	\$111,900	Royal Oak	\$15,954		
Oak Park	\$126,368	Springfield	\$31,700		
Orchard Lake Vig	\$8,000	West Bloomfield	\$114,463		
Pleasant Ridge	\$8,000	White Lake	\$71,329		
Rochester	\$23,966				
Rochester Hills	\$142,709				
South Lyon	\$28,139				
Sylvan Lake	\$8,000				
Troy	\$158,321				
Walled Lake	\$22,103				
Wixom	\$44,652				