



**CITY OF NOVI CITY COUNCIL**  
**MARCH 8, 2021**

**SUBJECT:** Review and discussion of the General, Tree, and Capital Improvement Program (CIP) Funds financial summaries to be included in the fiscal year (FY) 2021-22 Budget Document

**SUBMITTING DEPARTMENT:** Finance

**BACKGROUND INFORMATION:** Attached are the draft FY 2021-22 financial summaries schedules for the General, Tree, and CIP Funds for your review and discussion. The General Fund is the main operating fund of the City and was the most impacted by the revenue loss from the COVID-19 pandemic shutdown. The proposed General Fund budget continues to be conservative in the property tax, state revenue sharing, and building permit revenue areas while continuing to invest in capital. The overall pension contribution also increased twice as much as expected (\$800,000 increase over prior years) due to assumption changes and is incorporated in the balanced budget. The Tree Fund includes its usual robust and comprehensive maintenance and planting program. Additionally, included in FY 2021-22 budget is the proposed new sidewalk replacement program discussed at Walkable Novi and CIP Committee meetings. The current estimate is \$200,000 (with another \$200,000 from the Municipal Street Fund), but the program can be reduced to accommodate an acceptable use of the Tree Fund. The CIP Fund is finishing up the substantial projects that have been underway over the past few years (DPW building, Lakeshore, ITC Trail, Bosco Fields) and have only four items budgeted in the next three years, including the purchase of a new fire pumper in each year along with the substantial renovation of ITC park in year two.

The attached information is being provided to you in addition to the previously provided information regarding the fund balance estimate for the General Fund, CIP Fund Deficit Elimination Plan, and the draft six-year capital improvement program. The three streets funds have not been included as they are substantially capital, and their fund balances are at or slightly above the council fund balance minimums. Capital is budgeted for and being expended according to the six-year capital plan. The Parks and Recreation Fund is also not included as the pandemic has significantly reduced the revenue and the fund balance to the council minimum, and the small amount of capital that is planned is being paid by the General Fund. The FY 2021-22 budget document is anticipated to be distributed to City Council on April 1<sup>st</sup> in preparation for the April budget sessions prior to budget adoption scheduled for May 10, 2021.

**RECOMMENDED ACTION:** None – Provide City administration with final feedback on proposed budgets of the General, Tree, and Capital Improvement Program (CIP) Funds prior to issuance of FY 2021-22 Budget Document on April 1, 2021.

**GENERAL FUND**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>	<b>PROJECTED</b>	
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
<b>ESTIMATED REVENUES</b>					
PROPERTY TAX REVENUE					
Property Tax Revenue - Current Levy	\$ 18,452,247	\$ 19,261,504	\$ 19,550,427	\$ 19,941,436	\$ 20,739,093
Property Tax Revenue - County Chargebacks	(55,824)	16,155	25,000	25,000	25,000
Property Tax Revenue - Tax Tribunal Accr	-	-	5,000	5,000	5,000
Property Tax Revenue - Brownfield Capture	(1,685)	(1,801)	(1,927)	-	-
Property Tax Revenue - Police & Fire Levy	5,227,356	5,439,000	5,494,554	5,581,884	5,778,856
Property Tax Revenue - Brownfield Cap 2015	(19,460)	(39,596)	(69,293)	(103,940)	(155,910)
Property Tax Revenue - PA 359 Advertising	49,743	49,709	50,000	50,000	50,000
Property Tax Revenue - CIA Cap 2018	(44,704)	(87,554)	(162,850)	(211,705)	(264,631)
Property Tax Revenue - C/Y Delequent PPT	(30,774)	(31,000)	(33,000)	(34,000)	(35,000)
Trailer Tax fees	10,845	11,750	12,000	12,250	12,500
Penalty and interest	214,564	165,000	190,000	200,000	210,000
PROPERTY TAX REVENUE	\$ 23,802,308	\$ 24,783,167	\$ 25,059,911	\$ 25,465,925	\$ 26,364,908
DONATIONS					
Police Dept Donations	\$ 532	\$ 500	\$ 500	\$ 500	\$ 500
Restricted Fire donations	-	100	500	500	500
Donation - Beautification	-	400	-	-	-
Contributions	5,200	26,194	-	-	-
DONATIONS	\$ 5,732	\$ 27,194	\$ 1,000	\$ 1,000	\$ 1,000

