



CITY OF NOVI CITY COUNCIL
SEPTEMBER 14, 2020

SUBJECT: Approval of appointment of Brittney Williams (Employee Delegate) and Carl Johnson (Officer Delegate) as the 2020 City of Novi representatives to attend the MERS Annual Business Meeting to be held on September 24, 2020.

SUBMITTING DEPARTMENT: Finance

BACKGROUND INFORMATION: Each year an employee delegate is elected by the employees to attend the Municipal Employees' Retirement System (MERS) Annual Conference. MERS is the City of Novi's pension administrator. The employee delegate is responsible for attending educational sessions at the meeting and reporting any updates back to the employees. The 2020 annual conference will be 100% remote allowing all members to attend; however, the employee delegates will be responsible for voting at the MERS Annual Business Meeting.

RECOMMENDED ACTION: Approval of appointment of Brittney Williams (Employee Delegate) and Carl Johnson (Officer Delegate) as the 2020 City of Novi representatives to attend the MERS Annual Business Meeting to be held on September 24, 2020.



Voting this year will be held virtually. Delegates will need a computer, phone, or device that connects to the internet to vote.

2020 Officer and Employee Delegate Certification Form

MERS Annual Business Meeting | September 24, 2020

Please print clearly • Scan and attach this file when you register online • Retain a copy for your records

IMPORTANT: If you are not electing/appointing delegates to vote during the MERS Annual Business Meeting, please **DO NOT** submit this form. A **delegate** is **NOT** confirmed to have voting rights until this form has been uploaded with their online registration.

The voting delegate representative must be a MERS member, defined as an **active employee on payroll** who is enrolled in either a MERS Defined Benefit Plan, Defined Contribution Plan or Hybrid Plan.

1. Officer (and alternate) delegate information

The officer delegate (or alternate) shall be a MERS member who holds a department head position or above, exercises management responsibilities, and is directly responsible to the legislative, executive, or judicial branch of government.

Officer Delegate name

Carl Johnson

Officer Alternate name

Cortney Hanson

Officer delegate and alternate listed above were appointed to serve during the 2020 MERS Business Meeting by official action of the governing body (or chief judge for a participating court) on September 14, 2020.

2. Employee (and alternate) delegate information

The employee delegate (or alternate) shall be an employee member who is not responsible for management decisions, receives direction from management and, in general, is not directly responsible to the legislative, executive, or judicial branch of government.

Employee Delegate name

Brittney Williams

Employee Alternate name

Sabrina Lilla

Employee delegate and alternate listed above were elected to serve during the 2020 MERS Business Meeting by secret ballot election conducted by an authorized officer on September 4, 2020.

3. Certification

NOTE: Certification should be signed by a member of the governing body or chief administrative officer, or the chief judge for a participating court. **An electronic signature is permissible.**

I certify that the officer delegate and alternate selections are true and correct, and the secret ballot election results for the employee delegate and alternate are true and correct.

Employer/municipality name*	Municipality number*	Email address	
City of Nov	6320	slilla@cityofnovi.org	
Employer address	Employer city	Employer state	Employer zip code
45175 Ten Mile Road	Novi	MI	48375
Printed name	Title of authorized authority*		
Robert J. Gatt	Mayor		
Authorized signature*	Date		
	9-14-2020		

* Required field

2
ways to
complete

1. You may complete it electronically (an electronic authorized signature is permissible), then save it and upload it when registering your delegate(s). OR
2. You may print it off and complete it, then scan and upload it to your computer for uploading when you register your delegate(s).