



CITY of NOVI CITY COUNCIL

Agenda Item 3
January 12, 2015

SUBJECT: Approval of resolution to authorize Budget Amendment #2015-2

SUBMITTING DEPARTMENT: Finance *FR*

CITY MANAGER APPROVAL: *FR*

BACKGROUND INFORMATION:

The City's annual budget is adopted by the third Monday in May each year and is effective July 1st each year. The budget is adopted at a category level (vs. line item). In accordance with the State Budget Act, budget amendments are completed throughout the fiscal year in order to reflect the most current information available related to revenue and expenditure budgets. The proposed amendments are based on actual and projected activity-to-date. Amendments between line-items within the same budget category are managed at the administration level. Only budget amendments that have a positive or negative impact on fund balance or are not within the same budget category are prepared quarterly for Council approval. Budget amendments are done on a quarterly basis as well as throughout the year as needed. The last quarterly budget amendment was approved on October 20, 2014; however, additional amendments have been approved at bi-weekly council meetings up and through December 22, 2014.

The second quarter budget amendment is attached and it is also summarized below; fund balance summaries have been included for funds with minimum fund balance requirements.

GENERAL FUND

<u>GENERAL FUND</u>			
Unrestricted Fund Balance, June 30, 2014		\$	9,203,448
Restricted Fund Balance, June 30, 2014			286,569
Total Fund Balance, July 1, 2014		\$	9,490,017
2015-2	Amened Revenue as of Council Meeting 12/22/2014	30,605,615	
	2nd QTR Budget Amendment	24,600	
	Amened Revenue as of Council Meeting 1/12/2015		30,630,215
2015-2	Amened Expenditures as of Council Meeting 12/22/2014	31,095,045	
	2nd QTR Budget Amendment	387,687	
	Amened Expenditures as of Council Meeting 1/12/2015		31,482,732
Revenues over (under) Expenditures			(852,517)
Estimated Unrestricted Fund Balance, June 30, 2015		\$	8,623,585
Estimated Restricted Fund Balance, June 30, 2015			13,915
Estimated Total Fund Balance, June 30, 2015		\$	8,637,500
Estimated Ending Fund Balance, June 30, 2015, as a % of budgeted expenditures :			27.4%

The proposed General Fund budget amendment request decreases fund balance for the fiscal year ending June 30, 2015, by \$363,087 through net increases in various revenue departments of approximately \$25,000 and net increases in various expenditure departments of approximately \$388,000. The amendment decreases General Fund fund balance but keeps within Council set limits. The following highlights the reasons for the change in fund balance included in the proposed amendment for this fund:

- Moving restricted PEG cable revenue, expenditures and fund balance from the General Fund to a new Special Revenue Fund. The amendment transfers \$272,654 of fund balance at June 30, 2014 and removes budgeted General Fund revenue of \$180,000 and budgeted expenditures of \$92,000 for a net overall decrease to fund balance of \$360,654. All future cable PEG activity will be budgeted and recorded in the new special revenue fund.
- The Michigan Natural Resources Trust Fund (MNRTF) Grant award to acquire 10 acres of land on 12 Mile Road east of Napier Road for park purposes requires a match by the City which is currently unbudgeted. All Parks & Recreation Fund capital outlay is funded by the General Fund; therefore, the 30% City match of \$165,000 will be transferred out of the General Fund to the Parks, Recreation, and Cultural Services Fund.
- The finance department annually reviews the allocation of audit fees based on the previous years audited activity. The annual cost allocation has been adjusted for all funds and the revised allocation to the General Fund reduces fund balance by approximately \$7,900.
- The finance department has begun allocating office supply purchases to each individual department rather than recording them all in a single General Fund account. The reallocation has minimal net effect on the overall fund balance.
- State revenue sharing has increased as of the formula change from the State's EVIP program to the new CVTRS program (see administrative e-packet dated November 26, 2014). The change results in an increase in fund balance of approximately \$80,000.

MAJOR STREET FUND

<u>MAJOR STREET FUND</u>			
Fund Balance June 30, 2014		\$	596,502
2015-2	Amended Revenue as of Council Meeting 12/22/2014	3,068,200	
	2nd QTR Budget Amendment	(56,300)	
	Amended Revenue as of Council Meeting 1/12/2015	<u>3,011,900</u>	3,011,900
2015-2	Amended Expenditures as of Council Meeting 12/22/2014	2,998,698	
	2nd QTR Budget Amendment	3,835	
	Amended Expenditures as of Council Meeting 1/12/2015	<u>3,002,533</u>	3,002,533
Revenues over (under) Expenditures			<u>9,367</u>
Estimated Fund Balance June 30, 2015		\$	<u>605,869</u>
Estimated Ending Fund Balance, June 30, 2015, as a % of budgeted expenditures :			20.2%

The proposed Major Street Fund budget amendment reduces fund balance by \$60,135, keeping within Council set limits, and includes the following:

- Reduction in estimated ACT 51 gas tax revenue from the State of Michigan Department of Transportation of \$60,000 (per State web site).

- The Road Commission of Oakland County, who maintains all of the signals for the City of Novi, promptly replaced signal heads at southbound Meadowbrook Road at 11 Mile Road due to irreparable damages done by a private contractor; therefore, the budget amendment request increases Insurance Reimbursement Revenue and increases Traffic Service Expenditures to budget the revenues and expenditures associated with this incident; resulting in a net zero effect on fund balance.
- The audit fees reallocated (see General Fund detail) increased expenditures which reduced fund balance by \$135, but still maintains Council's set limits.

LOCAL STREET FUND

<u>LOCAL STREET FUND</u>			
Fund Balance June 30, 2014			\$ 914,370
2015-2	Amened Revenue as of Council Meeting 12/22/2014	4,067,368	
	2nd QTR Budget Amendment	135	
	Amened Revenue as of Council Meeting 1/12/2015		4,067,503
2015-2	Amened Expenditures as of Council Meeting 12/22/2014	4,414,021	
	2nd QTR Budget Amendment	135	
	Amened Expenditures as of Council Meeting 1/12/2015		4,414,156
Revenues over (under) Expenditures			(346,653)
Estimated Fund Balance June 30, 2015			\$ 567,717
Estimated Ending Fund Balance, June 30, 2015, as a % of budgeted expenditures:			12.9%

The Local Street Fund amendment reflects the increase in cost due to the change in the allocation of the annual audit fees (see General Fund detail) but is offset by additional interest income. The result is no net change in fund balance.

MUNICIPAL STREET FUND

<u>MUNICIPAL STREET FUND</u>			
Fund Balance June 30, 2014			\$ 3,929,109
2015-2	Amened Revenue as of Council Meeting 12/22/2014	5,420,500	
	2nd QTR Budget Amendment	38,808	
	Amened Revenue as of Council Meeting 1/12/2015		5,459,308
2015-2	Amened Expenditures as of Council Meeting 12/22/2014	5,137,206	
	2nd QTR Budget Amendment	38,808	
	Amened Expenditures as of Council Meeting 1/12/2015		5,176,014
Revenues over (under) Expenditures			283,294
Estimated Fund Balance June 30, 2015			\$ 4,212,403
Estimated Ending Fund Balance, June 30, 2015, as a % of budgeted expenditures:			81.4%

The proposed Municipal Street Fund budget amendment results in no net change to fund balance and includes the following:

- Higher than anticipated project costs in the amount of \$26,060 due to unfavorable soil conditions found during the field design phase of the Haggerty widening project which are being equally offset by increased Tri-party contributions from the Road Commission for Oakland County
- Reduction of "transfers in" revenue from the 12 Mile SAD fund of \$98,000 which is offset by an increase in interest and investment earnings of an equal amount. The cash for which the earnings is generated within the 12 mile SAD Fund was repaid to the Municipal Street Fund at June 30, 2014.
- Unforeseen expenditures in the amount of \$10,813 related to relocating the Buckeye Pipeline for the right turn lane on southbound Haggerty Rd at Grand River project which is being equally offset by federal grant funding.
- Recognition of new "sidewalk contribution in lieu of construction" revenue totaling \$1,800.

PARKS, RECREATION, & CULTURAL SERVICES FUND

<u>PARKS, RECREATION, & CULTURAL SERVICES FUND</u>			
Fund Balance June 30, 2014			\$ 895,244
	Amened Revenue as of Council Meeting 12/22/2014	3,062,754	
2015-2	2nd QTR Budget Amendment	570,800	
	Amened Revenue as of Council Meeting 1/12/2015		3,633,554
	Amened Expenditures as of Council Meeting 12/22/2014	3,370,703	
2015-2	2nd QTR Budget Amendment	643,337	
	Amened Expenditures as of Council Meeting 1/12/2015		4,014,040
Revenues over (under) Expenditures			(380,486)
Estimated Fund Balance June 30, 2015			\$ 514,758
Estimated Ending Fund Balance, June 30, 2015, as a % of budgeted expenditures :			12.8%

The proposed Parks, Recreation, & Cultural Services Fund budget amendment request decreases fund balance for the fiscal year ending June 30, 2015, by \$72,537 and includes the following:

- Expenditure increase to reflect Pavilion Shore's final unbudgeted project payments of \$43,435 and anticipated increase in water and sewer usage in the park through the end of the fiscal year in the amount of \$25,000.
- Budget for the award of the Michigan Natural Resources Trust Fund (MNRTF) Grant in the net amount of \$385,000 to acquire 10 acres of land on 12 Mile Road east of Napier Road. The grant application authorization was presented to Council at the March 24, 2014, Council Meeting. The grant includes a 30% City match of \$165,000 for a project expense to be paid by the City totaling \$550,000. Parks and Receptions capital outlay is funded by the General Fund; therefore, the 30% City match will be transferred in from the General Fund; resulting in a net zero effect on Fund Balance. (See General Fund detail)

Drain Fund

The proposed Drain Fund budget amendment request decreases fund balance for the fiscal year ending June 30, 2015, by \$254,764. The amendment includes an allocation for property charge back revenue of \$8,000 and creates a budget for the Whipple Culvert project totaling \$247,960. Recently, a sink hole was observed on top of the bridge indicating that a portion of the bridge between the abutments is failing; therefore, funds need to be budgeted for given its replacement is mandatory in the near future.

PEG Cable Fund

The proposed PEG Cable Fund budget amendment request establishes a new special revenue fund to separately account for restricted revenues and expenditures related to the existing cable franchise agreement (see General Fund detail).

Community Development Block Grant (CDBG) Fund

The proposed Community Development Block Grant (CDBG) Fund budget amendment request establishes a new special revenue fund to separately record the revenues and expenditures related to the CDBG Program. This activity was previously recorded within the Parks, Recreation and Cultural Services Fund. The City of Novi has been awarded \$77,505 for the 2014 program year.

12 Mile Road SAD Debt Fund

The proposed 12 Mile Road SAD Debt Fund budget amendment request decreases interest income and the transfer to the Municipal Street Fund by \$98,000 resulting in a net zero effect on fund balance (see Municipal Street Fund detail).

Water and Sewer Fund

The proposed Water and Sewer Fund budget amendment request reduces fund balance for the fiscal year ending June 30, 2015 by \$19,595. The amendment includes increasing overtime and sewer line maintenance to cover additional anticipated repairs. These additional expenditures are being offset by available capital project funds. It also includes reallocation of insurance and audit costs to better reflect actual activity (see details in the General Fund detail).

Retiree Healthcare Fund

The proposed Retiree Healthcare Fund budget amendment request sets up the annual budget related to employer retiree healthcare contributions and insurance costs. This fund is a Fiduciary Fund which is not required to have a budget under the State Budget Act, however; the Finance Department recommends utilizing a budget for internal financial reporting and monitoring purposes.

RECOMMENDED ACTION:

Approval of resolution to authorize Budget Amendment #2015-2

	1	2	Y	N
Mayor Gaff				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Markham				

	1	2	Y	N
Council Member Mutch				
Council Member Poupard				
Council Member Wrobel				

