



CITY of NOVI CITY COUNCIL

Agenda Item 3
February 27, 2017

SUBJECT: Appointments to Boards & Commissions

SUBMITTING DEPARTMENT: City Clerk *is* *cb*

CITY MANAGER APPROVAL: *[Signature]*

BACKGROUND INFORMATION:

Interviews for all Boards & Commissions were held Monday, February 6th. Attached are the ballots for appointments to Boards & Commissions, interview memos, interview draft minutes, current Booklet List, and candidates' applications.

Please note that Ed Minas (Beautification Commission) withdrew his application on February 21st.

RECOMMENDED ACTION: Appointments to Boards & Commissions

BALLOT
APPOINTMENTS BY MAYOR
February 27, 2017

Library Board

2 full terms – Terms expire 03/01/2020

- Datara Michener **seeking reappointment*
- Geoffrey Wood **seeking reappointment*
- Mary Angela Winter

BALLOT
APPOINTMENTS BY CITY COUNCIL
February 27, 2017

* Minimum 4 votes required for appointment to Board or Commission

Beautification Commission

3 full terms - Terms expire 03/01/2020
2 partial terms - Terms expire 03/01/2019
2 partial terms - Terms expire 03/01/2018

Celia Todd
 Ending 2020 Ending 2019 Ending 2018

Kelly Breen
 Ending 2020 Ending 2019 Ending 2018

 Ending 2020 Ending 2019 Ending 2018

 Ending 2020 Ending 2019 Ending 2018

Construction Board of Appeals

3 full terms (includes one alternate)- Terms expire 03/01/2020

Jeffrey Bowdell **seeking reappointment*
 Full Member Alternate

John Enkemann Jr. **seeking reappointment*
 Full Member Alternate

Kamran Qadeer **seeking reappointment; currently serving as alternate*
 Full Member Alternate

 Full Member Alternate

Council Member Signature

MEMORANDUM



TO: MAYOR GATT AND COUNCIL MEMBERS
CC: CORTNEY HANSON, CITY CLERK
FROM: DAWN SPAULDING, DEPUTY CITY CLERK *DS CH*
SUBJECT: INTERVIEWS FOR BOARDS AND COMMISSIONS
DATE: FEBRUARY 2, 2017

Attached please find applications for the current openings on Boards and Commissions along with a current Boards & Commissions booklet list.

- Mary Angela Winter is seeking appointment to the Library Board; however, she is out of state and unable to attend interviews.
- Geoffrey Wood is seeking reappointment to the Library Board; however, he is unable to attend interviews.

Below is a list of current vacancies and expiring terms for Boards and Commissions that are interviewed by **Council**:

Board or Commission	Number of openings	Term expiration
Library Board (Mayoral Appointment)	2 full terms	03/01/2020

Attendance records for those seeking reappointment:

Datara Michener (Library Board) – attended 29 of 29 meetings since December 2014.

Geoffrey Wood (Library Board) – attended 8 of 11 meetings since March 2016.

Commission Interview Committee

The Commission Interview Committee will meet on Monday, December 6th at 5:30 p.m.

Below is a list of current vacancies and expiring terms for Boards and Commissions that are interviewed by the Commission Interview Committee:

Board or Commission	Number of openings	Term expiration
Beautification Commission	3 full terms	03/01/2020
	2 partial terms	03/01/2019
	2 partial terms	03/01/2018
Construction Board of Appeals	3 full terms	03/01/2020

MEMORANDUM



TO: COMMISSION INTERVIEW COMMITTEE MEMBERS
CC: CORTNEY HANSON, CITY CLERK
FROM: DAWN SPAULDING, DEPUTY CITY CLERK
SUBJECT: INTERVIEWS FOR BOARDS & COMMISSIONS
DATE: FEBRUARY 2, 2017

Attached please find applications for the current openings on Boards & Commissions, a rating sheet, and a current Boards & Commissions booklet.