**GENERAL FUND**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>	<b>PROJECTED</b>	
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
<b>LICENSES, PERMITS &amp; CHARGES FOR SVCS</b>					
Clerks Dept Fees (prior business regist)	\$ 8,255	\$ 29,000	\$ 29,000	\$ 29,000	\$ 29,000
Liquor license fees	57,409	66,000	67,000	68,000	69,000
Engineering review fees	113,133	150,000	250,000	250,000	250,000
Plan and landscape review fees	57,234	65,000	130,000	130,000	130,000
Wet, Wood, Landscape insp/review fees	17,858	320,882	235,000	200,000	175,000
Building permits	904,854	439,200	884,300	920,000	950,000
Plan review fees	385,723	317,550	326,250	400,000	425,000
Refrigeration permits	84,080	58,500	58,500	68,000	75,000
Electrical permits	238,994	199,750	195,750	220,000	230,000
Heating permits	217,083	170,000	168,000	200,000	205,000
Plumbing permits	134,865	120,000	126,000	155,000	160,000
Other charges	295,974	370,000	340,000	325,000	325,000
Court abatement revenue	40,796	27,600	-	-	-
Soil erosion fees	20,883	27,000	27,000	27,000	27,000
Cable television fee	894,798	875,000	875,000	870,000	865,000
Weed cutting revenue	3,527	6,000	6,000	6,000	6,000
Board of appeals	15,400	21,000	21,000	21,000	21,000
Police department-miscellaneous revenue	128,555	139,000	139,000	139,000	139,000
Police dispatch service revenue	134,604	141,333	145,588	151,411	157,467
Police contracted services	85,219	100,000	100,000	100,000	100,000
Police OWI revenue	397	1,000	1,000	1,000	1,000
Police Department - Hosted Training	-	-	-	20,000	20,000
Administrative reimburse	77,291	140,000	140,000	140,000	140,000
Fire Station CEMS revenue	12,000	12,000	12,000	12,000	12,000
<b>LICENSES, PERMITS &amp; CHARGES FOR SVCS</b>	<b>\$ 3,928,932</b>	<b>\$ 3,795,815</b>	<b>\$ 4,276,388</b>	<b>\$ 4,452,411</b>	<b>\$ 4,511,467</b>
<b>FEDERAL GRANTS</b>					
Federal Grants - FEMA	\$ -	\$ 177,003	\$ -	\$ -	\$ -
Federal Grants	5,325	4,000	5,000	5,000	5,000
Federal Grants COVID19	144,905	1,079,197	-	-	-
TIA Grant	7,798	27,000	15,000	15,000	15,000
DRE Grant Revenue	923	1,000	-	-	-
Federal Grants - Other (State CARES)	-	1,371,985	-	-	-
Federal forfeitures-reimbursement only	16,624	27,907	30,000	30,000	30,000
SS Task Force Reimbursement	22,136	20,000	20,000	20,000	20,000
FBI - OT Reimbursement	13,793	20,000	15,000	15,000	15,000
<b>FEDERAL GRANTS</b>	<b>\$ 211,504</b>	<b>\$ 2,728,092</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>
<b>FINES AND FORFEITURES</b>					
Court fees and fines	\$ 303,797	\$ 315,000	\$ 370,000	\$ 385,000	\$ 415,000
Motor carrier fines and fees	22,500	15,000	25,000	25,000	25,000
<b>FINES AND FORFEITURES</b>	<b>\$ 326,297</b>	<b>\$ 330,000</b>	<b>\$ 395,000</b>	<b>\$ 410,000</b>	<b>\$ 440,000</b>

