



cityofnovi.org

CITY of NOVI CITY COUNCIL

**Agenda Item H
July 6, 2009**

SUBJECT: Approval of design services contract amendment to Hamilton Anderson Associates for additional design services for the Fuerst Park barn commemorative pavers and community garden in the amount of \$4,250.

SUBMITTING DEPARTMENT: Parks, Recreation & Cultural Services

CITY MANAGER APPROVAL:

EXPENDITURE REQUIRED	\$4,250
AMOUNT BUDGETED	\$644,750
APPROPRIATION REQUIRED	-0-
LINE ITEM NUMBER	101-265.00-971.100

BACKGROUND INFORMATION:

Hamilton Anderson was retained to provide design and construction documents for the development of the Fuerst Park. The scope of services included utilizing the existing barn foundations to create a community garden area. At the June 1, 2009 City Council meeting, it was determined the barn foundations would be removed due to their condition. There was a suggestion and discussion that pavers or some other similar material be installed to commemorate the location of the barns. Staff requested the attached Contract Change Memorandum from Hamilton Anderson for additional design services for the design and construction documents to commemorate the barn location. Hamilton Anderson's fee is \$4,250 to complete the tasks. The budget estimate for the installation is \$15,000. Therefore, the estimated cost for the space is \$19,250 and is currently within the budgeted funds for the project.

RECOMMENDED ACTION: Approval of design services contract amendment to Hamilton Anderson Associates for additional design services for the Fuerst Park barn commemorative pavers and community garden in the amount of \$4,250.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gatt				
Council Member Burke				
Council Member Crawford				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				

hamiltonanderson

Architecture/Engineering/Landscape Architecture/Planning/Interior Design

1435 Randolph Street Suite 200, Detroit, MI 48226 (313)964-0270

Contract Change Memorandum

No. Three (3)

Date: June 3, 2009

Fuerst Park

Project Name

28179.00

HAA Project No.

\$ 31,350.00

Original Contract Amount

August 25, 2008

Original Contract Date

City of Novi

Client

Tracie Ringle / Brian Coburn

Client's Representative

Lori Singleton / Burke Jenkins

Contract Change Memorandum Requested By (HAA)

Contract Change Description

Phase/Description of Change	Reason for Change/ Requested By	Amount \$
Barn commemorative pavers and community garden design and documentation.	City of Novi / Brian Coburn	\$ 4,250.00
Determine intent of Community garden / historic barn commemoration		
Develop Concept Sketch for review (including garden framework)		
Prepare material options / images		
Document: Grading, Layout, Irrigation and Details - In PDF format for release as a bulletin		
Prepare spec section for materials if different then current Fuerst specification		
Total Amount:		\$ 4,250.00

Client Approval (return with signature to HAA)

Date

Note: Client approval required prior to proceeding with the above stated work.

HAA Distribution:

Project Principal R. Hamilton/K. Anderson
 Accounting T. Burbo
 Chief Operating Officer M. Luberto
 Main Office File 28179.00

Client Distribution:

