

MEMORANDUM



TO: RANDY AULER, DIRECTOR PARKS AND RECREATION
FROM: DEREK SMITH, RECREATION SUPERVISOR
SUBJECT: VENTURE TEAM #3
DATE: SEPTEMBER 9, 2008

The Walkable Novi Committee (the expanded Pathway and Sidewalk Prioritization Workgroup) was appointed by City Council in March of 2008. The committee is comprised of two City Council members (Member Dave Staudt and Member Andrew Mutch), three Planning Commission members, (Member David Greco, Member Brian Larson and Member Michael Lynch), and two Parks Commission members (Member Paul Policicchio and Member Elizabeth Iszler) who were appointed at the August 21, 2008, Parks Commission meeting.

The Pathway and Sidewalk Venture Team was created to assist the Walkable Novi Committee by reviewing and updating the Pathway and Sidewalk Prioritization Analysis and Process (PSPAP) adding elements for pathways to the park system including the high priority ITC utility corridor. The Venture Team is comprised of the following staff members: Team Leader Mark Spencer (Planner, Community Development); Co-Lead Cindy Uglow (Neighborhood and Small Business Manager); Tim Wright (Department of Public Works); Derek Smith (Parks Recreation and Forestry); Linden Ivezaj (Engineering); Melissa Place (Manager's Office); and Steve Rumble (Community Development Director).

Members of the team met with the complete Walkable Novi Committee Monday, August 25, 2008, to introduce the team concept to the committee, discuss committee goals, and to set assignments and milestones. In response to the committee meeting, the following are the Venture Team's goals & Walkable Novi Committee tasks as of our Thursday, September 4, 2008 meeting -

- I. Update the PSPAP by October 31, 2008.
 - a. Updated PSPAP worksheets for next committee meeting September 22, 2008.
- II. Develop proposed non-motorized policies by December 30, 2008.
 - a. Start policy suggestions for discussion
- III. Develop proposed non-motorized implementation strategies by June 30, 2009.
- IV. Draft Committee by-laws September 22, 2008.
- V. Potential Committee Schedule

Our next venture team meeting is Thursday, September 18, 2008 at 9am. The next Walkable Novi Committee meeting is to be held Monday September 22, 2008 at 6pm. Results from these meetings will be reported in an update at the October 9, 2008 Parks Commission meeting.

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