## GENERAL FUND

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>	<b>PROJECTED</b>	
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
<b>INTEREST INCOME</b>					
Interest on Investments	\$ 328,973	\$ 257,211	\$ 345,424	\$ 320,836	\$ 325,421
Unrealized gain (loss) on investments	123,614	85,000	85,000	85,000	110,000
Interest on Trust & Agency Funds	568,259	355,000	300,000	330,000	368,000
<b>INTEREST INCOME</b>	<b>\$ 1,020,846</b>	<b>\$ 697,211</b>	<b>\$ 730,424</b>	<b>\$ 735,836</b>	<b>\$ 803,421</b>
<b>OTHER REVENUE</b>					
Insurance Reimbursement	\$ 1,681	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Fire Department	4,683	8,600	10,000	10,000	10,000
Fire Department Hosted Training	2,400	1,700	9,500	9,500	9,500
Miscellaneous income	106,283	121,070	175,000	175,000	175,000
Library Network Charges	22,924	22,000	22,000	22,000	22,000
State of the City revenue	270	-	-	-	-
50th Anniversary Revenue	3,800	-	-	-	-
Novi Township assessment	17,955	18,730	19,000	20,000	21,000
RRRASOC Hosting Fees	16,000	16,000	16,000	16,000	16,000
Cell tower revenue	47,941	40,000	47,942	47,942	47,942
Sale of fixed assets	205,799	121,000	50,000	50,000	50,000
Municipal service charges	365,270	365,270	365,270	365,270	365,270
<b>OTHER REVENUE</b>	<b>\$ 795,006</b>	<b>\$ 749,370</b>	<b>\$ 753,712</b>	<b>\$ 754,712</b>	<b>\$ 755,712</b>
<b>STATE SOURCES</b>					
Police training grant	\$ 17,115	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000
State Grants - Fire	-	9,310	-	-	-
State revenue sharing	4,933,394	5,945,677	5,746,515	6,005,134	6,125,237
<b>STATE SOURCES</b>	<b>\$ 4,950,509</b>	<b>\$ 5,979,987</b>	<b>\$ 5,771,515</b>	<b>\$ 6,030,134</b>	<b>\$ 6,150,237</b>
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 35,041,134</b>	<b>\$ 39,090,836</b>	<b>\$ 37,072,950</b>	<b>\$ 37,935,018</b>	<b>\$ 39,111,745</b>

**GENERAL FUND**

APPROPRIATIONS	ACTUAL	ESTIMATED	BUDGET	PROJECTED	
	2019-20	2020-21	2021-22	2022-23	2023-24
<b>Dept 101.00-CITY COUNCIL</b>					
PERSONNEL SERVICES	\$ 36,934	\$ 36,108	\$ 36,110	\$ 36,112	\$ 36,165
SUPPLIES	231	200	200	200	200
OTHER SERVICES AND CHARGES	46,708	117,392	20,100	20,100	20,100
TOTAL Dept 101.00-CITY COUNCIL	<u>\$ 83,873</u>	<u>\$ 153,700</u>	<u>\$ 56,410</u>	<u>\$ 56,412</u>	<u>\$ 56,465</u>
<b>Dept 172.00-CITY MANAGER</b>					
PERSONNEL SERVICES	\$ 552,130	\$ 536,979	\$ 532,283	\$ 545,869	\$ 552,297
SUPPLIES	927	1,500	1,500	1,500	1,500
OTHER SERVICES AND CHARGES	131,075	125,745	128,250	113,800	113,800
TOTAL Dept 172.00-CITY MANAGER	<u>\$ 684,132</u>	<u>\$ 664,224</u>	<u>\$ 662,033</u>	<u>\$ 661,169</u>	<u>\$ 667,597</u>
<i>Financial Services</i>					
<b>Dept 201.00-FINANCE DEPARTMENT</b>					
PERSONNEL SERVICES	\$ 805,836	\$ 866,476	\$ 888,755	\$ 943,985	\$ 966,455
SUPPLIES	6,274	9,200	9,400	9,400	9,400
OTHER SERVICES AND CHARGES	55,446	87,510	88,570	70,240	70,240
TOTAL Dept 201.00-FINANCE DEPARTMENT	<u>\$ 867,556</u>	<u>\$ 963,186</u>	<u>\$ 986,725</u>	<u>\$ 1,023,625</u>	<u>\$ 1,046,095</u>
<b>Dept 253.00-TREASURY</b>					
PERSONNEL SERVICES	\$ 263,556	\$ 320,416	\$ 329,482	\$ 337,543	\$ 345,835
SUPPLIES	27,596	28,500	29,500	29,500	29,500
OTHER SERVICES AND CHARGES	34,531	44,093	40,880	40,880	40,880
TOTAL Dept 253.00-TREASURY	<u>\$ 325,683</u>	<u>\$ 393,009</u>	<u>\$ 399,862</u>	<u>\$ 407,923</u>	<u>\$ 416,215</u>
<i>Financial Services Total</i>	<u>\$ 1,193,239</u>	<u>\$ 1,356,195</u>	<u>\$ 1,386,587</u>	<u>\$ 1,431,548</u>	<u>\$ 1,462,310</u>

