



# WALKABLE NOVI COMMITTEE

## AGENDA

March 24, 2022 at 6:00 p.m.  
Council Conference Room  
45175 W. Ten Mile, Novi, MI 48375  
(248) 347-0475

**Members:** John Avdoulos, Laura Marie Casey, Jay Dooley, Justin Fischer, Edward Roney and Joe Tolkacz

**Staff Support:** Lindsay Bell, Senior Planner, Community Development  
Barbara McBeth, City Planner, Community Development  
Ben Peacock, Planning Assistant, Community Development  
Jeff Muck, Director of Parks, Recreation and Cultural Services  
Rebecca Runkel, Plan Review Engineer

### ROLL CALL

### APPROVAL OF AGENDA

### AUDIENCE PARTICIPATION

### MATTERS FOR DISCUSSION

- a. Election of Chair and Vice Chair for the Committee
- b. 2022 Tentative Meeting Schedule
- c. City Wayfinding Signage
- d. 10-21-21 Walkable Novi Committee Meeting Minutes

### STAFF UPDATES

1. Planning Update
  - a. Review of Committee charge
  - b. Update on Private Non-Motorized development
2. Engineering Update
  - a. Update on Non-Motorized Public Projects
3. Parks, Recreation and Cultural Service Update
  - a. Northwest Neighborhood Park

### COMMUNICATIONS

### ADJOURN

**2022 TENTATIVE MEETING SCHEDULE**

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# Walkable Novi Committee - Tentative Schedule

Calendar for year 2022 (United States)