- Andery Richert (Beautification Commission) is not seeking reappointment.
- Celia Todd (Beautification Commission) is seeking reappointment but cannot attend interviews.
- Jeffrey Bowdell (Construction Board of Appeals) is seeking reappointment but cannot attend interviews. He has submitted an email request to be considered in lieu of an application.
- Vineeth Atluru is seeking appointment as Student Representative to the Parks, Recreation, & Cultural Services Commission; he has not been interviewed.

Attendance records for those seeking reappointment:

Celia Todd (Beautification Commission) – attended 24 of 30 meetings since February 2014.

Jeffrey Bowdell (Construction Board of Appeals) – attended 10 of 10 meetings since February 2013.

John Enkemann Jr. (Construction Board of Appeals) – attended 9 of 10 meetings since February 2013.

Kamran Qadeer (Construction Board of Appeals, alternate) – attended 7 of 10 meetings since February 2013.

Commission Interview Committee

Below is a list of current vacancies and expiring terms for Boards and Commissions that are interviewed by the Commission Interview Committee:

Board or Commission	Number of openings	Term expiration
Beautification Commission	3 full terms	03/01/2020
	2 partial terms	03/01/2019
	2 partial terms	03/01/2018
Construction Board of Appeals	3 full terms	03/01/2020
Parks, Recreation, & Cultural Services Commission- <i>Student Representatives</i>	2 full terms	03/01/2019

COMMISSION INTERVIEW COMMITTEE
February 6, 2017 | 6:00 p.m.
Council Conference Room | Novi Civic Center | 45175 Ten Mile Road

Council Member Wrobel called the meeting to order at 6:00 p.m.

ROLL CALL: Council Members Wrobel, Casey, and Burke

ALSO PRESENT:

APPROVAL OF AGENDA: Agenda was unanimously approved

INTERVIEWS FOR BOARDS & COMMISSIONS

Council Member Wrobel began the meeting by thanking the applicants for their time and interest in serving the City. He instructed the applicants to give a brief introduction or presentation about themselves, and why they wanted to serve on a committee, and explained that each Committee member would have an opportunity to ask them one question.

1. Ed Minas- Beautification Commission

Mr. Minas stated that he moved to Novi from Seattle five years ago, and is interested in gardening and landscaping. He was a member of a wildlife gardening club while in Seattle. Mr. Minas stated that he enjoys gardening and beautiful things, and thought it would be fun to be a part of this commission.

Member Casey thanked Mr. Minas for stepping forward as a new resident, and asked what he thought the City should be doing better, or differently from a gardening/landscaping perspective. Mr. Minas replied that he has been very impressed with the quality landscaping in Novi, particularly in the island on Novi Road. Mr. Minas said he'd like Novi to remain committed to its parks and to keeping the City beautiful. Member Casey thanked Mr. Minas for his answer.

Member Burke stated that he appreciated Mr. Minas stepping forward to volunteer and asked where he lived in Seattle, and if he had worked for any municipal organization there. Mr. Minas answered that he lived in Bellevue, Washington. Mr. Minas stated that he had not served in a municipality, but he frequently attended meetings. Mr. Minas went on to explain that he is fully retired now, and has more time to devote to doing something that will benefit other people. Member Burke thanked Mr. Minas again for his willingness to get involved.

Member Wrobel also thanked Mr. Minas for coming forward to volunteer and asked Mr. Minas what unique skills he would bring to the Beautification Commission. Mr. Minas stated that he has been an artist all his life, a stained glass artist. He has real attention to detail and an aesthetic towards art and beautification. He added that he spends a lot of time at nurseries learning as much as he can, and considers himself a lifelong learner. Member Wrobel again thanked Mr. Minas for stepping forward.

2. John Enkemann Jr.- Construction Board of Appeals

Mr. Enkemann began by stating that he has been a member of the Board since 1992, and has been Chairman since 1994. Mr. Enkemann said that he has been an architect with a company called Albert Kahn Associates for 39 years. He stated that he is most proud of being selected for the State Board of Architects for the State of Michigan, which allowed him to join the National Council of Architecture Registration Boards, to help write the exam that architects take across the US. He continued, saying that it is gratifying to have volunteer work that allows you to improve your profession.

Member Burke thanked Mr. Enkemann for his many years of service, including his time as Chair. Member Burke stated that Mr. Enkemann's qualifications and history were unparalleled and saw no reason for him not to return to the Board.

Member Casey also thanked Mr. Enkemann for his impressive tenure. Member Casey said that she didn't have a detailed question for Mr. Enkemann, but wondered what he wished City Council knew about the Construction Board of Appeals. Mr. Enkemann replied that the Construction Board of Appeals process begins with Community Development when there is a dispute. Mr. Enkemann stated that whereas the Community Development team must be careful to avoid unexpected consequences and setting precedents, the Construction Board of Appeals works on a case-by-case basis in a bit of a vacuum and can exercise more judgment. He stated that they have a very good board that has a variety of experience.

Member Wrobel thanked Mr. Enkemann for his years of service and did not have a question for him. Mr. Enkemann stated that he moved to Northville, and Farmington Hills, and that there was a detailed search by the City Attorney to make sure residency wasn't required for serving on the Board, which he appreciates because he remains loyal to this area.

3. Kamran Qadeer- Construction Board of Appeals

Mr. Qadeer began by explaining he was a civil structural engineer and 17-year resident of Novi. He has been working for an engineering and architecture firm in Novi where he manages a team doing a variety of construction and engineering projects.

Member Casey thanked Mr. Qadeer for his service, and asked what Mr. Qadeer wanted City Council to know about the Construction Board of Appeals. Mr. Qadeer responded that it is a unique committee that has to interpret codes and utilize practical considerations for issues that come before the Board. He said they want the codes to be followed, but sometimes that have to make considerations for some of the challenges faced.

Member Burke stated that he appreciated the service Mr. Qadeer has already given and that he did not have a question for him. He added that he was glad Mr. Qadeer wanted to continue to serve on the Construction Board of Appeals.

Member Wrobel also thanked Mr. Qadeer for his service, and for sharing his expertise with the City. Member Wrobel stated he had no questions for Mr. Qadeer.

4. Kelly Breen- Beautification Commission

Ms. Breen began by saying she has lived in Novi since 2006 with her husband, kids, and dogs. She stated that she lives on the north side near Pavilion Shore Park, which is absolutely amazing and that she is grateful the City has stepped up and allowed that passive park to join Lakeshore Park. Ms. Breen feels that at this point she can give her time and attention back to the City that has served her so well. She stated that the Beautification Commission has a lot of work to do, and not a lot of people to do it. She said that she really hoped to use her skills to help the Commission's endeavors.

Member Casey said that it was good to see Ms. Breen again, since she had interviewed two months ago for other committees and thanked her for stepping up. Member Casey asked what Ms. Breen would like to see the City do or try as it relates to beautification. Ms. Breen replied that she has done a bit of research and feels there are a lot of different groups that share the same goal. She would like to try to reach out not just through social media to younger residents but other organizations to work together for a common goal. Ms. Breen would also like to use social media, specifically the app "Next Door" to exchange information and ideas with residents.

Member Burke stated it was good to see Ms. Breen, since she had previously interviewed for other committees in December. He thanked her for her articulate answer, and said that he had no questions for her.

Member Wrobel also thanked Ms. Breen for attending, and asked her what unique skill set she would bring to the Beautification Commission. Ms. Breen answered that she is relentless but diplomatic, and asks for help and assistance when needed.

Member Wrobel again thanked the candidates for their interest in serving Novi, and explained that appointments would be made during the February 27th City Council meeting.

The Committee members then discussed recommendations for student representatives to the Parks, Recreation, and Cultural Services Commission.

The meeting was adjourned at 6:26 p.m.

Recorded by: Dawn Spaulding
Deputy City Clerk