**GENERAL FUND**

	<b>ACTUAL</b>	<b>ESTIMATED</b>	<b>BUDGET</b>	<b>PROJECTED</b>	
	<b>2019-20</b>	<b>2020-21</b>	<b>2021-22</b>	<b>2022-23</b>	<b>2023-24</b>
<i>Integrated Solutions</i>					
Dept 205.00-INFORMATION TECHNOLOGY					
PERSONNEL SERVICES	\$ 818,938	\$ 856,818	\$ 854,256	\$ 875,358	\$ 894,807
SUPPLIES	65,313	83,380	90,780	90,780	90,780
OTHER SERVICES AND CHARGES	420,625	483,849	433,220	446,610	440,120
CAPITAL OUTLAY	27,975	124,060	41,620	206,550	89,660
TOTAL Dept 205.00-INFORMATION TECHNOLOGY	\$ 1,332,851	\$ 1,548,107	\$ 1,419,876	\$ 1,619,298	\$ 1,515,367
Dept 265.00-FACILITY MANAGEMENT					
PERSONNEL SERVICES	\$ 355,871	\$ 332,761	\$ 293,505	\$ 302,722	\$ 309,843
SUPPLIES	43,355	30,500	18,850	18,850	18,850
OTHER SERVICES AND CHARGES	641,909	677,457	677,110	680,800	653,970
CAPITAL OUTLAY	98,567	568,132	211,160	417,370	556,720
TOTAL Dept 265.00-FACILITY MANAGEMENT	\$ 1,139,702	\$ 1,608,850	\$ 1,200,625	\$ 1,419,742	\$ 1,539,383
Dept 265.10-FACILITY MANAGEMENT - PARKS MAINT					
PERSONNEL SERVICES	\$ 492,329	\$ 554,338	\$ 532,614	\$ 633,262	\$ 648,993
SUPPLIES	22,207	23,500	25,500	25,500	33,070
OTHER SERVICES AND CHARGES	332,921	336,356	338,260	338,260	338,460
CAPITAL OUTLAY	274,471	159,540	98,765	94,522	18,200
TOTAL Dept 265.10-FAC MGMT - PARKS MAINT	\$ 1,121,928	\$ 1,073,734	\$ 995,139	\$ 1,091,544	\$ 1,038,723
<i>Integrated Solutions Total</i>	\$ 3,594,481	\$ 4,230,691	\$ 3,615,640	\$ 4,130,584	\$ 4,093,473
Dept 209.00-ASSESSING DEPARTMENT					
PERSONNEL SERVICES	\$ 655,677	\$ 640,774	\$ 650,167	\$ 667,258	\$ 682,770
SUPPLIES	15,664	17,100	18,500	18,500	18,500
OTHER SERVICES AND CHARGES	114,531	190,625	216,930	196,930	196,930
CAPITAL OUTLAY	-	-	-	26,344	27,134
TOTAL Dept 209.00-ASSESSING DEPARTMENT	\$ 785,872	\$ 848,499	\$ 885,597	\$ 909,032	\$ 925,334
Dept 210.00-CITY ATTORNEY, INSURANCE, & CLAIMS					
OTHER SERVICES AND CHARGES	\$ 685,714	\$ 813,303	\$ 834,801	\$ 844,801	\$ 844,801
CAPITAL OUTLAY	10,744	50,000	38,000	37,000	40,000
TOTAL Dept 210.00-CITY ATTRNY, INSUR, & CLAIMS	\$ 696,458	\$ 863,303	\$ 872,801	\$ 881,801	\$ 884,801
Dept 215.00-CITY CLERK					
PERSONNEL SERVICES	\$ 651,996	\$ 656,510	\$ 566,237	\$ 601,076	\$ 598,579
SUPPLIES	74,924	92,509	49,000	49,000	49,000
OTHER SERVICES AND CHARGES	183,322	198,373	183,260	254,260	184,260
CAPITAL OUTLAY	111,146	-	200,000	-	-
TOTAL Dept 215.00-CITY CLERK	\$ 1,021,388	\$ 947,392	\$ 998,497	\$ 904,336	\$ 831,839

