



cityofnovi.org

## CITY of NOVI CITY COUNCIL

Agenda Item G  
July 2, 2012

**SUBJECT:** Approval of a one year contract with ImageSoft, Inc. in the amount of \$28,754.86 for software maintenance and customer care support related to the City's document imaging system.

**SUBMITTING DEPARTMENT:** Information Technology

**CITY MANAGER APPROVAL:** 

<b>EXPENDITURE REQUIRED</b>	<b>\$28,754.86</b>
<b>AMOUNT BUDGETED</b>	<b>\$29,000</b>
<b>APPROPRIATION REQUIRED</b>	<b>N/A</b>
<b>LINE ITEM NUMBER</b>	101-215.00-802.000 (\$5,807.91) 101-442.10-802.000 (\$4,288.91) 101-201.00-802.000 (\$5,898.91) 101-205.00-802.999 (\$7,026.38) 101-270.00-802.000 (\$5,732.75)

### BACKGROUND INFORMATION:

In 2007 the City embarked on a document imaging project. The goal of this endeavor has been as follows:

- Increase ease and convenience in searching sharing and managing documents.
- Reduce space/cost requirements for paper document storage.
- Address citizen information requests in a timely manner.
- Address disaster recovery needs.

Several departments have leveraged the application successfully. They include Clerks, Engineering, Finance, and Human Resources. The City of Novi's document imaging system requires a yearly support contract to cover software licensing (Kofax and OnBase), and call center support. Examples of services included in this agreement are: Version upgrade assistance, configuration and custom development issue corrections, dedicated install/support team, and online customer portal access.

### RECOMMENDED ACTION:

Approval of a one year contract with ImageSoft, Inc. in the amount of \$28,754.86 for software maintenance and customer care support related to the City's document imaging system.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				



7575

# Maintenance Invoice

ImageSoft, Inc.  
 25900 W. 11 Mile Rd.  
 Suite 100  
 Southfield, MI 48034  
 248 948-8100  
 email: accounting@imagesoftinc.com

Date	Maintenance I...
4/18/2012	MAIN2621

City of Novi  
 Attn: Accounts Payable  
 45175 W 10 Mile Rd  
 Novi, MI 48375-3006  
 US

P.O. No.	Due Date	Rep
PROFORMA	6/15/2012	MH

Item	Description	Qty	Serial #	Warr. End Date	Cost	Total
	ImageSoft Maintenance Renewal 07/01/2012 - 06/30/2013					
KF-AE#VY01-3...	Kofax Version 8 Kofax Ascent Capture Volume License 300k/Year Maintenance	3	RH51377	06/30/2013	660.00	1,980.00
KF-AE#T023-00...	Kofax Scan/QC/Import only - Maintenance	1	RH51377	06/30/2013	199.00	199.00
KF-VP-W004-O...	Kofax VRS 4.x Plus USB/FWorkgroups Maintenance - No Annual Maintenance	1	UE44425	06/30/2013	0.00	0.00
OB-DPMPW1	OnBase Version 10.0.0 OnBase Document Import Processor Maintenance	1		06/30/2013	950.00	950.00
OB-RPMP11	OnBase Report Services Maintenance	1		06/30/2013	950.00	950.00
OB-GV-B-MU1-M	OnBase Municipal Server Bundle Maintenance	1		06/30/2013	3,268.48	3,268.48
OB-GV-B-MU1-...	OnBase Municipality Concurrent Client Maintenance	5		06/30/2013	189.17	945.85
OB-GV-B-MU1-...	OnBase Municipality Concurrent Client (6-20) Maintenance	13		06/30/2013	166.25	2,161.25
OB-GV-B-MU1-...	OnBase Municipality Workflow Concurrent Client SL (1-5) Maintenance	5		06/30/2013	266.00	1,330.00
OB-GV-B-MU1-...	OnBase Municipality Concurrent Client SL (6-20) Maintenance	6		06/30/2013	257.38	1,544.28
OB-CLMPW1	OnBase COLD/ERM Module Maintenance	1		06/30/2013	1,900.00	1,900.00
OB-CTMPN1	OnBase Named User Client Qty 1-100 Annual Maintenance	5		06/30/2013	114.00	570.00
OB-WLMPN1	OnBase Workflow Named Client SL (1-20) Maintenance	2		06/30/2013	237.50	475.00
OB-OLMP11-10	OnBase E-mail Integration for Outlook 2010 Maintenance	1		06/30/2013	950.00	950.00
OB-RIMPI1	OnBase Records Management Maintenance	1		06/30/2013	3,800.00	3,800.00
OB-VTMPM1	OnBase Migration Tool for Verity Maintenance - No Annual Maintenance	1		06/30/2013	0.00	0.00

	<b>Total</b>
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 Novi, MI 48375-3006  
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P.O. No.	Due Date	Rep
PROFORMA	6/15/2012	MH

Item	Description	Qty	Serial #	Warr. End Date	Cost	Total
OB-IDMPC1	Maintenance Declined on the following licenses: OnBase Full-Text Indexing Concurrent Client for Autonomy IDOL Maintenance	3		06/30/2011	0.00	0.00
OB-IDMPI1	OnBase Full-Text Indexing Server for Autonomy IDOL - Maintenance	1		06/30/2011	0.00	0.00
OB-OCMPW1	OnBase Batch OCR Server Maintenance	1		06/30/2011	0.00	0.00
CA-8927A005	Maintenance Declined on the following Scanners: Canon DR6080/7580 1 Year. On-Site Post Warranty 5x9x24	3		10/14/2011	0.00	0.00
CA-0434B004	DAJ06709, DAJ06710, DAJ06712 Canon 5010C 1 Year OnSite Post Warranty 5x9x24, Includes 1 Preventative Maintenance Visit	1	DD307652	11/30/2011	0.00	0.00
CA-5353B001	Canon DR-6050C/7550C/9050C/7090C 1 Yr. eCarePak. On-Site Service Program	1	EZ300760	07/08/2011	0.00	0.00
IS-Custcare Sup...	ImageSoft Customer Care Package (1 year): Customer Care Package, includes, -Version Upgrade Assistance -Configuration and custom development issue correction -Configuration and custom development upgrade assurance -Dedicated install/support team support -Online Customer Portal Access	1		06/30/2013	7,731.00	7,731.00
<b>Total</b>						<b>\$28,754.86</b>