



**Agenda Item M
August 9, 2010**

SUBJECT: Approval of a one year contract with ImageSoft, Inc. in the amount of \$27,022.37 for hardware, software and customer care support related to the City's document imaging system.

SUBMITTING DEPARTMENT: Information Technology

CITY MANAGER APPROVAL: 

EXPENDITURE REQUIRED	\$27,022.37
AMOUNT BUDGETED	\$28,000
APPROPRIATION REQUIRED	N/A
LINE ITEM NUMBER	101-215.00-802.000 101-442.10-802.000 101-201.00-802.000 101-205.00-802.000

BACKGROUND INFORMATION:

The City of Novi's document imaging system requires a yearly support contract to cover hardware (scanners) maintenance, software licensing (Kofax and OnBase), and call center support. Examples of services included in this agreement are: Version upgrade assistance, configuration and custom development issue correction, dedicated install/support team, and online customer portal access.

RECOMMENDED ACTION:

Approval of a one year contract with ImageSoft, Inc. in the amount of \$27,022.37 for hardware, software and customer care support related to the City's document imaging system.

	1	2	Y	N
Mayor Landry				
Mayor Pro Tem Gaff				
Council Member Crawford				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Staudt				



ImageSoft, Inc.
 40 Oak Hollow
 Suite 120
 Southfield, MI 48033

248 948-8100
 email: meddy@imagesoftinc.com

Maintenance Invoice

Date	Maintenance I...
4/30/2010	MAIN2236

City of Novi
 Attn: Accounts Payable
 45175 W 10 Mile Rd
 Novi, MI 48375-3006
 US

P.O. No.	Due Date	Rep
PROFORMA	5/30/2010	MH

Item	Description	Qty	Serial #	Warr. End Date	Cost	Total
	ImageSoft Maintenance Renewal 07/01/2010 - 06/30/2011					
CA-8927A005	Canon DR7580 1 Year, On-Site Post Warranty 5x9x24, Includes 1 Preventative Maintenance Visit	1	DAJ06709	10/14/2011	1,295.00	1,295.00
CA-8927A005	Canon DR7580 1 Year, On-Site Post Warranty 5x9x24, Includes 1 Preventative Maintenance Visit	1	DAJ06710	10/14/2011	1,295.00	1,295.00
CA-8927A005	Canon DR7580 1 Year, On-Site Post Warranty 5x9x24, Includes 1 Preventative Maintenance Visit	1	DAJ06712	10/14/2011	1,295.00	1,295.00
CA-0434B004	Canon 5010C 1 Year OnSite Post Warranty 5x9x24, Includes 1 Preventative Maintenance Visit	1	DD307652	11/30/2011	1,050.00	1,050.00
KF-AE#VY01-3...	Kofax Ascent Capture Volume License 300k/Year Maintenance	3	RH51377	06/30/2011	660.00	1,980.00
KF-AE#T023-00...	Kofax Scan/QC/Import only - Maintenance	1	RH51377	06/30/2011	199.00	199.00
OB-DPMPW1	OnBase Document Import Processor Maintenance	1		06/30/2011	900.00	900.00
OB-RPMP1	OnBase Report Services Maintenance	1		06/30/2011	900.00	900.00
OB-GV-B-MU1-M	OnBase Municipal Server Bundle Maintenance	1		06/30/2011	3,096.45	3,096.45
OB-GV-B-MU1-...	OnBase Municipality Concurrent Client Maintenance	5		06/30/2011	178.50	892.50
OB-GV-B-MU1-...	OnBase Municipality Concurrent Client (6-20) Maintenance	13		06/30/2011	157.50	2,047.50
OB-GV-B-MU1-...	OnBase Municipality Workflow Concurrent Client SL (1-5) Maintenance	5		06/30/2011	252.00	1,260.00
OB-GV-B-MU1-...	OnBase Municipality Concurrent Client SL (6-20) Maintenance	6		06/30/2011	231.00	1,386.00
OB-CLMPW1	OnBase COLD/ERM Module Maintenance	1		06/30/2011	1,800.00	1,800.00
OB-CTMPN1	OnBase Named User Client Qty 1-100 Annual Maintenance	5		06/30/2011	108.00	540.00

www.imagesoftinc.com	Total
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Item	Description	Qty	Serial #	Warr. End Date	Cost	Total
OB-WLMPN1	OnBase Workflow Named Client SL (1-20) Maintenance	2		06/30/2011	225.00	450.00
	Prorated OnBase Maintenance - 10/01/2010 - 06/30/2011					
OB-OLMPI1	OnBase Email Integration for Outlook Maintenance	1		06/30/2011	675.00	675.00
IS-Custcare Sup...	ImageSoft Customer Care Package (1 year): Customer Care Package, includes, -Version Upgrade Assistance -Configuration and custom development issue correction -Configuration and custom development upgrade assurance -Dedicated install/support team support -Online Customer Portal Access	1		06/30/2011	5,800.00	5,800.00
IS-Custcare Sup...	ImageSoft Customer Care Package (1 year): Customer Care Package, includes, Annual Maintenance \$1,931.00 - Prorated 06/01/2011 - 06/30/2011 for Engineering Department - SOW13 -Version Upgrade Assistance -Config. and custom development issue correction -Config. and custom development upgrade assurance -Dedicated install/support team support -Online Customer Portal Access	1		06/30/2011	160.92	160.92
	Total sales tax calculated by AvaTax ST				0.00	0.00

www.imagesoftinc.com	Total \$27,022.37
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