



**NOVI HISTORICAL COMMISSION MINUTES**  
**Wednesday, January 16 2019 7pm**  
**Novi Library History Room**

**Call to Order:** 7:05pm

**Attendance:** Rachel Manela, Kathy Crawford, Kim Nice, Dhara Sanghavi, Tammy-Lee Knopp, Kelly Kasper

**Introductions of guests:** Sue Grifor, Betty Lang (Library Liaison), Julie Farkas

**Approval of Agenda:** ALL APPROVED (2 Additions)

**Approval of Minutes- November 2018:** ALL APPROVED

**Treasurer's report -Kim**

We have \$10,930 left through June 2019

ALL APPROVED

**Communications:**

Mail from Michigan Historical Society

**Library Liaison Report, Betty Lang**

Michigan Historical Society: Workshops check the website for information!

First Genealogy Class already took place on Monday

**NOTE: History Room hours:**

Jan. 6-8pm Dhara

Feb. 4 - 12-2 Rachel Manela Feb. 18- 6-8 Dhara Sanghavi

March 4 -12-2 Kelly Kasper March 18- 6-8 Kim Nice

**Historical members approved by City Council:** Kathy, Dhara. Rae

All sworn in.

**History Conference-Sterling Heights** March 22-23

Early registration ends January 31<sup>st</sup>

**Storage Unit Bill** \$1,908 APPROVED

**Computer Storage expenditure**

Tammy-Lee Move to approve spending \$500-600 for more computer storage

2<sup>nd</sup> by Kim Nice

ALL APPROVED



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**Budget July 1<sup>st</sup>- June 30<sup>th</sup>**

NOVI HISTORICAL COMMISSION			
2019/2020 FY BUDGET			
General Fund 101			
Display Cabinet Exhibit		\$	900
Marketing/Brochures/Engage/Shirts/Name Badges		\$	1,200
Equipment/Supplies/Office/Upgrades/Repairs		\$	1,200
Program/Speaker Fees		\$	1,800
Storage Unit		\$	2,500
Acquisition (Books/Materials)		\$	500
Conference/Continuing Education		\$	2,500
Special Projects		\$	3,400
Presentations/Event Exhibits			
Photography			
Cemetery Sign			
Veterans Memorial			
Oral Histories			
Cemetery Wreaths for Veterans			
	<b>Total:</b>	\$	14,000

ALL APPROVED

**Speaking Fee if we take talks to other libraries**

Example: Villa Barr

Charge: \$50 + Mileage for Organizations with an Operating Budget of \$1,000 or more

Ability to Sell the books

Checks made out to Novi Historical Commission

Then, whomever speaks will be reimbursed mileage from Historical Commission funds

ALL APPROVED

**Elections**

President: Kathy Crawford

Vice-President: Dhara Sanghavi

Treasurer: Kim Nice

Secretary: Rachel Manela

**We need to update the bylaws**

-Add a Treasurer



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**Discussion items:**

City Calendar

GREAT JOB To Tammy-Lee Knopp and everyone involved in the Calendar.

**City of Novi 50<sup>th</sup> year celebration**

Kim/Tammy

Novi Today Magazine – Monthly Magazine

Kim is going to look into getting an ad in there for the Historical Commission

Kim's Request to make a duplication Binder of the history of Harold's Frame Shop  
ALL APPROVED

Historical sights Brochure

Deadline: to respond to Dhara and Tom about your suggestions: Before Feb. 13<sup>th</sup>

Displays

Feb. 24<sup>th</sup> is the date we became a City Recognition-**Feb. 11, 2019**

**HISTORICAL COMMISSION PROGRAMS FOR FALL-2019:** please put on your calendar

1/24 New York Burned 1820-1850 7pm

1/31 The Extraordinary Genius of Michigan's David Barr

2/28 Farmington Junction 7pm

3/21 WWI Hello Girls 7pm

4/25 Walled Lake Amusement Park 7pm

**Old Business:**

Novi Rd. Cemetery Sign- Removal and update

Jeff Muck responded about removing and replacing the sign

NEED To talk about this again, about how we want the sign to look

Veterans Memorial.

Jeff Muck, Parks

**DISPLAY CABINET DOWNSTAIRS** Volunteer Sue Grifor, Cabinet MANAGER

**NEW BUSINESS/Other Business**

**FUTURE PROJECTS:**

Wreaths for Veterans in Novi Cemeteries at Christmas

WEBSITE UPDATES : Facebook link/Instagram

NEXTMEETING: **Wednesday, February 20 -7pm**

**Adjourn:** 8:45pm