Budget Amendment# 2015-2 - January 12, 2015

GL #	GL Description	Budget Category	Am't
General Fund			
Revenues			
101-000.00-508.450	Federal Grants	Federal Grants	2,000
101-000.00-508.500	TIA Grant	Federal Grants	10,000
101-000.00-574.000	State Revenue Sharing	State Sources	80,000
101-000.00-604.100	Cable Franchise Fees (restricted)	Licenses, permits, & Charges for Services	(180,000)
101-000.00-632.000	Police Department-Miscellaneous Revenue	Licenses, permits, & Charges for Services	16,000
101-000.00-632.150	Police OWI Revenue	Licenses, permits, & Charges for Services	25,000
101-000.00-632.250	Police Department-Hosted Training	Licenses, permits, & Charges for Services	5,000
101-000.00-633.000	Administrative Reimbursement	Licenses, permits, & Charges for Services	50,000
101-000.00-639.200	Fire Department Hosted Training	Other Revenue	600
101-000.00-665.575	RRRASOC Hosting Fee	Other Revenue	16,000
			<u>\$ 24,600</u>
Expenditures			
101-101.00-727.000	Office Supplies	Supplies	750
101-172.00-716.000	Insurance	Personnel Services	645
101-172.00-727.000	Office Supplies	Supplies	1,000
101-201.00-716.000	Insurance	Personnel Services	5,101
101-201.00-716.050	Michigan HICAA Tax	Personnel Services	(108,599)
101-201.00-718.500	Retiree Health Care Benefits	Personnel Services	9,569
101-201.00-727.000	Office Supplies	Supplies	3,000
101-201.00-727.001	Office Supplies	Supplies	(12,250)
101-201.00-803.000	Independent Audit	Other Services and Charges	7,865
101-201.00-986.000	Data Processing - Capital Outlay	Capital Outlay	(3,121)
101-205.00-716.000	Insurance	Personnel Services	2,074
101-205.00-803.000	Independent Audit	Other Services and Charges	(100)
101-209.00-716.000	Insurance	Personnel Services	2,272
101-209.00-727.000	Office Supplies	Supplies	1,000
101-215.00-716.000	Insurance	Personnel Services	2,275
101-215.00-727.000	Office Supplies	Supplies	3,000
101-215.00-900.998	Printing & Publisng (city wide)	Other Services and Charges	3,000
101-253.00-716.000	Insurance	Personnel Services	1,011
101-253.00-727.000	Office Supplies	Supplies	2,500
101-265.00-716.000	Insurance	Personnel Services	1,042
101-270.00-716.000	Insurance	Personnel Services	1,789
101-270.00-718.500	Retiree Health Care Benefits	Personnel Services	(9,569)
101-270.00-727.000	Office Supplies	Supplies	1,000
101-295.00-716.000	Insurance	Personnel Services	2,244
101-295.00-880.100	Cable Production	Other Services and Charges	(85,000)
101-295.00-881.500	Fall For Novi / Ethnic Taste & Tune	Other Services and Charges	7,000
101-295.00-900.000	Prinfing & Publisng	Other Services and Charges	(3,000)
101-295.00-980.100	Communications Equipment-PEG Fees	Capital Outlay	(7,000)
101-301.00-706.352	Overtime-TIA Grant	Personnel Services	7,000
101-301.00-715.352	Social Security-TIA GRANT	Personnel Services	1,000
101-301.00-716.000	Insurance	Personnel Services	36,796
101-301.00-718.352	Pension-TIA Grant	Personnel Services	1,000
101-301.00-720.352	Workers Compensation-TIA Grant	Personnel Services	1,000
101-301.00-740.200	Desk, Chairs, & File Cabinets	Supplies	5,000
101-301.00-802.500	Outside Data Processing	Other Services and Charges	16,000
101-301.00-851.000	Telephone	Other Services and Charges	(5,000)
101-301.00-957.250	Hosted Training	Other Services and Charges	5,000
101-337.00-716.000	Insurance	Personnel Services	14,210
101-337.00-741.000	Uniforms	Supplies	5,000
101-337.00-851.000	Telephone	Other Services and Charges	(5,000)
101-371.00-716.000	Insurance	Personnel Services	4,907
101-442.00-716.000	Insurance	Personnel Services	665
101-442.00-934.000	Building Maintenance	Other Services and Charges	(9,900)
101-442.00-976.000	Building Improvements	Capital Outlay	9,900
101-442.10-716.000	Insurance	Personnel Services	2,176
101-442.20-716.000	Insurance	Personnel Services	10,550
101-442.20-816.575	Recycling Center	Other Services and Charges	16,000
101-442.30-716.000	Insurance	Personnel Services	2,626
101-807.00-716.000	Insurance	Personnel Services	1,605
101-940.00-965.208	Transfer to Parks & Rec Fund	Transfers Out	165,000
101-940.00-965.263	Transfer to PEG Cable Fund	Transfer Out	272,654
			<u>\$ 387,687</u>

