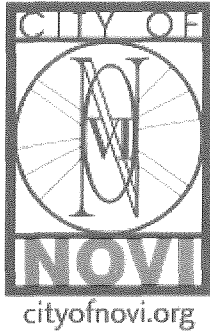



MEMORANDUM



TO: Members of the Planning Commission

FROM: Victor Cardenas, Assistant City Manager 

SUBJECT: Capital Improvement Program

DATE: March 19, 2015

Each year, the City of Novi, as part of the annual budget process, prepares a Capital Improvement Program (CIP). This document serves as a guidepost for major capital expenditures for the next six years. This is done in accordance with the provisions of the Michigan Planning Enabling Act.

Attached please find the Proposed Capital Improvement Program (CIP) 2015-2021. This document was approved by the joint CIP Committee (which includes members of the City Council and the Planning Commission) at their March 2, 2015 meeting. Please see attached draft minutes from that meeting. The CIP is being presented to the Planning Commission for public hearing, consideration and adoption at its March 25, 2015 meeting.

The City Manager will make recommendations for projects to be included in the 2015-2016 Proposed Budget to the City Council, which have not been identified to date, as staff continues to prepare information regarding funding and operating budgets.

If you have any questions or would like additional information, please let me know.



City Council and Planning Commission

CITY OF NOVI
Capital Improvements Program Meeting
Monday, March 2, 2015 | 6:30 P.M.
Mayor's Conference Room | Novi Civic Center
45175 Ten Mile Road

Mayor Pro-Tem David Staudt called the meeting to order at 6:32 p.m.

MEMBERS PRESENT: Mayor Pro-Tem Staudt, Council Member Casey, Council Member Poupard, Planning Commissioner Lynch, Planning Commissioner Giacometti

STAFF PRESENT: Pete Auger, City Manager
Victor Cardenas, Assistant City Manager
Carl Johnson, Chief Financial Officer
Barb McBeth, City Planner
Brian Coburn, Engineer Manager

OTHERS PRESENT: Two members of the public

APPROVAL OF AGENDA: Agenda was unanimously approved as presented.

AUDIENCE COMMENT: None

MATTERS FOR DISCUSSION:

1. The 2015-2021 Capital Improvement Program

Assistant City Manager Victor Cardenas gave a brief overview of the program citing that the capital portion of the soon to be presented City Budget totals \$12.6 million, and of that \$11.8 comes from 11 different city funds. All the funds stay within the City Council approved fund balance policy and will be a part of a balanced budget to be presented to City Council in April.

Mayor Pro-Tem Staudt expressed his appreciation of how conservative the document/plan is. Additionally, he noted that sidewalks and trails are less than 10% in the 2015/16 budget. He may be looking for some changes with the number of projects listed. Also, he shared that the City would need to partner with our fellow communities regarding Beck Road and come up with a long-range plan. Capacity on 10 Mile will come to a head when Singh moves forward with their plans on the west side of the City. With respect to Parks, Mayor Pro-Tem Staudt believes the plan is rather light, and he does not want the momentum and focus on parks to go away. He may want to add some projects, possibly two softball diamonds. Also, the fields at ITC will need

some addressing. Lakeshore Park, as always, has opportunities. Overall he is excited about what's coming down the pipeline.

Council Member Doreen Poupard commented that there is some big needs assessment in the program but not a lot of here. Overall the plan is comprehensive. She asked "how do we create our image?" Member Poupard went on to explain that the City needs to share widely what they did with neighborhood roads construction/rehabilitation. She expounded that the City needs to communicate more/better and the City needs to think bigger. As it pertains to building capacity the City needs to partner with neighboring communities.

Planning Commissioner Mike Lynch stated that City Parks are never going to be a money maker. When it comes to why people come to Novi, schools is # 1 and Parks is # 2. Council should take a look at a millage or a Headlee rollback option. He said that the City needs to do a better job showing what the Administration has done with the extra revenue from the road millage. Examples or ideas could be maps of local roads that have been completed since the road millage was passed. He shared his love of the snow plow trucks - money well spent. Finally Commissioner Lynch commented on how the City is nearing build out, and the need to determine how to deal with that especially with the east side of the city being significantly older than that of the west side.

Planning Commissioner Rob Giacopetti commented that Planning Commissioners get to dream, and don't worry about how to pay for it. Nothing in the Capital Improvement Plan is a "wow." All the projects just keep the lights on kind of projects. There is a need for more capacity on the roads: roads are too busy - they are "packed." Capacity building should be a priority; Northwest Quadrant Ring Road, 11 Mile and 12 Mile west of West Oaks are capacity builders. The City should be comfortable with debt, paid for by users who are using those "projects" today. He does not, necessarily, agree with piecemealing what is currently being proposed. Additionally, he really does not believe the City needs fund balances in street funds - interest rates are starting to increase, might be the opportunity now to do so. He wanted to know if there was a second phase of the Dog Park. Mr. Cardenas clarified not at the current location. Additionally, he asked what happened to the planned "band shell" at Pavilion Shore. Mr. Cardenas shared that the previously planned pavilion would be scaled down and incorporated with the planned rest room facility at the park. Commission Giacopetti believes that mobility is a must, specifically the need for a sidewalk running north from 9 Mile along the west side of Haggerty. He does not believe that the property is attractive enough to develop, without completing that segment of sidewalk.

Council Member Laura Casey posed the question "what's going to happen in 20 years?" That's who we are as a community as we look toward the future. One example of items to consider for the future is the connection from Pavilion Shore and Lakeshore Park. Additionally, the David Barr property improvements is a little too far

out. Finally the parking at the new Dog Park will require additional capacity. We will see the need once Spring/Summer arrives and the use picks up.

Motion by Member Poupard, Support by Member Casey; CARRIED UNANIMOUSLY: to recommend the Capital Improvement Plan to the City's Planning Commission for consideration.

The meeting was adjourned at 8:13 p.m.