



Parks, Recreation, & Forestry Commission

**Agenda Item
September 11, 2008**

SUBJECT: Capital Investment Project Update

SUBMITTING DIVISION: Operations

DIRECTOR APPROVAL:

BACKGROUND INFORMATION:

The purpose of this memorandum is to provide an update to the Parks, Recreation, & Forestry Commission on the status of departmental capital projects the division is currently managing. Each of the projects listed are associated with critical completion timelines and will be reviewed monthly with the Commission.

To date the department has an overall completion score of 50% as it relates to the aforementioned schedule. We anticipate that all of the projects will either be completed by the end of the 2008 – 2009 fiscal year. I will continue to keep you updated on all projects as they relate to Building & Grounds, Forestry, and Park Improvements over the next few months.