**GENERAL FUND**

	<b>ACTUAL 2019-20</b>	<b>ESTIMATED 2020-21</b>	<b>BUDGET 2021-22</b>	<b>PROJECTED</b>	
				<b>2022-23</b>	<b>2023-24</b>
<b>Dept 270.00-HUMAN RESOURCES</b>					
PERSONNEL SERVICES	\$ 407,183	\$ 450,066	\$ 440,240	\$ 451,719	\$ 457,247
SUPPLIES	1,594	1,000	1,000	1,000	1,000
OTHER SERVICES AND CHARGES	98,905	154,149	175,910	150,910	163,430
<b>TOTAL Dept 270.00-HUMAN RESOURCES</b>	<b>\$ 507,682</b>	<b>\$ 605,215</b>	<b>\$ 617,150</b>	<b>\$ 603,629</b>	<b>\$ 621,677</b>
<b>Dept 295.00-COMMUNITY RELATIONS</b>					
PERSONNEL SERVICES	\$ 337,619	\$ 277,841	\$ 367,047	\$ 326,576	\$ 340,642
SUPPLIES	18,251	10,900	10,900	10,900	10,900
OTHER SERVICES AND CHARGES	285,146	334,767	360,150	372,150	350,150
CAPITAL OUTLAY	-	60,000	60,000	60,000	60,000
<b>TOTAL Dept 295.00-COMMUNITY RELATIONS</b>	<b>\$ 641,016</b>	<b>\$ 683,508</b>	<b>\$ 798,097</b>	<b>\$ 769,626</b>	<b>\$ 761,692</b>
<b>Dept 296.00 ECONOMIC DEVELOPMENT</b>					
PERSONNEL SERVICES	\$ 19,206	\$ 90,844	\$ 140,389	\$ 142,479	\$ 144,657
SUPPLIES	212	2,500	-	-	-
OTHER SERVICES AND CHARGES	37,069	39,288	62,810	42,810	62,810
<b>TOTAL Dept 296.00 ECONOMIC DEVELOPMENT</b>	<b>\$ 56,487</b>	<b>\$ 132,632</b>	<b>\$ 203,199</b>	<b>\$ 185,289</b>	<b>\$ 207,467</b>
<i>Public Safety</i>					
<b>Dept 301.00-POLICE DEPARTMENT</b>					
PERSONNEL SERVICES	\$ 12,332,651	\$ 12,464,938	\$ 12,603,143	\$ 12,991,589	\$ 13,416,126
SUPPLIES	269,761	380,209	291,500	291,500	291,500
OTHER SERVICES AND CHARGES	1,068,183	1,226,478	1,187,475	1,200,735	1,188,475
CAPITAL OUTLAY	40,690	251,240	-	-	643,570
<b>TOTAL Dept 301.00-POLICE DEPARTMENT</b>	<b>\$ 13,711,285</b>	<b>\$ 14,322,865</b>	<b>\$ 14,082,118</b>	<b>\$ 14,483,824</b>	<b>\$ 15,539,671</b>
<b>Dept 337.00-FIRE DEPARTMENT</b>					
PERSONNEL SERVICES	\$ 5,212,543	\$ 5,372,499	\$ 5,324,317	\$ 5,442,115	\$ 5,532,482
SUPPLIES	146,993	215,555	187,500	179,000	179,000
OTHER SERVICES AND CHARGES	663,709	731,054	646,240	647,240	647,240
CAPITAL OUTLAY	670,395	194,950	-	-	-
<b>TOTAL Dept 337.00-FIRE DEPARTMENT</b>	<b>\$ 6,693,640</b>	<b>\$ 6,514,058</b>	<b>\$ 6,158,057</b>	<b>\$ 6,268,355</b>	<b>\$ 6,358,722</b>
<b>Public Safety Total</b>	<b>\$ 20,404,925</b>	<b>\$ 20,836,923</b>	<b>\$ 20,240,175</b>	<b>\$ 20,752,179</b>	<b>\$ 21,898,393</b>
<i>Community Development</i>					
<b>Dept 371.00-COMMUNITY DEVELOPMENT-BUILDING</b>					
PERSONNEL SERVICES	\$ 1,840,392	\$ 1,821,422	\$ 1,838,251	\$ 1,862,796	\$ 1,888,702
SUPPLIES	20,953	29,500	26,500	26,500	38,500
OTHER SERVICES AND CHARGES	200,197	225,445	207,915	278,760	229,540
CAPITAL OUTLAY	80,820	17,360	40,660	29,510	62,516
<b>TOTAL Dept 371.00-COMM DEVELOP-BUILDING</b>	<b>\$ 2,142,362</b>	<b>\$ 2,093,727</b>	<b>\$ 2,113,326</b>	<b>\$ 2,197,566</b>	<b>\$ 2,219,258</b>
<b>Dept 807.00-COMMUNITY DEVELOPMENT-PLANNING</b>					
PERSONNEL SERVICES	\$ 465,065	\$ 489,290	\$ 413,593	\$ 422,630	\$ 430,420
SUPPLIES	1,241	5,600	5,600	5,600	5,600
OTHER SERVICES AND CHARGES	47,042	110,720	205,550	55,550	90,690
<b>TOTAL Dept 807.00-COMM DEVELOP-PLANNING</b>	<b>\$ 513,348</b>	<b>\$ 605,610</b>	<b>\$ 624,743</b>	<b>\$ 483,780</b>	<b>\$ 526,710</b>
<b>Community Development Total</b>	<b>\$ 2,655,710</b>	<b>\$ 2,699,337</b>	<b>\$ 2,738,069</b>	<b>\$ 2,681,346</b>	<b>\$ 2,745,968</b>