Budget Amendment# 2015-2 - January 12, 2015

GL #	GL Description	Budget Category	Amt
Major Street Fund			
Revenues			
202-000.00-546.000	Gas and Weight Tax	State Sources Revenue	(60,000)
202-000.00-633.100	Insurance Reimbursement	Other Revenue	3,700
			<u>\$ (56,300)</u>
Expenditures			
202-202.00-803.000	Independent Audit	Other Services and Charges	135
202-202.00-867.000	Traffic Services	Maintenance	3,700
			<u>\$ 3,835</u>
Local Street Fund			
Revenues			
203-000.00-664.000	Interest on Investments	Interest Income	135
			<u>\$ 135</u>
Expenditures			
203-203.00-803.000	Independent Audit	Other Services and Charges	135
			<u>\$ 135</u>
Municipal Street Fund			
Revenues			
204-000.00-491.000	Sidewalk Contribution in lieu of construction	Licenses, permits, & charges for services	1,800
204-000.00-508.450	Federal Grants	Federal Grants	10,813
204-000.00-581.000	Contributions from Local Units	Other Revenue	26,060
204-000.00-664.000	Interest on Investments	Interest Income	39,135
204-000.00-664.500	Unrealized gain(loss) on investment	Interest Income	59,000
204-000.00-676.841	Transfer from 12 Mile Rd SAD D/S Fund	Transfers In	(98,000)
			<u>\$ 38,808</u>
Expenditures			
204-204.00-803.000	Independent Audit	Other Services and Charges	135
204-204.00-865.624	Construction-Haggerty @ Grand river add sb right turn lane	Capital Outlay	10,813
204-204.00-865.656	Construction-Haggerty Widen (South of Ten Mile)	Capital Outlay	26,060
204-204.00-974.417	Sidewalks-Engineering/ROW-Seg # 145 Ten Mile Rd	Capital Outlay	1,800
			<u>\$ 38,808</u>
Parks, Recreation, & Cultural Services Fund			
Revenues			
208-000.00-523.000	Park Development Grant	State Grants	385,000
208-000.00-633.100	Insurance Reimbursement	Other Revenue	3,000
208-000.00-653.557	Senior Transit (van fares)	Older Adult Program Revenue	12,800
208-000.00-653.632	Theater Revenue-November Show	Program Revenue	5,000
208-000.00-676.101	Transfer from General Fund	Transfers In	165,000
			<u>\$ 570,800</u>
Expenditures			
208-691.00-716.000	Insurance	Personnel Services	549
208-691.00-727.000	Office Supplies	Supplies	(3,000)
208-691.00-803.000	Independent Audit	Other Services and Charges	135
208-691.00-910.001	Insurance Deductibles/Uninsured Claims	Other Services and Charges	3,000
208-691.00-935.000	Vehicle Maintenance	Other Services and Charges	3,000
208-691.00-971.000	Land Acquisition	Capital Outlay	550,000
208-691.00-974.086	Park dev-Pavillion Shore	Capital Outlay	43,435
208-693.00-716.000	Insurance	Personnel Services	2,306
208-693.00-923.000	Water & Sewer	Other Services and Charges	25,000
208-693.00-960.632	Theatre Expenses-November Show	Program Expenditures	5,000
208-695.00-715.000	Social Security	Personnel Services	8,800
208-695.00-716.000	Insurance	Personnel Services	1,112
208-695.00-716.200	H S A-Employer Contribution	Personnel Services	(1,690)
208-695.00-718.450	Retiree Health Savings-DC	Personnel Services	1,690
208-695.00-720.000	Workers Compensation	Personnel Services	4,000
			<u>\$ 643,337</u>
Drain Fund			
Revenues			
210-000.00-403.001	Property Tax Revenue-County Chargebacks	Property Tax Revenue	(8,000)
			<u>\$ (8,000)</u>
Expenditures			
210-211.00-803.000	Independent Audit	Other Services and Charges	(1,330)
210-211.00-805.049	Engineering-Whipple Culvert	Capital Outlay	46,660
210-211.00-865.049	Construction-Whipple Culvert	Capital Outlay	201,300
210-211.00-963.000	Miscellaneous Expense	Other Services and Charges	134
			<u>\$ 246,764</u>

