

MEMORANDUM

TO: CARL JOHNSON, FINANCE DIRECTOR

FROM: SABRINA LILLA, SENIOR FINANCIAL ANALYST

SUBJECT: 2015 COMMUNITY DEVELOPMENT BLOCK GRANT PUBLIC HEARING INFORMATION

DATE: NOVEMBER 24, 2014

The proposed Program Year (PY) 2015 Community Development Block Grant (CDBG) allocation for the City of Novi is **estimated** to total \$91,505. **Funding requests from outside agencies for public service activities were received totaling \$16,500.** The maximum amount the City of Novi is allowed to allocate directly to the public service program category for 2015 is \$27,451. Below is the history of Oakland County's public service cap policy:

Oakland County is required by the U.S. Department of Housing and Urban Development (HUD) to maintain an overall public service cap of 15%. Dating back to November 1, 1996, Oakland County was allowing participating communities to spend a maximum of 50% of its annual allocation for public service activities and still maintain the overall 15% requirement. This was possible because of the large offsetting Oakland County Home Improvement Program. The impact of the 2000 census was to eliminate the area wide benefit activities for many communities forcing more communities to now allocate funds directly to public service activities. As a result, Oakland County in 2006 changed their policy to only allow participating communities to spend a maximum of 45% of their annual allocation on public services. Because of a sever decrease in the amount of revolving loan fund (RLF) paybacks to the Home Improvement Program, the public service cap was reduced even further by Oakland County to a maximum of 30% of community allocations. Decreases in the amount of revolving loan fund (RLF) paybacks to the Home Improvement Program as well as a 17% reduction in federal funding in PY 2011, caused the public service cap to be reduced even further by Oakland County to a maximum of 15% of community allocations.

With the addition, in recent years, of the City of Pontiac to Oakland County's list of participating communities, the public service cap was increased to a maximum of 30% of community allocations. This continues to be the allowed allocation limit. The public service category allows the City of Novi to fund programs and services such as Youth Assistance and HAVEN.

Housing and Community Development Committee (HCD) Recommendation: the HDC Committee is represented by six members, five residents and one administrative staff member (Sabrina Lilla) in addition to two non-voting student representatives.

Funding requests were reviewed by the Housing and Community Development Advisory Committee at their meeting of September 16th and they are recommending the following program allocations for 2015:

Recommended Projects					
CDBG Program Description	Organization Requesting Funding	Description	2014 Allocation Award	2015 Agency Requests	2015 HCD Committee Recommendation
Public Services	HAVEN	Battered and abused spouses	\$ 6,000	\$ 6,500	\$ 6,000
Public Services	Novi Youth Assistance	Specialized counseling and camp scholarships	\$ 8,000	\$ 10,000	\$ 8,000
		Sub-total *	\$14,000	\$16,500	\$14,000 *
Minor Home Repair	City of Novi	Residential repair program for Novi residents	\$77,505	\$77,505	\$77,505
		TOTAL	\$91,505	\$94,005	\$91,505

***The maximum 30% allocation allowed within the Public Service category for 2015 is \$27,451.**

Letters requesting grant funding from HAVEN and Novi Youth Assistance have been included within this packet as additional information.

Agency request usually mirror actual awards from the previous year. For Program Year 2015, we spoke with Novi Youth Assistance and Haven and stated each organization did not need to limit their requests to the level of funding from the prior year but should request the funds they believe they can utilize. During the HCD committee meeting, Haven, Novi Youth Assistance, and OLHSA presented to the committee highlighting the work they have done for the community and how they will continue to assist the City of Novi if future CDBG funds were allocated to their organizations. The HCD committee listened to each presentation and then deliberated to conclude on it's recommendation.

The Committee agreed to recommend continued funding for both Novi Youth Assistance (NYA) and HAVEN at levels comparable to the current Program Year. Funding dollars allocated to NYA are used to provide direct intervention services for Novi youth and include counseling, enrichment, skill building and academic support to children who are for various reasons deemed to be at "at risk" or whose families have insufficient financial resources to meet their needs for these activities. The broad goals are: 1) to provide scholarships to allow children (who qualify by income) to attend various summer camps according to their individual interest and needs, 2) to enroll qualifying children in programs that increase skills in various areas and 3) to provide tutoring to qualifying children who can benefit from additional academic support.

HAVEN Guidelines for CDBG Communities: Beginning with the 2007 Program Year, Oakland County now contracts directly with HAVEN as a sole source provider on behalf of participating communities. In the past, each community would contract individually with HAVEN. The contract duration period will be one year and at the end of the contract period, any community balance will be expended for the 24-hour crisis hotline. HAVEN has reported last fiscal year a total of 141 Novi residents received direct assistance from HAVEN by way of shelter assistance, crisis intervention as well as services from HAVEN's Personal Protection Order Office.

Minor Home Repair Program: In addition to our allocation of CDBG funds, Novi offers its residents the ability to participate in the Weatherization Assistance Program (WAP) administered through OLHSA. The WAP provides free, grant-funded, energy-related home repairs to all eligible low income households to help lower their utility bills and to improve living conditions. Additional information regarding this program has been included within this packet as additional information.

The current wait list for the City of Novi Minor Home Repair program is **30** Novi residents as of October 15th. The table below reflects funding levels for the Minor Home Repair program since 2011. On average, a minor home repair runs approximately \$1,000 to \$5,000 per unit. We anticipate the need for the Minor Home Repair program to sustain throughout the 2015 grant year.

CDBG Program	Description	2011 CDBG Funding Allocation	2012 CDBG Funding Allocation	2013 CDBG Funding Allocation	2014 CDBG Funding Allocation	2015 HCD Committee Recommendation
Minor Home Repair	Residential repair program	\$73,408	\$74,923	\$77,654	\$77,505	\$77,505

Area-wide Benefit Map: Enclosed with this packet is the current area-wide benefit map as provided by Oakland County which reflects the Program Year 2015 low/moderate income block groups from the U.S. Department of Housing and Urban Development. The Recommended Projects for 2015 do not include any area benefit type projects such as parks, streets or sidewalk improvements. The projects are strictly city-wide individual income-qualified type projects such as minor home repair or direct benefit projects such as public services which are not dependent on location.

Novi Community Development Block Grant History: Since 2002, the City of Novi has received and **successfully managed over \$1,438,695** in CDBG grant funds.

City of Novi Community Development Block Grant														
	2002 Program Year	2003 Program Year	2004 Program Year	2005 Program Year	2006 Program Year	2007 Program Year	2008 Program Year	2009 Program Year	2010 Program Year	2011 Program Year	2012 Program Year	2013 Program Year	2014 Program Year	Total
Project Descriptions:														
Public Service:														
Senior Citizen Center Manager	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 7,000	\$ 7,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Senior Van Program	29,874	20,000	25,000	25,000	25,000	25,000	25,000	25,000	15,000	-	-	-	-	214,874
Youth Assistance	5,000	6,000	9,000	11,000	11,000	11,000	11,000	11,000	9,164	7,560	7,000	6,000	6,000	110,724
Haven	11,000	12,000	15,000	16,000	9,546	9,232	9,232	9,500	6,000	4,950	5,000	8,000	8,000	123,460
Novi Lions Club eBlind	-	-	-	2,900	-	-	-	-	-	-	-	-	-	2,900
Subtotal	54,874	47,000	58,000	63,900	52,546	52,232	45,232	45,500	30,164	12,510	12,000	14,000	14,000	501,958
Minor Home Repair	54,875	62,749	76,143	63,928	64,223	63,839	66,758	106,754	73,978	73,408	74,923	77,654	77,505	936,737
Grant-total	\$ 109,749	\$ 109,749	\$ 134,143	\$ 127,828	\$ 116,769	\$ 116,071	\$ 111,990	\$ 152,254	\$ 104,142	\$ 85,918	\$ 86,923	\$ 91,654	\$ 91,505	\$ 1,438,695

The deadline to submit the 2015 CDBG application to Oakland County is January 16, 2015.

City of Novi

Notice of Public Hearing

Community Development Block Grant Funds

NOTICE IS HEREBY GIVEN that the City of Novi will hold a Public Hearing on the use of Community Development Block Grant Funds. The Hearing will be held Monday, November 24, 2014 at 7:00 p.m., EST, at the Novi Civic Center, 45175 W. Ten Mile Road, Novi, Michigan 48375, for the purpose of hearing public comments on the Community Development Block Grant Program Year 2015 application in the approximate amount of \$91,505 to fund eligible projects.

All interest citizens are requested to attend this Hearing. Comments will also be received in writing or in person at the City Offices, 45175 W. Ten Mile Road, Novi, Michigan 48375, until 5:00 p.m., November 24, 2014. Arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter will be made upon receiving 72-hour advance notice. Contact Deputy Clerk, Cortney Hanson at 248-347-0456 for special services.

MARYANNE CORNELIUS,

CITY CLERK

Outside Agency Requests

Novi Youth
Assistance



Novi

Strengthening Families
Through Community Involvement

OFFICE

45175 Ten Mile Road
Novi, MI 48375-3024

TELEPHONE
(248) 347-0410

FAX
(248) 347-0552

EMAIL
nya@cityofnovi.org

SPONSORED BY:
Oakland County
Circuit Court-Family Division
City of Novi
Novi Community Schools

STANDING COMMITTEES

- Board of Directors
- Family Education
- Scholarships
- Camp
- Mentors Plus
- Public Relations
- Youth Recognition
- Fund Raising
- Teen Center
- Alcohol/Drug Awareness

**PROFESSIONAL
COUNSELING
TO YOUTH AND
THEIR FAMILIES**

NOVI YOUTH ASSISTANCE

September 18, 2014

Housing and Community Development Committee
City of Novi
45125 W. Ten Mile Road
Novi, MI 48375

Dear Committee Members:

Novi Youth Assistance has received and utilized CDBG funding for moderate, low income and special needs youth since 1994. With continuing community support we have consistently honed our ability to identify at risk children who would benefit from recreational, educational and supportive programming. Once again this year, overall grant opportunities were reduced. In spite of this, we still insured a summer recreation program for Novi children at our own expense. Nonetheless, this along with a significant increase in requests for services has regrettably left us struggling, once again, to assist all applicants. As the sole local organization that can regularly provide comprehensive and varied scholarship opportunities within the City of Novi, we continue to find that demand is outpacing donations received. While we have made internal adjustments to stretch our monies as best we can, continue and increased CDBG funding is vital if we are to continue providing programming in 2015-2016 to our most vulnerable community members.

Due to the on-going economic downturn we are seeing record number of families requesting assistance. This trend is ever-increasing as a number of residents are struggling to provide the basics for their families. This then, inevitably eliminates any options to offer their children positive, healthy activities. Many of these children are then left with unscheduled time which leaves them at risk which, in turn, affects our community as a whole.

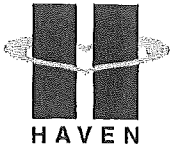
Historically, Novi Youth Assistance has been there to provide for those in need when there have been no other options. We continue to strive to do so. The benefit of offering summer programs, skill building activities and other supportive programming is demonstrated over and over again as we see these children move through the schools and community successfully. Therefore, in response to today's economic climate and rising costs, as well as demand for programming and decrease in other funding, Novi Youth Assistance respectfully requests that the members of the CDBG committee consider granting funds for the 2015 budget year in the amount of \$10,000.00.

Sincerely,

Tom Swieboda
Novi Youth Assistance Caseworker

The Circuit Court-Family Division for the County of Oakland does not discriminate on the basis of disability in admission or access to its programs, activities, or services as required by Title II of the Americans with Disabilities Act of 1990. The Circuit Court-Family Division is An Equal Employment Opportunity Employer.

HAVEN



October 16, 2014

CITY OF NOVI
CITY CLERK'S OFFICE

LIVE WITHOUT FEAR

Mary Anne Cornellius
City of Novi
45175 W. Ten Mile Road
Novi, MI48375

OCT 20 P 2 M

Dear Ms.Cornellius:

Violence in families is everywhere, crossing racial, ethnic, cultural, social and economic boundaries. The impact of this violence invades our schools, places of worship, offices, businesses, factories and throughout our neighborhoods. Human beings, both young and old, are being harmed physically, sexually and emotionally and this violence may be creating lifelong patterns of ongoing abuse in youngsters as they move into adulthood. We all pay the cost for the horrible crimes of domestic violence and sexual assault either in real dollars or in diminished potential of human and community life.

Since 1982, HAVEN has been dedicated to building violence-free communities where everyone can live without fear. HAVEN maintains a 24-hour emergency shelter exclusively for domestic violence victims and their children and sexual assault survivors who are afraid to stay in their own homes. HAVEN offers counseling and education that help families stop the violence, begin the process of healing, and create the hope that their future will be free from abuse. The agency steps out into the community – over the phone, in courtrooms, police stations, hospitals, schools, the workplace, and at community meetings – to provide crisis intervention and education to help victims and families prevent violence in future generations. HAVEN staff manages a Personal Protection Order office exclusively for victims of domestic violence and sexual assault located in the Circuit Court system, helping victims with the creation and filing of Personal Protective Orders, at no charge, as the first step in their safety plan.

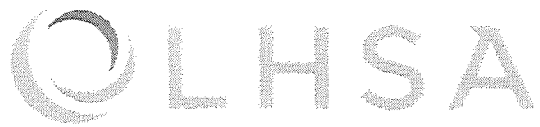
HAVEN through its comprehensive work serves to break the silence that has kept the crimes of domestic violence and sexual assault behind closed doors. This silence has only served to allow these crimes to flourish. From July 1, 2013 through June 30 2014, 114 individuals were seen within our programs and 27 crisis calls were received from families in the City of Novi who took the first step to break their own silence by contacting HAVEN. The agency is again reaching out to you for support of our work with an even greater need as we assume the burden of increased clientele and additional staff to maintain these vital services. We ask that you continue to support these families through a Community Development Block Grant of \$6500 for fiscal year 2015-2016. Please remember that the federal government presumes that domestic violence victims are considered to be low income and therefore qualify for inclusion in block grant public service requests.

HAVEN looks forward to the opportunity to meet with you this year to provide further information on this request and answer any questions you may have. In the meantime, if you wish to speak with me, I can be reached at (248) 334-1284 ext. 240. Thank you.

Sincerely,

Beth Morrison
President & CEO

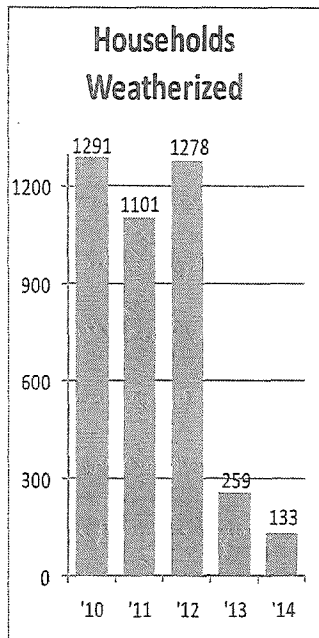
Weatherization
Assistance
Program



Energy Services

FACT SHEET
August 2014

A Community Action Agency



Weatherization Impact on Households in Oakland and Livingston Counties April 2009-August 2014

