



CITY of NOVI CITY COUNCIL

Agenda Item D
August 12, 2013

SUBJECT: Approval of adoption of a Resolution for Miscellaneous Police Department Services and Fee Schedule separate from Freedom of Information Act (FOIA) requests and/or other copies.

SUBMITTING DEPARTMENT: Public Safety *DEM*

CITY MANAGER APPROVAL: *[Signature]*

BACKGROUND INFORMATION:

The Police Department provides various services separate from processing FOIA requests for public records for which it passes on its costs to the user of the service including, fingerprinting, clearance letters, impound release, paper license plate replacement, paper driver's license replacement, and replacement of lost citations.

The fees for fingerprinting are consistent with those authorized to be charged by the Michigan State Police pursuant to MCL 28.273. The other fees, though not based on a particular statute, are fees for a service rendered to a particular individual and are proportionate to the cost incurred by the Police Department for providing the service and are therefore consistent with the definition of a fee (rather than a tax) pursuant to state law.

RECOMMENDED ACTION: Approval of adoption of a Resolution for Miscellaneous Police Department Services and Fee Schedule separate from Freedom of Information Act (FOIA) requests and/or other copies.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				



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August 1, 2013

Jerrod Hart, Assistant Police Chief
Novi Police Department
45125 W. Ten Mile Road
Novi, MI 48375

RE: Fees for Miscellaneous Services

Dear Assistant Chief Hart:

Enclosed please find a Resolution Adopting Fees for Miscellaneous Police Department Services separate from FOIA requests and/or other copies. The fee for fingerprinting is consistent with the fees authorized by MCL 28.273. Fees for fingerprinting and criminal record check as set forth in P.A.1935, No. 120.

The remainder of the fees, though not authorized by specific statutes, are consistent with or less than the cost incurred by the City to provide the service.

If you have any questions, please do not hesitate to call.

Sincerely yours,

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.



Elizabeth K. Saarela

cc: Maryanne Cornelius, Clerk

CITY OF NOVI
COUNTY OF OAKLAND, MICHIGAN

RESOLUTION ADOPTING FEES FOR MISCELLANEOUS POLICE DEPARTMENT SERVICES

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on _____, 2013, at 7:00 P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

RECITALS:

WHEREAS, the City Council has determined that the fees and charges set forth in Schedule A attached hereto and incorporated herein, are sufficient to defray the costs of the City for certain services provided by the Police Department.

NOW, THEREFORE, BE IT RESOLVED, as follows:

The City Council of the City of Novi hereby adopts the fees for services attached hereto, effective _____, 2013.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Maryanne Cornelius, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held this _____ day of _____, 2013.

Maryanne Cornelius, City Clerk
City of Novi

Schedule A
Miscellaneous Police Department Fees

Fingerprints – Novi Resident	\$20 for every 3 cards
Fingerprints – Non-Resident	\$30 for every 3 cards
Livescan Fingerprints	\$76.50 per fingerprint set
Clearance Letters	\$10 per letter
Paper License Plate Replacement	\$10 per plate
Paper Driver's License Replacement	\$10 per license
Citation Replacement	\$1 per citation
Bond Processing Fee	\$10 per jurisdiction
Impound Release Form	\$20 per vehicle
Preliminary Breath Test (PBT)	\$10 per test