Budget Amendment# 2015-2 - January 12, 2015

GL #	GL Description	Budget Category	Amt
Special Assessment Revolving Fund			
Expenditures			
235-000.00-803.000	Independent audit	Other Services and Charges	(1,465)
			\$ (1,465)
PEG Cable Fund			
Revenues			
263-000.00-604.100	Cable Franchise Fees (restricted)	Licenses, Permits, & Charges for Services	180,000
263-000.00-676.101	Transfer from General Fund	Transfers In	272,654
			\$ 452,654
Expenditures			
263-295.00-880.100	Cable Production	Other Services and Charges	85,000
263-295.00-980.100	Communications equipment-PEG Fees	Capital Outlay	7,000
			\$ 92,000
Community Development Block Grant (CDBG) Fund			
Revenues			
264-000.00-502.100	HCD Programs Reimbursement	Federal Grants	77,505
			\$ 77,505
Expenditures			
264-264.00-891.000	HCD Programs Expense	Other Services and Charges	77,505
			\$ 77,505
Forfeiture Fund			
Revenues			
266-000.00-632.320	SS Task Force Federal Forfeiture Funds	Federal Grants	5,027
266-000.00-655.600	Forfeiture funds - State	Fines and Forfeitures	26,702
266-000.00-665.501	Miscellaneous Revenue-Federal Forfeitures	Other Revenue	14,304
			\$ 46,033
Expenditures			
266-266.00-740.320	Operating Supplies-SS Task Force	Supplies	5,027
266-266.00-803.000	Independent Audit	Other Services and Charges	(1,465)
			\$ 3,562
Library Construction Debt Fund			
Expenditures			
317-000.00-803.000	Independent Audit	Other Services and Charges	(4,823)
			\$ (4,823)
2010 Refunding Bond Debt Fund			
Expenditures			
395-000.00-803.000	Independent Audit	Other Services and Charges	(4,823)
			\$ (4,823)
2002 Street & Refunding Debt Fund			
Expenditures			
397-000.00-803.000	Independent Audit	Other Services and Charges	(4,823)
			\$ (4,823)
12 Mile Road SAD Debt Fund			
Revenues			
841-000.00-664.000	Interest on Investments	Interest Income	(28,000)
841-000.00-664.500	Unrealized Gain (Loss) on Investments	Interest Income	(70,000)
			\$ (98,000)
Expenditures			
841-000.00-965.204	Transfer to Municipal Street Fund	Transfers Out	(98,000)
			\$ (98,000)
Gun Range Facility Fund			
Revenues			
402-000.00-632.225	CPL Revenue	Licenses, Permits, & Charges for Services	2,800
402-000.00-664.000	Interest on Investments	Interest Income	7
			\$ 2,807
Ice Arena Fund			
Expenditures			
590-000.00-803.000	Independent Audit	Other Services & Charges	(3,969)
			\$ (3,969)

Budget Amendment# 2015-2 - January 12, 2015

<u>GL #</u>	<u>GL Description</u>	<u>Budget Category</u>	<u>Amt</u>
Water and Sewer Fund			
Revenues			
592-000.00-415.000	Penalty and Interest	Other Revenue	165,000
592-000.00-445.000	Penalty and Interest	Property Tax Revenue	(165,000)
			<u>\$ -</u>
Expenditures			
592-000.00-710.000	Longevity	Personnel Services	3,892
592-000.00-716.000	Insurance	Personnel Services	6,093
592-592.00-706.810	Overtime-Sewer Activity	Personnel Services	17,000
592-592.00-706.811	Overtime-Water Activity	Personnel Services	15,000
592-592.00-740.200	Desk Chairs and file Cabinets	Supplies	(2,600)
592-592.00-803.000	Independent Audit	Other Services & Charges	12,731
592-592.00-934.000	Building Maintenance	Other Services & Charges	2,600
592-592.00-936.000	Sewer Line Maintenance	Other Services & Charges	18,000
592-592.00-974.099	Capital Outlay-Water	Capital Outlay	(50,000)
592-592.00-986.000	Data Processing - Capital Outlay	Capital Outlay	(3,121)
			<u>\$ 19,595</u>
Senior Housing Fund			
Expenditures			
594-000.00-803.000	Independent Audit	Other Services and Charges	(3,969)
			<u>\$ (3,969)</u>
Retiree Health Care Fund			
Revenues			
710-000.00-640.000	Employer Contribution RHC	Contributions-Employer	875,196
710-000.00-640.100	Additional Employer Contribution RHC	Contributions-Employer	100,000
710-000.00-664.000	Interest on Investments	Interest Income	255,000
710-000.00-677.000	Retiree Drug Subsidy	Other Revenue	2,484
			<u>\$ 1,232,680</u>
Expenditures			
710-000.00-716.000	Insurance	Personnel Services	738,530
			<u>\$ 738,530</u>

RESOLUTION

NOW, THEREFORE BE IT RESOLVED that the following
Budget Amendment# 2015-2 is authorized:

	INCREASE (DECREASE)
GENERAL FUND	
REVENUES	
Licenses, Permits, & Charges for Services	(84,000)
State Sources	80,000
Other Revenue	16,600
Federal Grants	12,000
TOTAL REVENUES	\$ 24,600
APPROPRIATIONS	
City Council	
Supplies	750
City Manager	
Personnel Services	645
Supplies	1,000
Finance Department	
Personnel Services	(93,929)
Supplies	(9,250)
Other Services and Charges	7,865
Capital Outlay	(3,121)
Information Technology Department	
Personnel Services	2,074
Other Services and Charges	(100)
Assessing Department	
Personnel Services	2,272
Supplies	1,000
City Clerk	
Personnel Services	2,275
Supplies	3,000
Other Services and Charges	3,000
Treasury Department	
Personnel Services	1,011
Supplies	2,500

Facility Operations	
Personnel Services	1,042
Human Resources	
Personnel Services	(7,780)
Supplies	1,000
Neighborhood & Business Relations	
Personnel Services	2,244
Other Services and Charges	(81,000)
Capital Outlay	(7,000)
Police Department	
Personnel Services	46,796
Supplies	5,000
Other Services and Charges	16,000
Fire Department	
Personnel Services	14,210
Supplies	5,000
Other Services and Charges	(5,000)
Community Development - Building	
Personnel Services	4,907
Department of Public Services	
Personnel Services	665
Other Services and Charges	(9,900)
Capital Outlay	9,900
Department of Public Services - Engineering	
Personnel Services	2,176
Department of Public Services - Field Operations	
Personnel Services	10,550
Other Services and Charges	16,000
Department of Public Services - Fleet Asset	
Personnel Services	2,626
Community Development - Planning	
Personnel Services	1,605
Transfer to Other Funds	
Transfer Out	437,654
TOTAL APPROPRIATIONS	<u>\$ 387,687</u>
Net Increase (Decrease) to Fund Balance	<u><u>\$ (363,087)</u></u>

MAJOR STREET FUND	
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REVENUES

State Sources	(60,000)
Other Revenue	3,700
TOTAL REVENUES	<u>\$ (56,300)</u>

APPROPRIATIONS

Other Services and Charges	135
Maintenance	3,700
TOTAL APPROPRIATIONS	<u>\$ 3,835</u>

Net Increase (Decrease) to Fund Balance	<u><u>\$ (60,135)</u></u>
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LOCAL STREET FUND	
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Interest Income	135
TOTAL REVENUES	<u>\$ 135</u>

APPROPRIATIONS

Other Services and Charges	135
TOTAL APPROPRIATIONS	<u>\$ 135</u>

Net Increase (Decrease) to Fund Balance	<u><u>\$ -</u></u>
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MUNICIPAL STREET FUND	
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REVENUES

Licenses, Permits, & Charges for Services	1,800
Federal Grants	10,813
Transfer In	(98,000)
Other Revenue	26,060
Interest Income	98,135
TOTAL REVENUES	<u>\$ 38,808</u>

APPROPRIATIONS

Other Services and Charges	135
Capital Outlay	38,673
TOTAL APPROPRIATIONS	<u>\$ 38,808</u>

Net Increase (Decrease) to Fund Balance	<u><u>\$ -</u></u>
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PARKS, RECREATION, & CULTURAL SERVICES FUND
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REVENUES

State Grants	385,000
Other Revenue	3,000
Program Revenue	5,000
Older Adult Program Revenue	12,800
Transfers In	165,000
TOTAL REVENUES	<u>\$ 570,800</u>

APPROPRIATIONS

691 Personnel Services	549
691 Supplies	(3,000)
691 Other Services and Charges	6,135
691 Capital Outlay	593,435
693 Personnel Services	2,306
693 Program Expenditures	5,000
693 Other Services and Charges	25,000
695 Personnel Services	13,912
TOTAL APPROPRIATIONS	<u>\$ 643,337</u>
Net Increase (Decrease) to Fund Balance	<u>\$ (72,537)</u>

DRAIN FUND

REVENUES

Property Tax Revenue	(8,000)
TOTAL REVENUES	<u>\$ (8,000)</u>

APPROPRIATIONS

Other Services and Charges	(1,196)
Capital Outlay	247,960
TOTAL APPROPRIATIONS	<u>\$ 246,764</u>
Net Increase (Decrease) to Fund Balance	<u>\$ (254,764)</u>