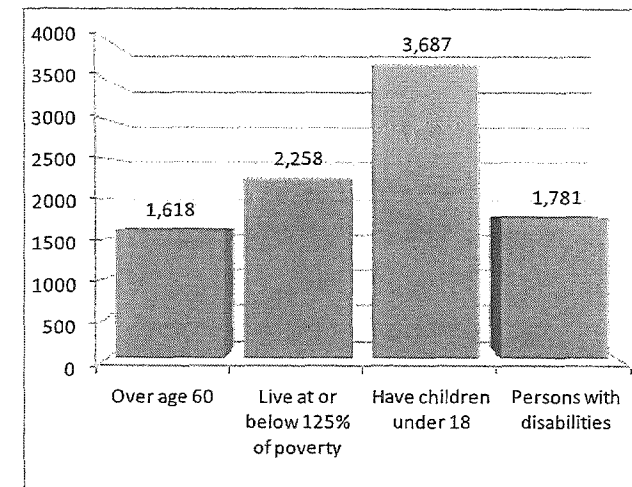
Houses/Units Weatherized	4,478	\$ 16,619,277
Furnaces Installed	1,001	\$ 2,661,585
Hot Water Heaters Installed	405	\$ 497,253
CFLs Installed	49,088	\$ 490,866
Refrigerators Installed	1,423	\$ 754,477
*Most households received more than one measure		

Funding Sources - 2013/2014 (TOTAL = \$1,773,322)

MEAP	DOE	LIHEAP	EO	DTE
\$61,487	\$850,120	\$510,331	\$306,616	\$44,768.00

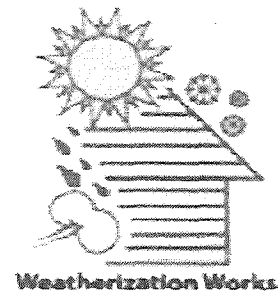
Who We're Serving

Some households may be included in more than one category



DTE Refrigerator and Test & Tune Programs Going Strong

OLHSA is continuing to offer new energy-efficient refrigerators to low-income clients through our partnership with DTE. So far, we have provided 978 refrigerators to clients in Oakland, Livingston, Wayne, and Macomb counties. In addition to the refrigerator program, DTE is partnering with OLHSA to provide hundreds of furnace tune-ups to residents in Wayne County who have DTE as both their gas and electric utility provider. Due to the continued high demand for both the refrigerator and test and tune program, Energy Services is welcoming a new staff member in October to assist with all the details!

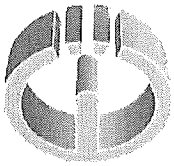


Weatherization Works

Responsible Energy Actions For Life

MI Weatherization Outcomes

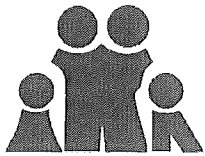
Homes that are weatherized by have documented:



ENERGY SAVING

**19% savings on GAS/SF
(209 Therms)**

**8% savings Electric
(666 kWh)**



Outcomes for Families

26% Reduction in disconnect notices

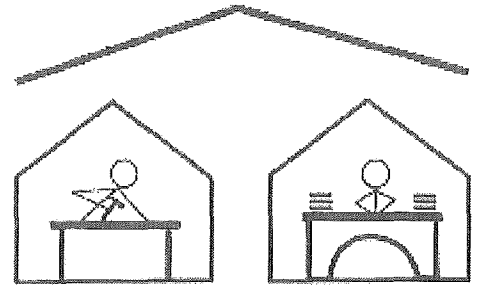
50% Reductions in termination of natural gas or electricity

33% Reductions in going without food to pay energy bills

40% Reduction in the use of high interest loans to pay energy bills

30% Reduction in families returning for bill payment assistance

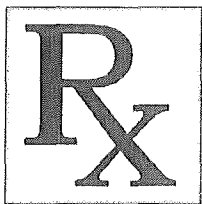
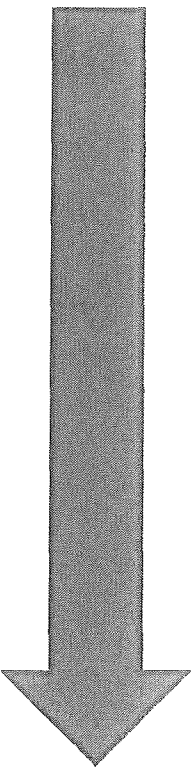
“The cheapest energy dollar is the one that you never have to spend.”