## January

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|---|---|---|---|---|
| <ul style="list-style-type: none"> <li>Jan 1 • New Year's Day</li> <li>Jan 17 • Martin Luther King Jr. Day</li> <li>Feb 14 • Valentine's Day</li> <li>Feb 21 • Presidents' Day</li> <li>Mar 17 • St. Patrick's Day</li> <li>Mar 24 • Walkable Novi Committee</li> <li>Apr 17 • Easter Sunday</li> </ul> | <ul style="list-style-type: none"> <li>Apr 18 • Easter Monday</li> <li>Apr 18 • Tax Day</li> <li>May 5 • Cinco de Mayo</li> <li>May 8 • Mother's Day</li> <li>May 19 • Walkable Novi Committee</li> <li>May 30 • Memorial Day</li> <li>Jun 14 • Flag Day</li> </ul> | <ul style="list-style-type: none"> <li>Jun 19 • Father's Day</li> <li>Jun 19 • Juneteenth</li> <li>Jun 20 • 'Juneteenth' day off</li> <li>Jul 4 • Independence Day</li> <li>Jul 21 • Walkable Novi Committee</li> <li>Sep 5 • Labor Day</li> <li>Oct 10 • Columbus Day</li> </ul> | <ul style="list-style-type: none"> <li>Oct 20 • Walkable Novi Committee</li> <li>Oct 31 • Halloween</li> <li>Nov 8 • Election Day</li> <li>Nov 11 • Veterans Day</li> <li>Nov 24 • Thanksgiving Day</li> <li>Nov 25 • Black Friday</li> <li>Dec 24 • Christmas Eve</li> </ul> | <ul style="list-style-type: none"> <li>Dec 25 • Christmas Day</li> <li>Dec 26 • 'Christmas Day' day off</li> <li>Dec 31 • New Year's Eve</li> </ul> |
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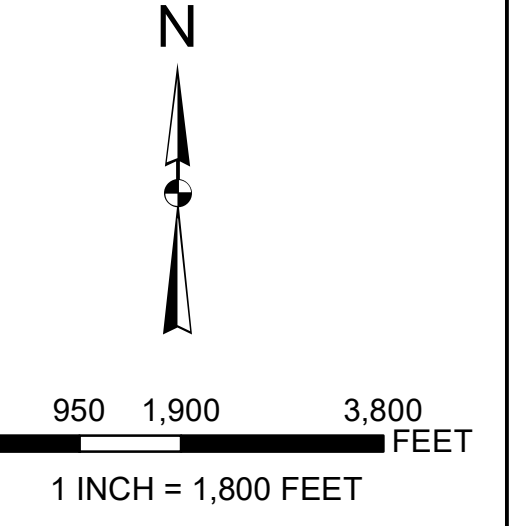
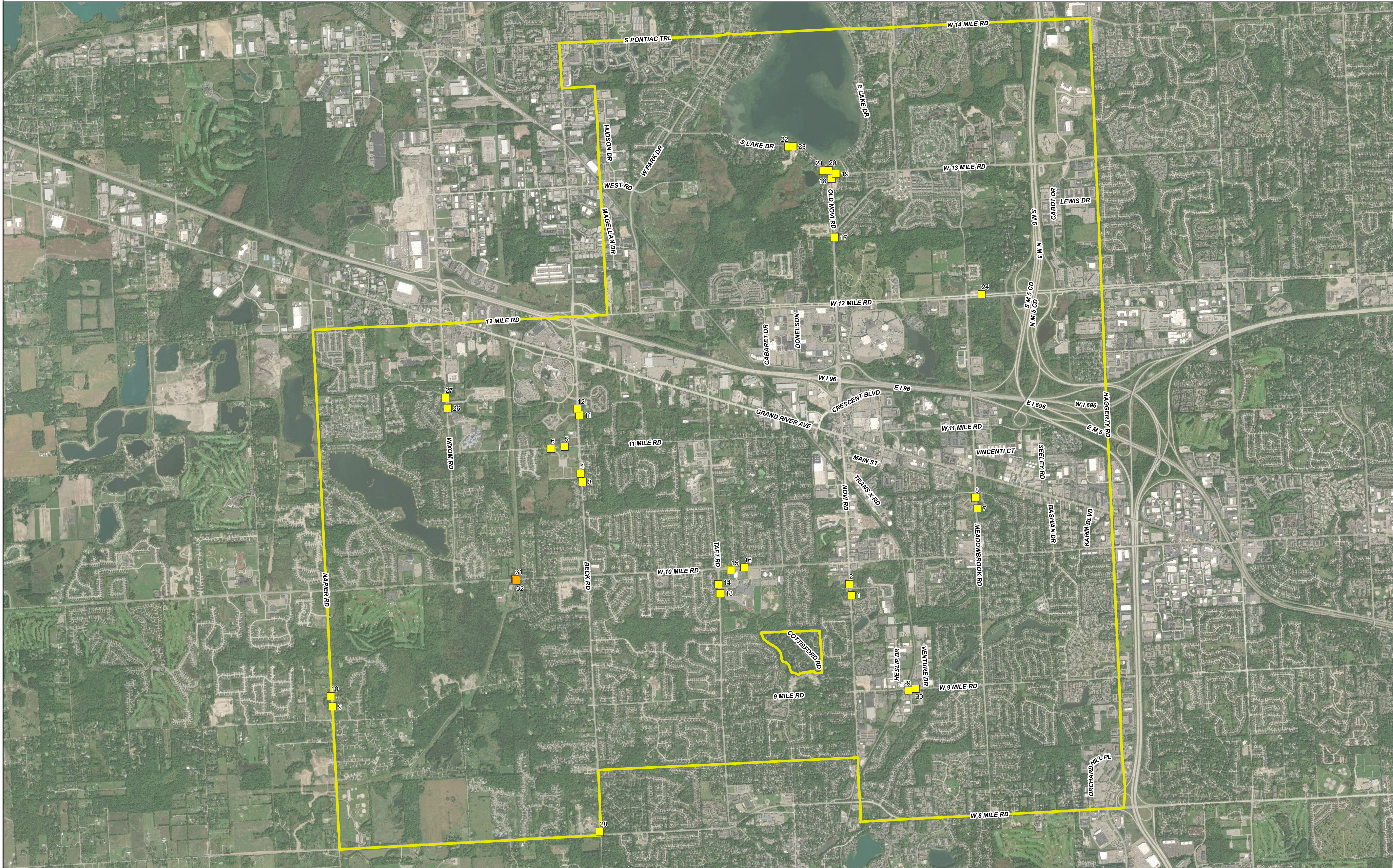
# CITY WAYFINDING SIGNAGE

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# WAYFINDING SIGNAGE DATA



**LEGEND**

- Proposed
- Prop Non-Motorized



PRIOR TO CONSTRUCTION, ALL LOCATIONS AND DEPTHS OF EXISTING UTILITIES (IN CONFLICT WITH PROPOSED IMPROVEMENTS) SHALL BE VERIFIED IN THE FIELD. CALL MISS DIG 3 WORKING DAYS PRIOR TO CONSTRUCTION.

