



**CITY of NOVI CITY COUNCIL**

**Agenda Item B  
June 4, 2012**

**SUBJECT: Approval to award a one-year contract extension (the second of two potential extensions) for towing services to Hadley's Towing and Keford Towing to function on a rotating basis with an effective date of July 1, 2012.**

**SUBMITTING DEPARTMENT:** Public Safety - Police *DEM*

**CITY MANAGER APPROVAL:** *[Signature]*

**BACKGROUND INFORMATION:**

This contract is provided as a service to the community when the need for wrecker service is required. There are no expenditures required by the City. The services include vehicles towed as a result of arrests, traffic accidents and evidentiary purposes. Contractors are paid directly by the vehicle owner and/or their insurance company. Fees were established and specified in the 2010 bid based on history and consistent with the pricing structure used in neighboring communities.

The City of Novi currently has a towing contract with Hadley's Towing and Keford Towing. A request for proposal (RFP) was done in April 2010 and Council awarded the contract in May 2010 with the option of two renewals in one year increments. The contract is set to expire in July, 2012. This approval is for the second of two renewals. Pursuant to the terms of the contract, the two are placed on a rotating call system when the need for a wrecker service arises.

For the past year, Hadley's Towing and Keford Towing have been able to meet their obligations, including their response times, and have worked well together with our current rotating system of tows. Both have a positive track record of success with the City of Novi and have provided reliable service and have demonstrated their ability to afford safety and security of vehicles towed and stored. They both have expressed their desire to renew the contract at the same terms and conditions of their 2010 bid.

**RECOMMENDED ACTION: Approval to award a one-year contract extension (the second of two potential extensions) for towing services to Hadley's Towing and Keford Towing to function on a rotating basis with an effective date of July 1, 2012.**

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

## Cauchi, Patricia

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**From:** Kipp LeMarbe <hadleystowing@hotmail.com>  
**Sent:** Monday, April 16, 2012 5:59 PM  
**To:** Cauchi, Patricia  
**Subject:** Towing Contract

Pat Cauchi,

Please find this email as confirmation on our part to extend the towing contract per the current terms and conditions. We value our contract with the City of Novi and look forward to continuing our relationship. We would be honored to provide our services to the City of Novi for another year and/or more.

Sincerely,

Kipp LeMarbe  
Hadley's Towing

## Cauchi, Patricia

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**From:** keford collision <kefordcollision@hotmail.com>  
**Sent:** Monday, April 16, 2012 9:21 AM  
**To:** Cauchi, Patricia  
**Subject:** Towing Contract Renewal

Dear Pat,  
Keford's Novi Towing, Inc. wishes to renew our Towing Contract with the City of Novi, under the same terms.

Sincerely,

**Thomas D. Herrington, President**

**Keford Collision & Towing**  
**39586 Grand River Avenue**  
**Novi, MI 48375**  
**Phone: 248-478-7815**  
**Fax: 248-478-0520**



cityofnovi.org

Company name KEFERD'S NOVI TOWING, LLC

**CITY OF NOVI  
TOWING SERVICES**

**PROPOSAL FORM**

We the undersigned as bidder, agree to furnish towing services to the City of Novi, according to the conditions and instructions attached hereto and made a part thereof for the following prices:

<u>PRIVATE VEHICLES</u>	<u>CONTRACT PRICE</u>
1. Towing of Vehicles 5,000 GVW and less	\$ 80
2. Towing of Vehicles 5,000 GVW to 9,999 GVW	\$ 90
3. Towing of Vehicles 10,000 GVW to 19,999 GVW	\$ 105
4. Towing of Vehicles 20,000 GVW and up	\$ 205
5. Storage per day to commence after 24 hours of impoundment:	
Inside storage	\$ 15
Outside storage	\$ 10
6. Extra Charge for Dollies	\$ 20
7. Extra Charge for Disconnecting Linkages	\$ 10
8. Extra Charge for Winching (off roadway)	\$ 75
9. Motorcycles	\$ 95
10. Lockouts	\$ 45
11. Tire Change	\$ 45
12. Gas Pickup	\$ 45
13. Per Hour Labor Charge / Extra Service	\$ 60/hour
14. Flatbed usage	No Additional Charge
 <u>CITY OWNED VEHICLES</u>	 <u>CONTRACT PRICE</u>
1. Towing of Vehicles 5,000 GVW and less	\$ 0
2. Towing of Vehicles 5,000 – 9,999 GVW	\$ 0
3. Towing of Vehicles 10,000 - 24,999 GVW	

Company name KEFOR'S NOVI TOWING, INC.

- Within 30 mile radius of City limits \$ 0
- 4. Towing of Vehicles 10,000 - 24,999 GVW  
Greater than 30 mile radius from City limits \$ 100
- 5. Towing of Vehicles 25,000 - 80,000 GVW \$ 150

We have the capability to tow vehicles up to 80,000 GVW:

From the front	Yes	No
From the rear	Yes	No

**NOTE:** Second time tows between the Novi Police facility and storage yard, or additional tows within storage yard will be at the contractor's expense.

Vehicles ordered held by the Police or Fire Department for investigation of, but not limited to arson, fatal accidents, forfeitures, will be handled as follows: One (1) day storage fee to registered owner of the vehicle and no additional fee to the City of Novi. The vehicle will be held indefinitely until the investigation and court cases have been completed.

**DEVIATIONS FROM SPECIFICATIONS MUST BE SPECIFIED HERE:**

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**CONTRACTOR COMMENTS:**

KEFOR IS USUALLY CAPABLE OF SERVICING THE ENTIRE CITY.  
WE HAVE IN THE PAST. WE FEEL OVERALL SERVICE WILL BE  
IMPROVED IF THE CONTRACT IS NOT SPLIT. WHOM WE KNOW  
WE WILL RECEIVE ALL THE CALLS IT ALLOWS FOR BETTER ANTICIPATION  
AND BETTER SERVICE. TOW.

Company Name: KEFOR'S NOVI TOWING, INC.

Address: 39586 GRAND RIVER AVE.

City, State Zip NOVI MI 48375

Agent's Name: THOMAS A. HERRINGTON  
(please type or print)

Company name KE FORD'S NDRJ TOWING, INC.

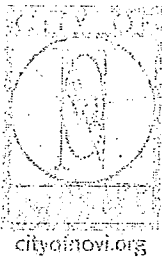
Agent's Title: PRESIDENT  
(please type or print)

Agent's Signature: Thom O'Hara

Telephone No.: 248-478-7815 Fax No. 248-478-0520

Date: 4/20/10

Company name Hadley's Towing



**CITY OF NOVI  
TOWING SERVICES  
PROPOSAL FORM**

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9. Motorcycles	\$ 95
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Company name Hadley's Towing

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From the rear

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**DEVIATIONS FROM SPECIFICATIONS MUST BE SPECIFIED HERE:**

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**CONTRACTOR COMMENTS:**

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Company Name: Hadley's Towing

Address: 24701 Hathaway St.

City, State Zip: Farmington Hills, MI 48335

Agent's Name: Jim D. LeMarbe  
(please type or print)



Company name Hadley's Towing

Agent's Title: Owner  
(please type or print)

Agent's Signature: *Joni D. Se Mauber*

Telephone No.: 248-471-5763 Fax No. 248-471-0926

Date: 4-20-2010