Children who were too cold to study reduced by 55%

People who missed more than one week of work reduced by 8%

Individuals who missed more than one week of school reduced by 10%

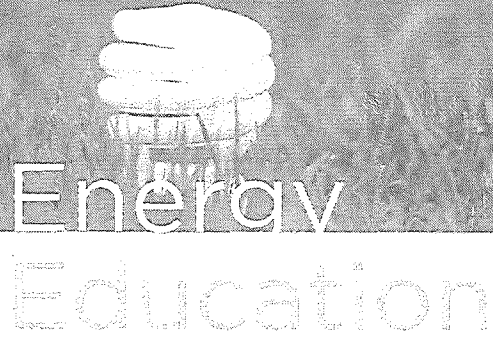


Weatherization decreased the incidence of medical attention because a home was too cold or too hot by 57%



It also reduced the reports of going without food in the last 4 weeks by 33%





Energy Education

Did you know that OLHSA can teach you how to be more energy efficient?

OLHSA's staff has extensive experience in energy saving technology and is excited to share this with the community! We are available to present Energy Education classes that will help you reduce energy and save money on utility bills.

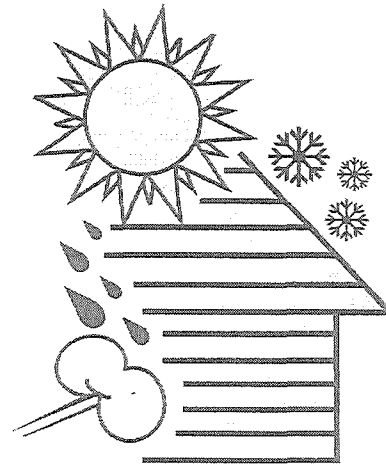
In addition, we can provide information on the following topics:

- Sustainable energy
- Minor home repair
- Community Development Block Grants
- Energy Optimization

OLHSA Energy Services:
*Responsible Energy
Actions for Life*

OLHSA
A Community Action Agency

OLHSA
Housing



Weatherization Works

Visit our website at www.olhsa.org or find us on Facebook at [facebook.com/OLHSA](https://www.facebook.com/OLHSA)

Locations

Central Office

196 Cesar E. Chavez Avenue T 248.209.2600
P.O. Box 430598 F 248.209.2645
Pontiac, MI 48343-0598 E info@olhsa.org

South Office

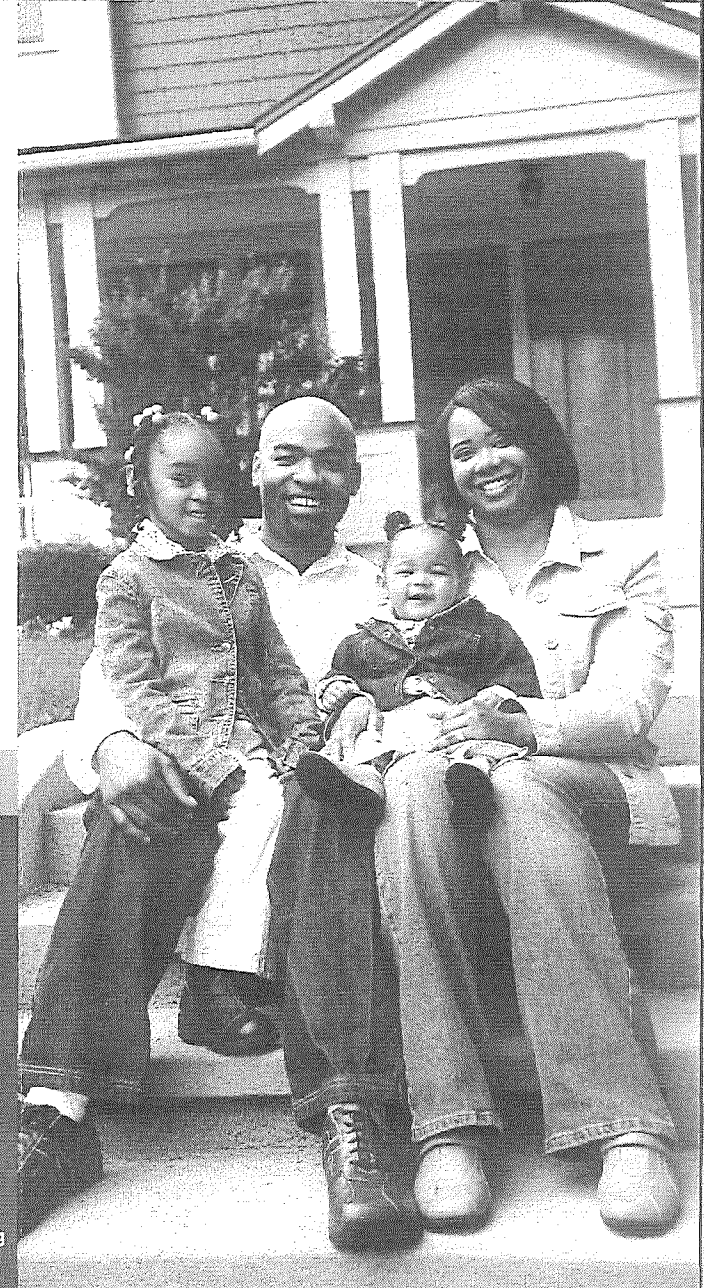
1956 Hilton Road T 248.542.5860
Ferndale, MI 48220-1719 F 248.542.5897
E info@olhsa.org