**UTILITY NOTE**  
UTILITY INFORMATION ON THIS DRAWING MAY BE FROM INFORMATION DISCLOSED TO THIS FIRM BY THE VARIOUS UTILITY COMPANIES. CITY/COUNTY AGENCIES AND OTHER VARIOUS SOURCES. UNDERGROUND UTILITIES WHICH ARE ON PRIVATE PROPERTY ARE USUALLY NOT DELINEATED UPON A UTILITY COMPANY'S PUBLISHED PLANS. THEIR LOCATION, IF SHOWN UPON THIS SURVEY, ARE APPROXIMATED FROM FOUND PAINT MARKS/STAKES, ETC. AS LOCATED BY THIS FIRM FROM SOURCES WHICH ARE UNKNOWN. NO GUARANTEE IS GIVEN AS TO THE COMPLETENESS OR ACCURACY THEREOF.

**WAYFINDING SIGNAGE SHEET DATA**  
CITY OF NOVI  
SIGNAGE LOCATIONS

TOWN 1 NORTH RANGE 8 EAST  
CITY OF NOVI  
OAKLAND COUNTY, MICHIGAN

NO.	DATE	REVISION

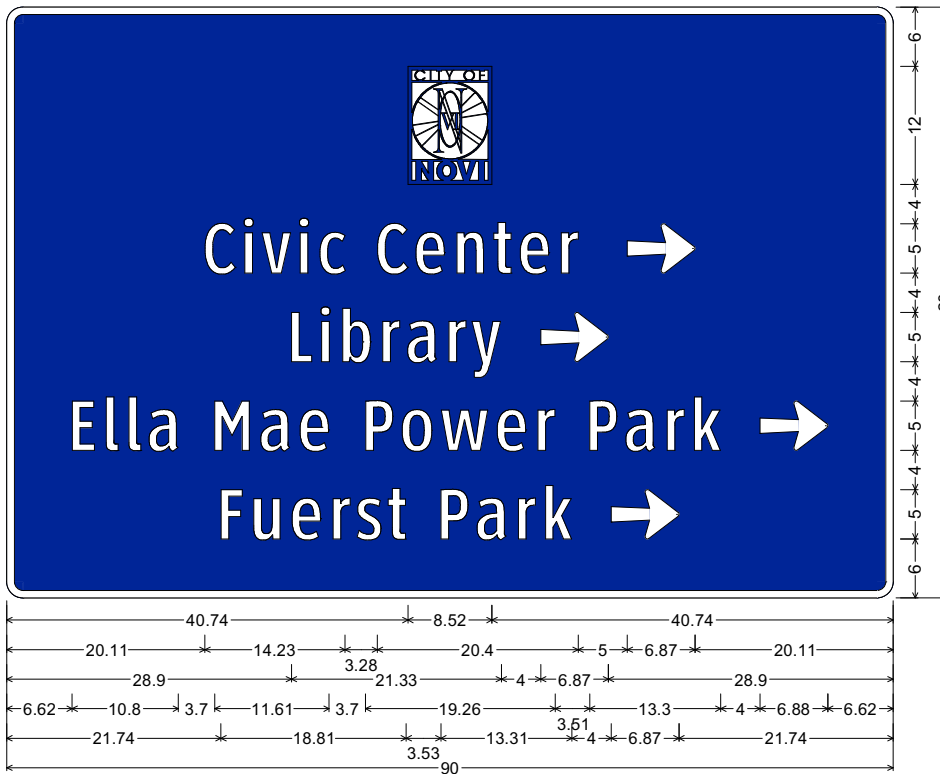
VERIFY SCALES  
BAR IS ONE INCH ON ORIGINAL DRAWING  
IF NOT ONE INCH ON THIS SHEET,  
ADJUST SCALES ACCORDINGLY

DRAWER	DATE
Z. SHENDER	10-27-21
DESIGNER	DATE
M. FRECKELTON	10-27-21
CHECKED	DATE
M. FRECKELTON	10-27-21
PROJECT MANAGER	BID PLAN DATE
T. REYNOLDS	
DEPARTMENT MANAGER APPROVAL	DATE
J. SCHRÖT	
JOB NO.	DRAWING NO.
NV21002	NV21002GIS
SCALE:	SHEET NO.
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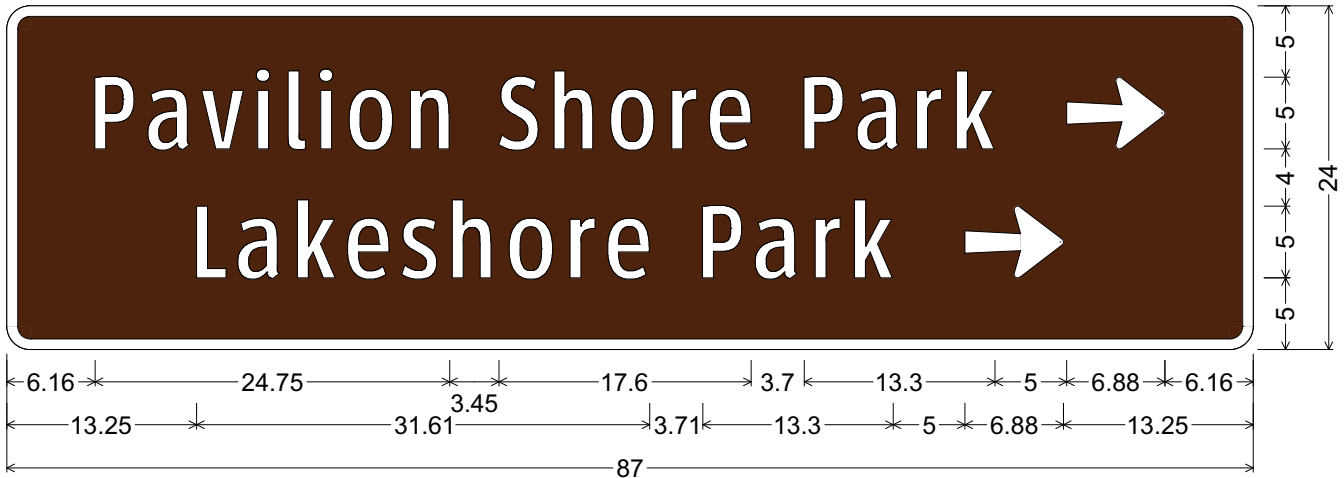
1.63" Radius, 0.75" Border, White on Blue;  
 Novi Logo; Arrow A-5 - 6.88" 180°; "Civic Center", ClearviewHwy-2-W; Arrow A-5 - 6.88" 180°;  
 "Library", ClearviewHwy-2-W; Arrow A-5 - 6.88" 180°; "Ella Mae Power Park", ClearviewHwy-2-W;  
 Arrow A-5 - 6.88" 180°; "Fuerst Park", ClearviewHwy-2-W;



1.63" Radius, 0.75" Border, White on Blue;  
 Novi Logo; "Civic Center", ClearviewHwy-2-W; Arrow A-5 - 6.88" 0°; "Library", ClearviewHwy-2-W;  
 Arrow A-5 - 6.88" 0°; "Ella Mae Power Park", ClearviewHwy-2-W; Arrow A-5 - 6.88" 0°;  
 "Fuerst Park", ClearviewHwy-2-W; Arrow A-5 - 6.88" 0°;



1.63" Radius, 0.75" Border, White on Brown;  
 Arrow A-5 - 6.88" 180°; "Pavilion Shore Park", ClearviewHwy-2-W; Arrow A-5 - 6.88" 180°;  
 "Lakeshore Park", ClearviewHwy-2-W;



1.63" Radius, 0.75" Border, White on Brown;  
 "Pavilion Shore Park", ClearviewHwy-2-W; Arrow A-5 - 6.88" 0°; "Lakeshore Park", ClearviewHwy-2-W;  
 Arrow A-5 - 6.88" 0°;