**GENERAL FUND**

	<b>ACTUAL 2019-20</b>	<b>ESTIMATED 2020-21</b>	<b>BUDGET 2021-22</b>	<b>PROJECTED</b>	
				<b>2022-23</b>	<b>2023-24</b>
<i>Department of Public Works</i>					
Dept 442.00-DPW ADMINISTRATION DIVISION					
PERSONNEL SERVICES	\$ 318,795	\$ 366,201	\$ 359,427	\$ 371,222	\$ 381,223
SUPPLIES	137,674	42,621	10,400	10,400	10,400
OTHER SERVICES AND CHARGES	125,225	127,331	157,390	175,890	158,390
CAPITAL OUTLAY	28,876	9,700	-	7,080	-
TOTAL Dept 442.00-DPW ADMINISTRATION	<u>\$ 610,570</u>	<u>\$ 545,853</u>	<u>\$ 527,217</u>	<u>\$ 564,592</u>	<u>\$ 550,013</u>
Dept 442.10-DPW ENGINEERING DIVISION					
PERSONNEL SERVICES	\$ 70,223	\$ 140,030	\$ 150,709	\$ 162,753	\$ 172,314
SUPPLIES	1,277	2,000	2,000	2,000	2,000
OTHER SERVICES AND CHARGES	60,777	161,927	143,070	158,070	158,070
CAPITAL OUTLAY	55,240	149,270	-	-	-
TOTAL Dept 442.10-DPW ENGINEERING DIVISION	<u>\$ 187,517</u>	<u>\$ 453,227</u>	<u>\$ 295,779</u>	<u>\$ 322,823</u>	<u>\$ 332,384</u>
Dept 442.20-DPW FIELD OPERATIONS DIVISION					
PERSONNEL SERVICES	\$ 633,156	\$ 648,532	\$ 385,565	\$ 437,139	\$ 475,331
SUPPLIES	99,584	107,575	109,500	109,500	109,500
OTHER SERVICES AND CHARGES	584,166	630,965	683,200	675,700	675,700
CAPITAL OUTLAY	406,812	364,289	-	226,288	-
TOTAL Dept 442.20-DPW FIELD OPERATIONS	<u>\$ 1,723,718</u>	<u>\$ 1,751,361</u>	<u>\$ 1,178,265</u>	<u>\$ 1,448,627</u>	<u>\$ 1,260,531</u>
Dept 442.30-DPW FLEET ASSET DIVISION					
PERSONNEL SERVICES	\$ 407,478	\$ 405,447	\$ 408,340	\$ 415,976	\$ 423,904
SUPPLIES	47,570	29,500	28,000	28,000	28,000
OTHER SERVICES AND CHARGES	273,563	338,558	329,240	323,240	333,240
CAPITAL OUTLAY	92,589	270,608	530,404	427,140	688,623
TOTAL Dept 442.30-DPW FLEET ASSET DIVISION	<u>\$ 821,200</u>	<u>\$ 1,044,113</u>	<u>\$ 1,295,984</u>	<u>\$ 1,194,356</u>	<u>\$ 1,473,767</u>
<i>Department of Public Works Total</i>	<u>\$ 3,343,005</u>	<u>\$ 3,794,554</u>	<u>\$ 3,297,245</u>	<u>\$ 3,530,398</u>	<u>\$ 3,616,695</u>