Livingston Office

2300 E. Grand River T 517.546.8500
Suite 107 F 517.546.3057
Howell, MI 48843-7574 E livingston@olhsa.org

HELPING PEOPLE. CHANGING LIVES.

Community Action Since 1964 



Weatherization Assistance

Weatherization Assistance Program



The mission of OLHSA's

Weatherization Assistance is to help you conserve energy and save money.

The program is federally funded by the Department of Energy and is free to eligible participants.

Weatherization focuses on making your home more energy efficient and identifying the most cost effective energy conservation measures to be installed.

Some energy saving measures may include:

- Home energy audits
- Insulation
- Air leakage reduction utilizing blower door technology
- Furnace repair or replacement
- Combustion appliance testing
- Smoke detectors

These measures will continue to provide energy savings for the lifetime of your home.

Making homes safer and more comfortable

Are you eligible for Weatherization?

- Those interested must meet current federal income guidelines for everyone in the household at time of application.
- Income is evaluated based on the last 90 days.
- Recipients of Supplemental Security Income or State Disability Assistance during any part of the past twelve months are automatically eligible.
- Oakland and Livingston County residents.
- Homeowners, mobile home owners and renters are eligible.

Weatherization is a long-term solution to energy needs, rather than an emergency program.

To start the process:

1. Apply for Weatherization Assistance by calling 248.209.2600 or emailing info@olhsa.org
2. You will receive a letter determining income eligibility from OLHSA.

