



CITY of NOVI CITY COUNCIL

Agenda Item 5
March 10, 2014

SUBJECT: Approval to award a three year contract to Bright House Networks in the amount of \$6,350 per month for dedicated Internet access and wide area network connectivity to City owned locations.

SUBMITTING DEPARTMENT: Information Technology *AW*

CITY MANAGER APPROVAL: *W*

| | |
|------------------------|---|
| EXPENDITURE REQUIRED | \$ 76,200 per year \$ 1,000 one-time fee for new location (Fire St. 3) set up. |
| AMOUNT BUDGETED | \$ 76,200 |
| APPROPRIATION REQUIRED | |
| LINE ITEM NUMBER | Fire: 101-337.00-802.400 DPW: 101-442.00-802.400 IT: 101-205.00-851.500 |

BACKGROUND INFORMATION:

The City of Novi currently contracts with Bright House Networks for both our dedicated Internet access and wide area network (WAN) connectivity to the following locations: Civic Center, Department of Public Services, Fire Station 1, Fire Station 2, and Fire Station 4. The proposed agreement will add fiber connectivity to Fire Station 3 and increase overall bandwidth to the levels listed below. The increased bandwidth will resolve immediate concerns related to streaming video, centralized digital backups, and reduce the response time WAN users experience when using data intensive applications. Future technology projects like our proposed Voice over Internet Protocol (VoIP) phone system will also leverage the additional bandwidth provided by this contract.

Civic Center: 30 Mbps Dedicated Internet Access and 60 Mbps Metro Ethernet.

Department of Public Services: 20 Mbps Metro Ethernet.

Fire Station 1: 10 Mbps Metro Ethernet.

Fire Station 2: 10 Mbps Metro Ethernet.

Fire Station 3: 10 Mbps Metro Ethernet.

Fire Station 4: 10 Mbps Metro Ethernet.

RECOMMENDED ACTION: Approval to award a three year contract to Bright House Networks in the amount of \$6,350 per month for dedicated Internet access and wide area network connectivity to City owned locations.

| | 1 | 2 | Y | N |
|------------------------|---|---|---|---|
| Mayor Gatt | | | | |
| Mayor Pro Tem Staudt | | | | |
| Council Member Casey | | | | |
| Council Member Fischer | | | | |

| | 1 | 2 | Y | N |
|------------------------|---|---|---|---|
| Council Member Markham | | | | |
| Council Member Mutch | | | | |
| Council Member Wrobel | | | | |



BILLING INFORMATION

| | | | | |
|-----------------------|------------------------|---|-------|-------|
| Business Name | | Master Account Number | | |
| CITY OF NOVI | | 8381980030493550 | | |
| Contact | Phone | Alternate | | |
| ROBERT G. GATT | (248) 347-0485 | | | |
| Billing Address1 | Address2 | City | State | Zip |
| 45175 WEST 10 MILE RD | | NOVI | MI | 48375 |
| Account Executive | Phone | Alt Phone | | |
| Gary DeLamielleure | (248) 522-2232 | (248) 346-1783 | | |
| Federal Tax Id | Tax Exempt Certificate | Tax Exempt Status | | |
| 38-6032551 | | Federal <input type="checkbox"/> State <input type="checkbox"/> Local <input type="checkbox"/> Other <input type="checkbox"/> | | |

LOCATION INFORMATION

| SA ID | Service Address | Rate Center | Hub/Node | Main BTN | Customer is Premise Owner? |
|-------|---------------------------------------|-------------|----------|---------------|----------------------------|
| 1 | 42785 NINE MILE ROAD NOVI, MI 48375 | NORTHVILLE | Node | (248)347-0445 | N |
| 2 | 26300 LEE BEGOLE DRIVE NOVI, MI 48375 | NORTHVILLE | Node | (248)756-7623 | N |
| 3 | 1919 PARAMOUNT NOVI MI NOVI, MI 48377 | NORTHVILLE | Node | (248)347-0485 | N |
| 4 | 49375 TEN MILE NOVI, MI 48374 | NORTHVILLE | Node | (248)347-0485 | N |
| 5 | 42975 GRAND RIVER AV NOVI, MI 48375 | NORTHVILLE | Node | (248)347-0485 | N |
| 6 | 45175 W 10 MILE RD NOVI, MI 48375 | NORTHVILLE | Hub | (248)347-0485 | N |

CONTACT INFORMATION

| Type | Name | Title | Primary TN | Alternate TN | Email |
|----------------------------|----------------------------------|-------|----------------|----------------|----------------------------|
| BILLING | CITY OF NOVI, FINANCE DEPARTMENT | | (248) 347-0467 | | APARRINELLO@CITYOFNOVI.ORG |
| TECHNICAL | ROB PETTY | CIO | (248) 735-5605 | | rpetty@cityofnovi.org |
| TECHNICAL POINT OF CONTACT | ROB PETTY | CIO | (248) 735-5605 | (248) 756-7623 | rpetty@cityofnovi.org |
| AUTHORIZED AGENT | ROBERT J. GATT | MAYOR | (248) 347-0445 | | rgatt@cityofnovi.org |



ORDER INFORMATION

Order Type Change / Transfer Description

Current LEC Porting Partial / Full

Account Authorization LEC BTN

Additional Order Comments

City of Novi will be renewing their contract for 36 Months. The initial contract expired 09/03/2012. This contract will be increasing the Metro Internet speed to all existing site, adding a new location 42785 Nine Mile Rd Novi Mi to the current network and increasing the Internet speed at city hall

SERVICES, FEES, and TERMS

| Services Selected | Action | SA ID | Total QTY | One Time Charge (NRC) | Monthly Recurring Charge (MRC) | Total MRC | Service Period |
|---|--------|-------|-----------|-----------------------|--------------------------------|-------------|----------------|
| METRO ETHERNET - 10MBPS METRO ETHERNET | NEW | 1 | 1 | \$ 1,000.00 | \$ 700.00 | \$ 700.00 | 36 Month |
| METRO ETHERNET - 20MBPS METRO ETHERNET | NEW | 2 | 1 | \$ 0.00 | \$ 800.00 | \$ 800.00 | 36 Month |
| METRO ETHERNET - 10MBPS METRO ETHERNET | NEW | 3 | 1 | \$ 0.00 | \$ 700.00 | \$ 700.00 | 36 Month |
| METRO ETHERNET - 10MBPS METRO ETHERNET | NEW | 4 | 1 | \$ 0.00 | \$ 700.00 | \$ 700.00 | 36 Month |
| METRO ETHERNET - 10MBPS METRO ETHERNET | NEW | 5 | 1 | \$ 0.00 | \$ 700.00 | \$ 700.00 | 36 Month |
| METRO ETHERNET - 60MBPS METRO ETHERNET | NEW | 6 | 1 | \$ 0.00 | \$ 1,100.00 | \$ 1,100.00 | 36 Month |
| DEDICATED INTERNET ACCESS - 30MBPS INTERNET ACCESS | NEW | 6 | 1 | \$ 0.00 | \$ 1,650.00 | \$ 1,650.00 | 36 Month |

Total *

Total Domestic Toll Minutes

*Prices do not include applicable taxes and governmental fees that must be paid by Customer in addition to the specified fees.



The services products, prices and terms identified on this Service Order constitute Bright House Networks Enterprise Solutions' offer to provide such services on such terms. Until Customer has accepted this offer by signing as appropriate below, Bright House Networks Enterprise Solutions reserves the right to rescind this offer at any time, at its sole discretion. Service Order terms and corresponding monthly billing will commence on actual service installation date.

I have received and agreed to the terms of Bright House Networks Business Solutions Services Master Agreement, as applicable and separately provided to me by BHN. Terms and conditions are available at <http://enterprise.brighthouse.com/about-us/our-policies/terms-and-conditions.html>. Business TV is delivered on a month to month basis and subject to increases.

For Voice Service Orders Only

By signing below, I choose Bright House Networks, LLC ("BHN") as my preferred provider for local, long distance and international long distance telephone service(s) for the above service address and the telephone numbers(s). I authorize BHN to serve as my agent to effectuate the change of my telephone service for each such service. I understand that only one preferred provider may be designated for each telephone service associated with the telephone number(s) listed above. I am at least 18 years of age and legally authorized to change telephone service providers for services associated with such telephone number(s).

E911 Notification - The Enterprise Solutions voice-enabled equipment is electrically powered and, in the event of a power outage or Bright House Networks Enterprise Solutions network failure, Enhanced 9-1-1 services may not be available. The Bright House Networks Enterprise Solutions Services Master Agreement prohibits moving the voice-enabled premise equipment to a new address. If you do so, Enhanced 9-1-1 services may not operate properly and emergency operators will be unable to accurately identify the caller's address in an emergency. If you would like to move your service you must call Bright House Networks.

After expiration of the original Service Period, except where prohibited by law, this Service Order shall renew automatically for successive renewal terms, each for a period of time equal to the original Service Period or such lesser period as required by law, unless either Party serves the other Party with written notice of non-renewal of this Service Order at least thirty (30) days prior to expiration of the then-current original Service Period or renewal term, as applicable.

Authorized Signature for Bright House Networks, LLC

CRAIG COWDEN SVP, NETWORK AND ENTERPRISE SERVICES

Printed Name and Title

Date Signed

Authorized Signature for CITY OF NOVI

Printed Name and Title

Date Signed