PARKS, RECREATION & CULTURAL SERVICES

<u>Thursday</u>, <u>August 20, 2015 - 7:00 P.M.</u>

NOVI CIVIC CENTER – COUNCIL CHAMBERS

The meeting was called to order at 7:00 p.m. with Commissioner Staab presiding.

<u>ROLL CALL</u>: Jewell (Absent-Excused), Bauss (Present), Dooley(Present), Pratt (Present), Staab (Present), Torimoto (Present), Wingfield (Present), Student Representative Thakore (Absent), Student Representative Wei (Present).

APPROVAL OF AGENDA:

It was moved that the agenda be approved as written by Commissioner Bauss and seconded by Commissioner Pratt.

Voice Vote Unanimous

CITIZEN COMMENTS: None

APPROVAL OF MINUTES:

A. Approval of the July 16, 2015 minutes.

It was moved that the minutes for July be approved as written by Commissioner Dooley and seconded by Commissioner Bauss.

Voice Vote Unanimous

COMMITTEE REPORTS:

A. Walkable Novi - Commissioners Torimoto and Bauss

Commissioner Torimoto stated there has not yet been a meeting for this quarter.

- B. Novi Parks Foundation Commissioners Staab
 - Commissioner Staab stated the proceeds from the "Pour on the Shore" event were between eleven and twelve thousand dollars. He thanked the other Commissioners for their help at the event.
 - Commissioner Wingfield praised the "Pour on the Shore" event.
- C. Grants Committee Commissioners Jewell and Wingfield Commissioner Wingfield stated the Committee has not met so there is no report.

STAFF REPORTS:

A. Administration Division – Director Jeff Muck

1. CAPRA highlights

Director Muck stated on Monday there was a Mock Site Visit by the Parks and Recreation Director from Kalamazoo. He was pleased with our progress and gave us some tips. There are 151 standards and we are at 146. Greg Morris has been the lead in this process. The next step is to send in our Self-Assessment. We will receive notes back from the National Recreation and Park Association. Our accreditation visitors will arrive in February or March. If we are accredited we will receive it in October. 2016.

Commissioner Staab talked about two articles in the Novi News positively recognizing Novi.

- 2. National ASA tournament wrap up Director Muck stated there were 66 U16 Girls Softball teams participating which brought in about 2000 visitors from Michigan, Wisconsin, Indiana, Illinois, Missouri and Ohio. We estimate the economic impact for Novi was over a million dollars. Director Muck stated we will not be eligible for another tournament of this size for 3 years. He also talked about things learned by hosting this tournament.
- 3. Michigan Natural Resources Trust Fund Grants Director Muck stated for the property on Twelve Mile we received notice last week that we are clear to close on that property. We will be receiving initial scoring on the Nine Mile and Garfield property known as the ITC Trailhead property in September or October. The Grants Committee will be meeting soon.
- B. Recreation Division Deputy Director Tracie Ringle
 - 1. Fall Programming highlights

Deputy Director Ringle stated we had an excellent summer. This fall we are having an American Girl Mock Slumber party instead of a Princess and Superhero party. There is a new Star Wars movie coming out so we are offering a Jedi Training special event. In October Older Adult Services will have a Health and Wellness event. Motor City Mountain Bike Association, one of our partners, is offering a "Take a Kid Mountain Biking" event to be held October 3rd at Lakeshore Park. For Light Up the Night we have received approval to solicit a sponsor for fireworks which would take place at the end of the event and set up behind Power Park. Santa's Sleepy Storytime will be a new addition. Under Cultural Arts we will be celebrating Mexican culture with a "Day of the Dead" event on November 1st through our partnership with Ballet Folklorico Mexico Lindo group. She gave information on the Afterschool Musical Workshop, Glee Workshop and Pizza and Paint in the Park which are all Cultural Arts Programs. Information was given on Men's 3 on 3 Basketball, High School 3 on 3 Basketball and Tiny Tots Soccer. The Engage will be delivered next week and is available online now. Commissioner Torimoto mentioned the sponsorship on the soccer schedules. Deputy Director Ringle stated one of our goals is to increase the sponsorship program.

- C. Older Adults Older Adult Services Manager Karen Kapchonick
 - 1. Programs & Services

Manager Kapchonick acknowledged the Volunteer of the Month, Vi Webster. She stated there are two new recreation programmers who started last week. Judy Klein will handle special events and programs. Jackie Barley will handle fitness, social and additional programs for older adults. The Health Fair will be held at Meadowbrook Commons on Saturday, October 10th this year since there will be no "Fall for Novi" because "Spring into Novi" was held earlier this year. On October 3rd the second annual Euchre Tournament will be held at the Civic Center. She stated Thursday, November 5th a Veteran's Day Brunch will be held here at the Novi Civic Center and gave details. She also gave examples of volunteer opportunities at these events.

MATTERS FOR COMMISSION DISCUSSION AND/OR ACTION:

A. Motions to appoint Commissioners to Committees

- 1. Walkable Novi
 - Butch Wingfield
 - Doug Bauss
- 2. Novi Park Foundation
 - Harry Torimoto
 - Jerry Jewell
 - Charley Staab will remain as Foundation Board Member
- 3. Grants Committee
 - Scott Pratt
 - Jay Dooley

A motion was made by Commissioner Bauss to approve the Appointments to Committees as listed and seconded by Commissioner Wingfield.

Voice Vote Unanimous

- B. Approval of Resolution to renew Parks, Recreation and Cultural Services (PRCS) Cultural Arts Advisory Board and Older Adult Services Advisory Board, with member attendance requirement amendment.
 - Cultural Arts Coordinator Vallance gave a reason for and an explanation of the proposed attendance requirement.

Director Muck gave a history of the establishment of the Boards and their purposes. There were questions and discussion about the Boards and the times they meet. It was moved by Commissioner Dooley to renew the Cultural Arts Advisory Board and the Older Adult Services Advisory Board with member attendance requirement amendment and seconded by Commissioner Pratt.

Voice Vote Unanimous

Director Muck thanked those who currently serve and those who have served on these Boards and welcomes anyone who may be interested in the future.

CITIZEN COMMENTS: None

COMMISSIONER COMMENTS:

<u>Student Representative Wei</u> stated she is excited to see all of the fall programs and events for people of all ages.

<u>Commissioner Torimoto</u> stated he and his family enjoyed the summer programs and activities. "Pour on the Shore" was a great event.

<u>Commissioner Bauss</u> commended the staff on their programs and being innovative. He enjoyed "Pour on the Shore".

<u>Commissioner Wingfield</u> thanked the staff for the Softball Tournament and "Pour on the Shore". He commended the staff on their programming.

<u>Commissioner Pratt</u> commended the staff on their work and progress on CAPRA accreditation.

<u>Commissioner Dooley</u> stated he is amazed at the activities offered by the department and encouraged people to visit the Parks, Recreation and Cultural Services front desk for information when they are in the Civic Center.

<u>Commissioner Staab</u> thanked everyone for their efforts for "Pour on the Shore". It is good to see the Commission work hand in hand with members of the Department.

ADJOURNMENT

A motion was made to adjourn by Commissioner Bauss and seconded by Commissioner Wingfield.

Voice Vote	Unanimous	
The meeting was adjourn	ed by Commissioner Staab at 7:45p.m.	
DATE APPROVED:		
	Jerry Jewell, Chairperson	
	Charles Staab, Vice Chairperson	