SPECIAL ASSESSMENT REVOLVING FUND
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APPROPRIATIONS

Other Services and Charges	(1,465)
TOTAL APPROPRIATIONS	<u>\$ (1,465)</u>
Net Increase (Decrease) to Fund Balance	<u>\$ 1,465</u>

PEG Cable Fund

REVENUES

Licenses, Permits, & Charges for Services	180,000
Transfer In	272,654
TOTAL REVENUES	\$ 452,654

APPROPRIATIONS

Other Services and Charges	85,000
Capital Outlay	7,000
TOTAL APPROPRIATIONS	\$ 92,000

Net Increase (Decrease) to Fund Balance **\$ 360,654**

Community Development Block Grant (CDBG) Fund

REVENUES

Federal Grants	77,505
TOTAL REVENUES	\$ 77,505

APPROPRIATIONS

Other Services and Charges	77,505
TOTAL APPROPRIATIONS	\$ 77,505

Net Increase (Decrease) to Fund Balance **\$ -**

FORFEITURE FUND

REVENUES

Other Revenue	14,304
Federal Grants	5,027
Fines and Forfeitures	26,702
TOTAL REVENUES	\$ 46,033

APPROPRIATIONS

Supplies	5,027
Other Services and Charges	(1,465)
TOTAL APPROPRIATIONS	\$ 3,562

Net Increase (Decrease) to Fund Balance **\$ 42,471**

Library Construction Debt Fund

APPROPRIATIONS

Other Services and Charges	(4,823)
TOTAL APPROPRIATIONS	\$ (4,823)

Net Increase (Decrease) to Fund Balance	\$ 4,823
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2010 Refunding Bonds Debt Fund

APPROPRIATIONS

Other Services and Charges	(4,823)
TOTAL APPROPRIATIONS	\$ (4,823)

Net Increase (Decrease) to Fund Balance	\$ 4,823
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2002 Street & Refunding Debt Fund
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APPROPRIATIONS

Other Services and Charges	(4,823)
TOTAL APPROPRIATIONS	\$ (4,823)

Net Increase (Decrease) to Fund Balance	\$ 4,823
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12 MILE RD SAD DEBT FUND

REVENUES

Interest Income	(98,000)
TOTAL REVENUES	\$ (98,000)

APPROPRIATIONS

Transfers Out	(98,000)
TOTAL APPROPRIATIONS	\$ (98,000)

Net Increase (Decrease) to Fund Balance	\$ -
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Gun Range Facility Fund

REVENUES	
Licenses, Permits, & Charges for Services	2,800
Interest Income	7
TOTAL REVENUES	<u><u>\$ 2,807</u></u>
Net Increase (Decrease) to Fund Balance	<u><u>\$ 2,807</u></u>

ICE ARENA FUND

APPROPRIATIONS	
Other Services and Charges	(3,969)
TOTAL APPROPRIATIONS	<u><u>\$ (3,969)</u></u>
Net Increase (Decrease) to Fund Balance	<u><u>\$ 3,969</u></u>

WATER & SEWER FUND

REVENUES	
Other Revenue	165,000
Property Tax Revenue	(165,000)
TOTAL REVENUES	<u><u>\$ -</u></u>
APPROPRIATIONS	
Personnel Services	41,985
Supplies	(2,600)
Other Services & Charges	33,331
Capital Outlay	(53,121)
TOTAL APPROPRIATIONS	<u><u>\$ 19,595</u></u>
Net Increase (Decrease) to Fund Balance	<u><u>\$ (19,595)</u></u>

SENIOR HOUSING FUND

APPROPRIATIONS	
Other Services & Charges	(3,969)
TOTAL APPROPRIATIONS	<u><u>\$ (3,969)</u></u>
Net Increase (Decrease) to Fund Balance	<u><u>\$ 3,969</u></u>

Retiree Healthcare Fund	
REVENUES	
Contributions-Employer	975,196
Interest Income	255,000
Other Revenue	2,484
TOTAL REVENUES	<u>\$ 1,232,680</u>
APPROPRIATIONS	
Personnel Services	738,530
TOTAL APPROPRIATIONS	<u>\$ 738,530</u>
Net Increase (Decrease) to Fund Balance	<u>\$ 494,150</u>

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held on January 12, 2015

Maryanne Cornelius
City Clerk