**GENERAL FUND**

	<b>ACTUAL 2019-20</b>	<b>ESTIMATED 2020-21</b>	<b>BUDGET 2021-22</b>	<b>PROJECTED</b>	
				<b>2022-23</b>	<b>2023-24</b>
Dept 665.00-NOVI YOUTH ASSISTANCE					
PERSONNEL SERVICES	\$ 40,027	\$ 40,399	\$ 42,169	\$ 42,249	\$ 42,316
SUPPLIES	4,354	5,000	5,500	5,500	5,500
OTHER SERVICES AND CHARGES	572	549	500	500	1,000
<b>TOTAL Dept 665.00-NOVI YOUTH ASSISTANCE</b>	<b>\$ 44,953</b>	<b>\$ 45,948</b>	<b>\$ 48,169</b>	<b>\$ 48,249</b>	<b>\$ 48,816</b>
Dept 803.00-HISTORICAL COMMISSION					
OTHER SERVICES AND CHARGES	\$ 3,894	\$ 13,860	\$ 14,000	\$ 14,000	\$ 14,000
<b>TOTAL Dept 803.00-HISTORICAL COMMISSION</b>	<b>\$ 3,894</b>	<b>\$ 13,860</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>	<b>\$ 14,000</b>
Dept 940.00-TRANSFER TO OTHER FUNDS					
TRANSFERS OUT	\$ 25,000	\$ 283,000	\$ 279,871	\$ 329,550	\$ 275,218
<b>TOTAL Dept 940.00-TRANSFER TO OTHER FUNDS</b>	<b>\$ 25,000</b>	<b>\$ 283,000</b>	<b>\$ 279,871</b>	<b>\$ 329,550</b>	<b>\$ 275,218</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 35,742,115</b>	<b>\$ 38,158,981</b>	<b>\$ 36,713,540</b>	<b>\$ 37,889,148</b>	<b>\$ 39,111,745</b>
NET OF REVENUES/APPROPRIATIONS	\$ (700,981)	\$ 931,855	\$ 359,410	\$ 45,870	\$ -
BEGINNING FUND BALANCE	11,297,109	10,596,128	11,527,983	11,887,393	11,933,263
<b>ENDING FUND BALANCE</b>	<b>\$ 10,596,128</b>	<b>\$ 11,527,983</b>	<b>\$ 11,887,393</b>	<b>\$ 11,933,263</b>	<b>\$ 11,933,263</b>

<b>Fund balance as a percentage of total annual expenditures</b>	<b>30%</b>	<b>30%</b>	<b>32%</b>	<b>31%</b>	<b>31%</b>
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Ending Fund Balance (22% min)	\$ 7,863,265	\$ 8,394,976	\$ 8,076,979	\$ 8,335,613	\$ 8,604,584
Funds above / (below) 22% min	\$ 2,732,863	\$ 3,133,007	\$ 3,810,414	\$ 3,597,650	\$ 3,328,679

Ending Fund Balance (25% max)	\$ 8,935,529	\$ 9,539,745	\$ 9,178,385	\$ 9,472,287	\$ 9,777,936
Funds above / (below) 25% max	\$ 1,660,599	\$ 1,988,238	\$ 2,709,008	\$ 2,460,976	\$ 2,155,327

<b>Estimated Change in Fund Balance</b>	<b>-6%</b>	<b>9%</b>	<b>3%</b>	<b>0%</b>	<b>0%</b>
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\* **Total Appropriations** include service improvements, capital outlay, vehicles, and capital improvements. The level of such expenditures is dictated by available funds from accumulated fund balance and anticipated revenue above annual expenditures in conjunction with the targeted fund balance.