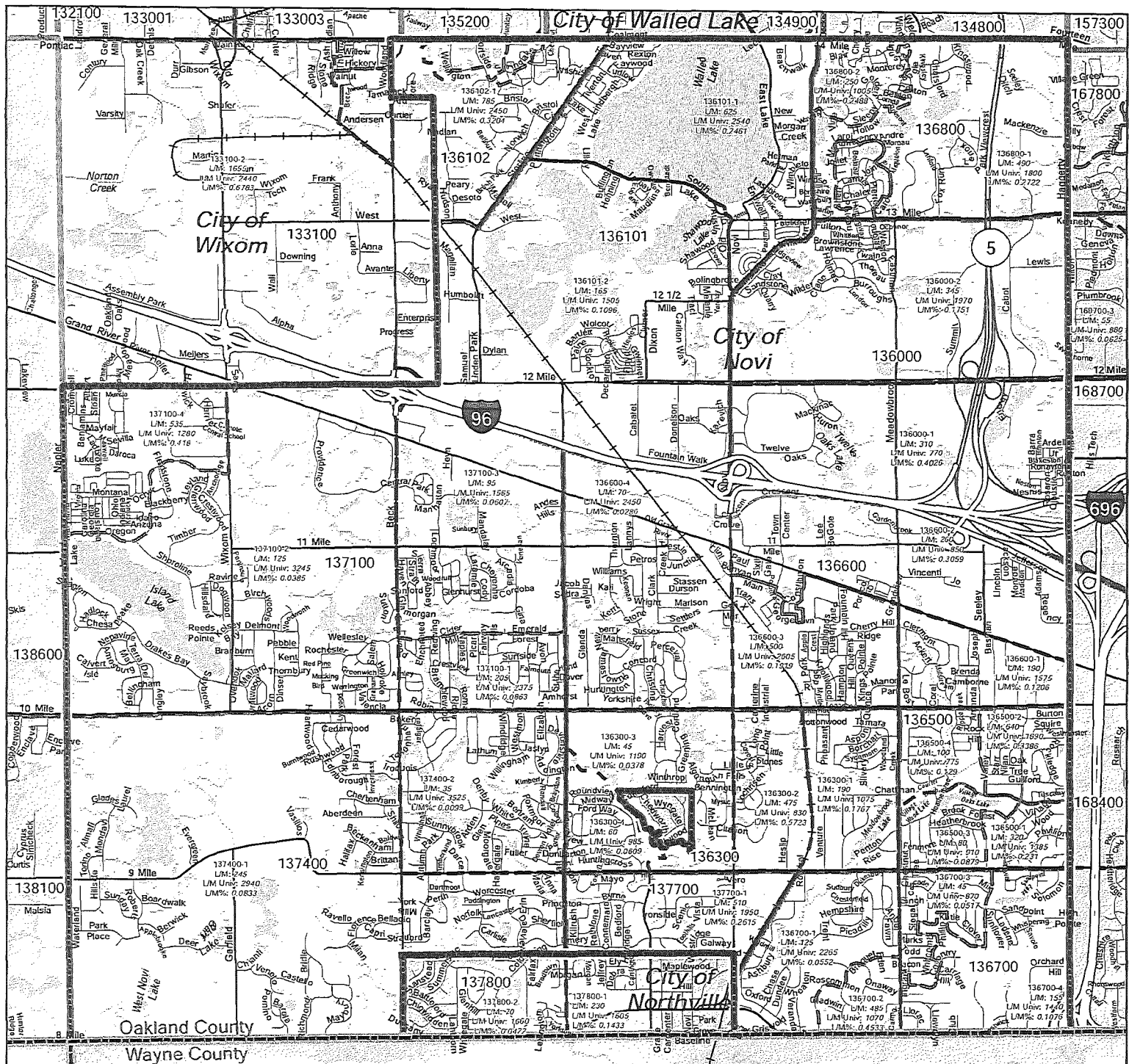
If you are eligible:

3. OLHSA Energy Services will make a pre-inspection appointment with you and perform an energy audit on your home.
4. State licensed contractors will be scheduled to perform energy saving measures on your home.
5. After all work is completed, OLHSA will conduct a post-inspection to review the completed work.

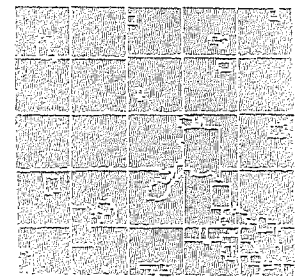
Save Energy
save money



Area-wide
Benefit Map



OAKLAND COUNTY
COMMUNITY & HOME IMPROVEMENT
 Oakland Pointe
 250 Elizabeth Lake Road, Ste. 1900
 Pontiac, MI 48341-0414
 248.858.0493
www.oakgov.com/chi



Area-Wide Benefit Map
City of Novi

- County Border
- Community Boundary (Highlighted)
- Community Boundary (Adjacent)
- Census Tract 2010
- Eligible Area-Wide Benefit Block Groups
- Non-Eligible Block Groups
- Interstate
- US
- State
- Major
- Minor
- Railroad
- Waterbodies

1 in = 0.82 miles

This Census Block Group map reflects 2014 LMISD data from the U.S. Department of Housing and Urban Development.