



CITY of NOVI CITY COUNCIL

Agenda Item 4
September 25, 2017

SUBJECT: Consideration of Resolution Regarding Lakeshore Park Community Building Use Policy and Rules.

SUBMITTING DEPARTMENT: Parks, Recreation & Cultural Services

CITY MANAGER APPROVAL: 

BACKGROUND INFORMATION:

An independent 2014 PRCS Capital Needs Assessment identified the improvement of facilities at Lakeshore Park as a priority, including enhancements to the parking lot, construction of a new building designed to accommodate all program requirements, as well as the North Shelter and North Playground replacement. A conceptual plan was presented as part of the needs assessment. In August 2016, City of Novi voters approved a Capital Improvement Millage, which included Lakeshore Park redevelopment as one of the featured projects.

A new building and park plan was developed based on citizen, PRCS Commission, and City Council feedback, working in conjunction with PRCS and facilities staff, architects, city planners, landscape architect, and public safety personnel. The plan has now taken more solid form, and has been presented to the City's Planning Commission and Zoning Board of Appeals for their review and comment, which has been favorable.

During the entire process, there has been discussion of the proposed use of the building. In order to define and clarify that intended use, particularly in the face of concerns that it will comply with all legal requirements, staff recommend City Council adopt the attached "Policy and Rules Regarding use of lakeshore park Community Building." The document has been prepared in accordance with the City Council's authority under Section 25-19 of the City Code, which states that Council may adopt rules and regulations regarding public parks. The format of the document is intended to follow the same format as the Council's alcohol use policy for City facilities.

RECOMMENDED ACTION: Consideration of Resolution Regarding Lakeshore Park Community Building Use Policy and Rules.

CITY OF NOVI
POLICY AND RULES
REGARDING USE OF LAKESHORE PARK COMMUNITY BUILDING

PURPOSE

The 2014 Parks, Recreation and Cultural Services Capital Needs Assessment identified Lakeshore Park as a priority for construction of a new community building to accommodate PRCS programming requirements, improvements to the parking lot, and other improvements to the park generally. The community building includes space designed and primarily intended for use for parks and recreation activities, including children's camps and senior citizen programming. Restroom facilities are also provided.

During the planning stages for the community building, the City has been mindful of the limitations provided in Section 15.12 of the City's Charter, which states that "Property owned by the City as of November 24, 1999, shall not be used for the development of a golf course and/or banquet facility." The purpose of this policy and corresponding rules is to confirm the intended use of the community building for traditional parks and recreation and related uses, and to confirm the City's intention to comply at all times with the Charter requirements.

GENERAL POLICY

The Lakeshore Park community building was designed specifically to be incorporated into daily PRCS programming as its principal use, and is intended to be primarily used for parks and recreation programs, children's camps, senior citizen programs, and other traditional City recreation facility uses. It also is intended to be available for use by park patrons engaged in the park's lake access to Walled Lake (e.g., for restroom use).

The community building may also be utilized (as other facilities within the park system and other public spaces are) by local non-profit groups, organizations, and service clubs, for meetings and activities when not being used by the City for public programming. The building is *not* intended to be marketed or used for a banquet facility, as that term is generally understood to include a facility designed and typically or regularly used for events where a primary purpose is the provision of an area for consumption of food and drink in connection with that event.

GENERALLY APPLICABLE RULES

1. Use of the community building shall comply with the requirements of Chapter 25, "Parks and Recreation," of the City Code, and in particular Article IV, "Parks and Recreation Protection."
2. Use of the community building shall comply with the "Policy and Rules Regarding Alcohol on Public Property" as adopted by the City Council on September 27, 2010, and amended on June 3, 2013.

3. As a fully enclosed facility, the building may be used, as needed, as an emergency heating/cooling center and/or community emergency shelter.

4. At the City's discretion, and in coordination with its use as a park facility, the building may be made available for use by the City in connection with the conduct of federal, state, and local elections.

Adopted: October ____, 2017

CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

**RESOLUTION REGARDING LAKESHORE PARK
COMMUNITY BUILDING USE POLICY AND RULES**

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on _____, _____, at ____ o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS, the City is in the process of finalizing the plans for improvements to Lakeshore Park, identified with the 2014 Parks, Recreation and Cultural Services (PRCS) Capital Needs Assessment and the approval by the voters in 2016 of a Capital Improvement Millage, which included Lakeshore Park redevelopment as a featured project; and

WHEREAS, the Lakeshore Park redevelopment concepts included a number of improvements, including improvements to the existing parking lot, replacement of the north shelter and north playground, as well as construction of a new community building designed to accommodate City of Novi Parks and Recreation programming requirements; and

WHEREAS, during the discussion of these improvements the City has been mindful of the limitations in the design and approval of the new community building as a result of Charter limitation on the use of City property for a banquet facility; and

WHEREAS, the City Council desires to make clear its intention to have the uses of the building comply with the intended use as a public parks and recreational activities building; and

WHEREAS, Novi City Council has determined that adoption of a policy and related rules and regulations under Section 25-19 of the City Code would be an appropriate way to confirm the City's intention with regard to use of the new community building.

NOW THEREFORE, IT IS THEREFORE RESOLVED that the City Council hereby adopts the attached "Policy and Rules Regarding the Lakeshore Park Community Building."

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this ____ day of _____, 2017, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi