



**CITY of NOVI CITY COUNCIL**

**Agenda Item F  
March 25, 2013**

**SUBJECT:** Approval to award the Electrical Services Contract to Great Lakes Power & Lighting Inc., the lowest qualified bidder based on hourly rates for an estimated annual cost of \$50,000 - \$70,000.

**SUBMITTING DEPARTMENT:** Information Technology - Facility Operations Division

**CITY MANAGER APPROVAL:** 

<b>EXPENDITURE REQUIRED</b>	<b>\$50,000 - \$70,000 estimated</b>
<b>AMOUNT BUDGETED</b>	<b>\$70,000 via various departments</b>
<b>APPROPRIATION REQUIRED</b>	<b>\$N/A</b>
<b>LINE ITEM NUMBER</b>	<b>101.265.00-934.000 and various other Department 934 accounts.</b>

**BACKGROUND INFORMATION:**

The City of Novi contracts Electrical services for the following municipal facilities: Civic Center, Police Station, Indoor Gun Range, Department of Public Services, CEMS Building, Fire Stations 1, 2, 3, and 4. Additionally, we have included an option to allow the Library and Meadowbrook Commons to leverage this contract, should they choose, for services not covered by existing warranties. The scope of services provided by the vendor is as follows: electrical repairs, new wiring, electrical service connections and emergency repairs.

This request for proposals was posted on the Michigan Intergovernmental Trade Network (MITN). This process resulted in three vendor proposals for this service. A team comprised of City staff reviewed the proposals. The team evaluated the firm's qualifications, and costing for hourly rates and material markup. After careful review it is the recommendation of this team to award the Electrical Services contract to Great Lakes Power and Lighting, Inc.

**RECOMMENDED ACTION:** Approval to award the Electrical Services Contract to Great Lakes Power & Lighting, Inc., the lowest qualified bidder, based on hourly rates for an estimated annual cost of \$50,000 - \$70,000.

	1	2	Y	N
<b>Mayor Gatt</b>				
<b>Mayor Pro Tem Staudt</b>				
<b>Council Member Casey</b>				
<b>Council Member Fischer</b>				

	1	2	Y	N
<b>Council Member Margolis</b>				
<b>Council Member Mutch</b>				
<b>Council Member Wrobel</b>				

		Great Lakes Power & Lighting	Allied Building Services	Summit Electric
Regular Hours, M-F, 8am-5pm	Journeyman	54	54	60
	Apprentice	45	N/A	45
	Other		N/A	70
Overtime Hours, M-F, 5 pm-8 am	Journeyman	76	78	75
	Apprentice	63	N/A	60
	Other		N/A	90
Saturday Hours	Journeyman	76	78	75
	Apprentice	63	N/A	60
	Other		N/A	90
Sunday Hours	Journeyman	98	102	95
	Apprentice	81	N/A	95
	Other		N/A	110
Holidays	Journeyman	98	102	95
	Apprentice	81	N/A	75
	Other		N/A	110
Emergency Service, 24/7	Journeyman	same as above	\$78 or higher applicable rate per specified above	same as above
	Apprentice	same as above	N/A	same as above
	Other		N/A	same as above
Additional Charges			Lift and/or bucket/boom trucks will be acquired as needed and will be charged at amount of supplier invoice cost +10%.	Non-Scheduled service calls will include a \$60 trip charge. Trip charges will not apply to any scheduled work after the initial assessment of problem. Minimum 2 hr labor charge for a service call lasting less than one hour would incur a \$120 charge. 19' Man Lift \$650/month. 26' Man Lift \$950/month. Boom Lift \$1,120/month. Power Quality Meter \$150/day.
Material markup from wholesale rates		10%		20% under \$1,000; 10% over \$1,000
Comments				



cityofnovi.org

### CITY OF NOVI ELECTRICAL SERVICES CONTRACT

#### PROPOSAL FORM

We, the undersigned as bidder, propose to furnish the City of Novi according to the specifications attached hereto and made a part thereof for the following prices:

Regular Service Hourly Rate:	Journeyman	Apprentice Electrician	Other Electrician (Specify)
Regular Working Hours: Mon-Fri, 8 AM - 5 PM	\$ <u>54<sup>00</sup></u>	\$ <u>45<sup>00</sup></u>	\$ _____
Overtime Working Hours: Mon-Fri, 5 PM - 8 AM	\$ <u>76<sup>00</sup></u>	\$ <u>63<sup>00</sup></u>	\$ _____
Saturday Hours 12 AM - 12 AM	\$ <u>76<sup>00</sup></u>	\$ <u>63<sup>00</sup></u>	\$ _____
Sunday Hours: 12 AM - 8 AM Mon	\$ <u>98<sup>00</sup></u>	\$ <u>81<sup>00</sup></u>	\$ _____
Holidays: 5PM prior night - 8 AM following day	\$ <u>98<sup>00</sup></u>	\$ <u>81<sup>00</sup></u>	\$ _____
Emergency Service Hourly Rate: 24 hours/ 7 days per week	Same As Above \$ _____	\$ _____	\$ _____

Additional Charges (equipment, rental, mobilization, etc.). You must indicate any and all other potential charges.

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Material mark-up from wholesale rates 10 %

We acknowledge the following Addendums (list numbers) \_\_\_\_\_

Comments/Exceptions (all exceptions must be noted here):

we are Pleased to have held the service  
contract for the last 3 years.

**THIS BID SUBMITTED BY:**

Company (Legal Registration) Great Lakes Power + Lighting

Address 9646 26 Mile rd

City Casco State MI Zip 48064

Telephone 586 716 4000 Fax 586 716 4770

Representative's Name (please print) Charles R Schwab

Representative's Title President

Representative's Signature CR

E-mail rschwab@greatlakespwr.com

Date 2/5/13





CITY OF NOVI  
ELECTRICAL SERVICES RFP

QUALIFICATIONS QUESTIONNAIRE

The contractor shall complete the Qualification Questionnaire to contain at a minimum the following information. Failure to answer all questions may result in rejection of your proposal.

Name of Firm Great Lakes Power + Lightings

1. Organizational structure: Corporation, Partnership, etc. Corporation
2. Has any officer or partner of this organization owned or operated a company that declared bankruptcy during the last 10 years? No X Yes \_\_\_\_\_  
When: \_\_\_\_\_
3. How many years has your organization been in business under its present name?  
8 years
4. Under what other or former names has your organization operated?  
N/A
5. How many current full time employees? 40 Part time? 0
6. 24-hour/7-day Emergency Telephone Number Rob 810 824-0075 Kurt 810 531-0147
7. Provide your procedure for handling night and weekend calls. \_\_\_\_\_  
Call Rob or Kurt and someone will be dispatched out rightaway for emergencies or the next day for normal service calls
8. Address of your local facility 9646 26 Mile rd Casco MI 48064
9. Distance of facility from the Novi Civic Center 40 miles
10. Are you able to provide insurance coverage as required by this RFP? yes
11. List the scope of services (type of work) you are able to perform.  
All Interior + Exterior Electrical. All controls + lift station/wwtp work

12. List any professional licenses/certifications you have obtained that would be applicable to this contract.

Electrical Contractors License  
# 6110889  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

13. Provide a list of electricians, apprentices, journeymen, and all other professional staff to be assigned to this contract. Include name, title, license number, years of experience, full/part time, on-call availability, qualifications, and experience.

Derek Irwin, Master Electrician, 23 years exp.  
Mike Trobaugh, Master Electrician, 21 years exp  
Kurt Reske, Master Electrician, 25 years exp.  
\_\_\_\_\_  
\_\_\_\_\_

14. List equipment, tools and all other resources available to your firm to perform this contract:

All tools & Equipment needed to provide a  
complete electrical installation are available to us.  
\_\_\_\_\_  
\_\_\_\_\_

15. Provide a list of all open contracts your company currently holds. Include contact name, organization, type, size, required date of completion, percentage of completion, value of contract.

\* We currently hold maintenance contracts with the  
following cities: Birmingham, Southfield, Canton & Riverview  
\* Other service contracts: East China Schools, Fox 2 Detroit  
\* we also have a division that specializes in lift  
station & WWTP work.  
\_\_\_\_\_

16. List two major projects you have completed (these will be two of your references).

Detail the scope of project, which employees handled the project, time frame for completion and any other pertinent information.

Please See Attached

17. References: Provide at least three (3) references comparable in scope to this RFP.

These should be companies that you have performed work for with documented continuous service for at least 2 years.

Company Please See Attached

Address \_\_\_\_\_

Phone \_\_\_\_\_ Contact name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Contact name \_\_\_\_\_

Company \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Contact name \_\_\_\_\_

18. Provide any additional information you would like to include which may not be included within this Questionnaire.

**THE FOREGOING QUESTIONNAIRE IS A TRUE STATEMENT OF FACTS:**

Signature of Authorized Company Representative: 

Representative's Name (please print) Charles R Schwab

Date 2/5/13



N 42 43' 39" ♦ W 82 41' 81"

## CORPORATE REFERENCES

### **1. Barton Malow Company**

*Leah Bossert/Project Manager*  
(248) 640-5272

Troy School District, Troy, Michigan

- 2<sup>nd</sup> Phase (4) Elementary Schools
- Phase 1 – Three Middle Schools Remodeling & Addition
- 3<sup>rd</sup> Phase – Hamilton & Wass Elementary Electrical Upgrades
- Troy International Baccalaureate Academy - Renovations

### **2. Barton Malow Company**

*Steve Rewers/Project Director, Central Region*  
(586) 615-1318

East Detroit Public Schools

- East Detroit High School and Transportation & Maintenance Bldg. Renovations
- East Detroit High School and Kelly Middle School Renovations

### **3. Barton Malow Company**

*Daryl Dombrow/Project Manager*  
(586) 524-8053

Algonac Community Schools

- Algonquin Middle School Renovations
- Algonac High School Addition & Renovations
- Bid Package #8, District Wide Renovation

### **4. Wolgast Corporation / Saginaw Intermediate School District**

*Jake Golden/Project Manager*  
(989) 577-9616

- Shepherd Public Schools - Shepherd Elementary Additions/Renovations
- Beecher Schools – Tucker & Dailey Elementary School Electrical Upgrades

## CORPORATE REFERENCES

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### **5. George W. Auch Company**

*Jeff Hamilton/Project Manager  
(248) 334-2000*

Ferndale Public Schools

- Ferndale High School/Middle School Fire Alarm Replacement
- Ferndale High School/Middle School Gym and Music Room Addition

Walled Lake Consolidated Schools

- Walled Lake Art Room Renovations
- Walled Lake Education Center Site Lighting
  
- Holly Schools – Karl Richter Campus Renovations
- Oakland Community College – Chiller Building P Cooling Tower Replacement

### **6. Grosse Pointe Public Schools**

*Rich VanGorder/Manager of Buildings & Grounds  
(313) 432-3082*

- Four (4) Schools Fire Alarm Renovations
- Ferry Elementary Fire Alarm Renovation
- Performing Arts Center – New ETC Dimming System

### **7. McCarthy & Smith Inc.**

*Steve Banchemo/Project Manager  
(248) 427-8400*

Woodhaven-Brownstown School District

- Bates Elementary School Renovation and Addition
- Erving Elementary School Renovation and Addition
- High School Site Lighting

### **8. Skanska USA Building Inc.**

*Mark Chase/Project Manager  
(248) 841-3126*

Novi Community Schools

- Orchard Hills Elementary School Renovation and Addition
- Parkview Elementary School Renovation and Addition

## CORPORATE REFERENCES

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### **9. McCarthy & Smith Inc.**

*Doug Underwood/Project Manager  
(248) 427-8400*

Garden City Public Schools, Garden City, Michigan

- Garden City Jr. High School Phase II & Administrative Office Remodeling

Marysville Public Schools

- Gardens Elementary School Additions
- Morton Elementary Renovations

Plymouth Canton Community Schools

- Hoben Elementary School Remodeling Project
- East Middle School Remodeling Project
- Canton and Salem High School Site Work Projects
- Plymouth Canton Schools Site work

### **10. TMP Associates, Inc.**

*Bill Weinrauch/Project Architect  
(248) 338-4561*

- Crestwood High School Auditorium - Lighting Replacement
- Dearborn Administration - Generator Replacement
- Wayne Westland Schools – Lighting System Upgrades
- Ferndale Public Schools – High School Auditorium Renovation
- Farmington Public Schools – Electrical Upgrades at (3) Schools

### **11. Barton Malow Company**

*Ahmed Beasley/Project Manager  
(313) 432-3760*

Anchor Bay Schools

- Early Childhood Center – New Facility
- Middle School South and Lottie Schmidt Elementary - Renovations
- Anchor Bay High School - Lighting Conservation
- Anchor Bay School District – Security Entrances
- Anchor Bay Administration Office – Renovations

## CORPORATE REFERENCES

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### **12. Clark Construction**

*Ed Lorenz/Project Manager*

*(517) 372-0940*

- Webberville Community Schools -Community Center and Physical Education Addition
- Owosso Public Schools - Owosso High School Pool Renovations

## MAINTENANCE CONTRACTS

- **City of Birmingham**

*Paul O'meara – Phone No: (248) 644-1800*

- **City of Novi**

*Sue Morianti – Phone No: (248) 347-0446*

- **City of Southfield**

*Kevin Maas – Phone No: (248) 821-5137*

- **City of Canton**

*Christine Popoff – Phone No: (734) 394-5184*