**TREE FUND**

	ACTUAL 2019-20	ESTIMATED 2020-21	BUDGET 2021-22	PROJECTED 2022-23    2023-24	
<b>ESTIMATED REVENUES</b>					
Federal grants	\$ -	\$ 5,722	\$ -	\$ -	\$ -
Interest income	125,780	100,416	86,470	89,064	91,647
Other revenue	579,475	415,000	315,000	365,000	415,000
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 705,255</b>	<b>\$ 521,138</b>	<b>\$ 401,470</b>	<b>\$ 454,064</b>	<b>\$ 506,647</b>
<b>APPROPRIATIONS</b>					
Personnel services	\$ 69,202	\$ 80,460	\$ 78,040	\$ 79,634	\$ 81,217
Supplies	972	1,000	1,000	1,000	1,000
Other services and charges	463,329	713,640	584,430	505,430	505,430
Capital outlay	166,540	65,892	200,000	200,000	200,000
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 700,043</b>	<b>\$ 860,992</b>	<b>\$ 863,470</b>	<b>\$ 786,064</b>	<b>\$ 787,647</b>
NET OF REVENUES/APPROPRIATIONS - FUND 209	\$ 5,212	\$ (339,854)	\$ (462,000)	\$ (332,000)	\$ (281,000)
BEGINNING FUND BALANCE	4,309,283	4,314,495	3,974,641	3,512,641	3,180,641
<b>ENDING FUND BALANCE</b>	<b>\$ 4,314,495</b>	<b>\$ 3,974,641</b>	<b>\$ 3,512,641</b>	<b>\$ 3,180,641</b>	<b>\$ 2,899,641</b>

<b>Fund balance as a percentage of total annual expenditures</b>	<b>616%</b>	<b>462%</b>	<b>407%</b>	<b>405%</b>	<b>368%</b>
Ending Fund Balance (\$500,000 minimum)	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Funds above / (below) \$500,000 minimum	\$ 3,814,495	\$ 3,474,641	\$ 3,012,641	\$ 2,680,641	\$ 2,399,641
<b>Estimated Change in Fund Balance</b>	<b>0%</b>	<b>-8%</b>	<b>-12%</b>	<b>-9%</b>	<b>-9%</b>

**CAPITAL IMPROVEMENT PROGRAM (CIP) FUND**

	ACTUAL 2019-20	ESTIMATED 2020-21	BUDGET 2021-22	PROJECTED 2022-23    2023-24	
<b>ESTIMATED REVENUES</b>					
Property tax revenue	\$ 3,676,064	\$ 3,824,900	\$ 3,865,095	\$ 3,927,071	\$ 4,065,218
Interest income	2	-	-	-	-
Transfers in	85,402	317,998	-	-	-
<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 3,761,468</b>	<b>\$ 4,142,898</b>	<b>\$ 3,865,095</b>	<b>\$ 3,927,071</b>	<b>\$ 4,065,218</b>
<b>APPROPRIATIONS</b>					
Other services and charges	\$ 810	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
Debt service	232,031	524,535	456,091	385,594	312,982
Capital outlay	5,291,777	3,814,769	890,004	4,955,477	981,236
Transfers out	2,661,260	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 8,185,878</b>	<b>\$ 4,340,304</b>	<b>\$ 1,347,095</b>	<b>\$ 5,342,071</b>	<b>\$ 1,295,218</b>
NET OF REVENUES/APPROPRIATIONS - FUND 400	\$ (4,424,410)	\$ (197,406)	\$ 2,518,000	\$ (1,415,000)	\$ 2,770,000
BEGINNING FUND BALANCE	(6,701,765)	(11,126,175)	(11,323,581)	(8,805,581)	(10,220,581)
<b>ENDING FUND BALANCE *</b>	<b>\$ (11,126,175)</b>	<b>\$ (11,323,581)</b>	<b>\$ (8,805,581)</b>	<b>\$ (10,220,581)</b>	<b>\$ (7,450,581)</b>

<b>Fund balance as a percentage of total annual expenditures</b>	<b>-136%</b>	<b>-261%</b>	<b>-654%</b>	<b>-191%</b>	<b>-575%</b>
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