



CITY OF NOVI CITY COUNCIL
AUGUST 30, 2021

SUBJECT: Approval of resolution appointing Shannon Bennett (Employee Delegate) and Elise Marra (Officer Delegate) as the 2021 City of Novi representatives to attend the Annual Municipal Employees Retirement System (MERS) Conference to be held October 7 – October 8, 2021.

SUBMITTING DEPARTMENT: City Clerk

BACKGROUND INFORMATION: Each year an employee delegate is elected by the employees to attend the MERS Annual Conference. MERS is the City of Novi's pension administrator. The employee delegate is responsible for attending educational sessions at the meeting and reporting any updates back to the employees. The two employees representing Novi at this year's MERS Conference are:

- Shannon Bennett, Management Coordinator, Integrated Solutions
- Elise Marra, Benefits Coordinator, Human Resources

RECOMMENDED ACTION: Approval of resolution appointing Shannon Bennett (Employee Delegate) and Elise Marra (Officer Delegate) as the 2021 City of Novi representatives to attend the Annual Municipal Employees Retirement System (MERS) Conference to be held October 7 – October 8, 2021.



Municipal Employees' Retirement System of Michigan
 1134 Municipal Way • Lansing, MI 48917
 800.767.MERS (6377) • Fax: 517.703.9707
 www.mersofmich.com

2021 Officer and Employee Delegate Certification Form

MERS Annual Business Meeting | October 2021

Please print clearly • **Scan and attach this file when you register online** • Retain a copy for your records

IMPORTANT: If you are not electing/appointing delegates to vote during the MERS Annual Business Meeting, please **DO NOT** submit this form. A **delegate** is **NOT** confirmed to have voting rights until this form has been uploaded with their online registration.

The voting delegate representative must be a MERS member, defined as an **active employee on payroll** who is enrolled in either a MERS Defined Benefit Plan, Defined Contribution Plan or Hybrid Plan.

1. Officer (and alternate) delegate information

The officer delegate (or alternate) shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Officer Delegate name
Elisa Marra

Officer Alternate name

Officer delegate and alternate listed above were appointed to serve during the 2021 MERS Annual Business Meeting by official action of the governing body (or chief judge for a participating court) on August 30, 2021.

2. Employee (and alternate) delegate information

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate name
Shannon Bennett

Employee Alternate name
Nathan Mueller

Employee delegate and alternate listed above were elected to serve during the 2021 MERS Annual Business Meeting by secret ballot election conducted by an authorized officer on August 20, 2021.

3. Certification

NOTE: Certification should be signed by a member of the governing body or chief administrative officer, or the chief judge for a participating court. **An electronic signature is permissible.**

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for the employee delegate and alternate are true and correct.

Employer/municipality name* City of Novi		Municipality number* 6320	Email address slilla@cityofnovi.org	
Employer address 45175 Ten Mile Road		Employer city Novi	Employer state MI	Employer zip code 48375
Printed name Robert J. Gatt		Title of authorized authority* Mayor		
Authorized signature*			Date 8/30/2021	

* Required field



1. You may complete it electronically (an electronic authorized signature is permissible), then save it and upload it when registering your delegate(s) – OR –
2. You may print it off and complete it, then scan and upload it to your computer for uploading when you register your delegate(s).