**MINUTES**  
**10-21-2021**

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# WALKABLE NOVI COMMITTEE

## Minutes

October 21, 2021 at 6:00 p.m.  
City Council Conference Room  
(248) 347-0475

### Meeting called to order at 6:01 p.m.

**Members:** Edward Roney, Justin Fischer, Andrew Mutch, and Salene Riggins

**Staff Support:** Lindsay Bell, Senior Planner, Community Development  
Barbara McBeth, City Planner, Community Development  
Ben Peacock, Planning Assistant, Community Development  
Jeff Muck, Director of Parks, Recreation and Cultural Services  
Rebecca Runkel, Project Engineer, Public Works

### ROLL CALL

### APPROVAL OF AGENDA

### AUDIENCE PARTICIPATION

### MATTERS FOR DISCUSSION

- a. Hills 275 Trailhead in Farmington Hills  
Planner Bell described trail head project. 1<sup>st</sup> in Michigan on a Federal ROW. Bike repair station, benches, water fountain, and public art are amenities there. How could something similar be done in Novi?

Member Mutch thought it was open to the public. Wondered who owns the property? How is it utilized? Classify trailheads two concepts: 1) on point to a trail, drive there to access a trail, like Lakeshore Park; 2) a way station (like Terra comfort station) people are going to stop and take a break – would be nice to have something that is covered. No cover is fine for getting on a trail, but if you want to take a break you need shade. No landscaping either. Doesn't make sense for every location, like a beginning, but at a midway point something to get you out of the sun would be nice. Where do these trails fit in to larger system?

ITC trail has three different rest points. With Beacon Hill being developed in there probably should be something on the east side there to allow shade. Nice central point along Meadowbrook for cyclists. I have seen trails where people have built up food service/food trucks to offer refreshments.

Member Mutch said knowing the non-motorized transportation plan update is coming up, it would be nice to have list of what amenities should be located at different locations.



b. 2022 Tentative Meeting Schedule  
Before parks and rec meetings, at 6pm – four meetings planned.

Mutch moved to tentatively approve, second by Riggins.

Parks and rec committee will discuss meeting times

Passed unopposed.

c. 6-10-2021 Walkable Novi Committee Meeting Minutes – Approved with no objections.

## **STAFF UPDATES**

### 1. Planning Update

Lindsay, Goddard school finished sidewalk on Cabot Drive, Vibe Credit Union branch office on 12 Mile – additional new segment not quite in yet, Novi Tru hotel still under construction, Jaguar closer to completion.

### 2. Parks, Recreation and Cultural Service Update

Access to Lakeshore at southern point. Vehicles parking on 12 ½ Mile has become a safety concern. A parking area was recommended by police, engineering and parks, trying to get people off the road with new housing development. DPW offered to install parking spaces themselves, ended up with ten parking spaces. Likely will reduce traffic problems. Something to go before Council to eliminate parking on 12 ½ Mile. Tree removals and other things, still have to work on a berm had to push dirt to the east. Fixed drainage issues around nearby resident's property.

Member Mutch asked How do you get people who normally go on their own route to get to this location?

Jeff Muck said they are not cutting more trails, the parking is right next to the path.

Wildlife Woods park exercise equipment is being built as we speak. The new pickle ball courts getting used a lot. Connection trail to ITC Trail will be constructed spring 2022. We really activated that park. Before there was nothing to draw you in, now there is and it's senior oriented.

Splash pad announcement: donor came forward to fund the project, conversation is focused on Bosco Park as it is centrally located, visible, easily accessible. Have \$20K so far, more donations could come in the couple weeks. Funneled through the Parks Foundation.

### 3. Engineering Update

On Haggerty Road near Orchard Hill Place: 123Net finally spliced cable there so we can finish retainer wall and complete sidewalk. Segment 70 on Meadowbrook south 11 Mile: utilities have been moved, DTE just moved second pole. Segment 51: (10 Mile near ITC) DTE says they will have it moved by November.



Member Mutch said DTE was having issues this summer with workers being stationed at repairs, hope to make staffing changes so that doesn't happen in the future.

a. Safe Routes to School

Rebecca stated there was a meeting this morning. Tamara sidewalk within the next couple weeks, finishing up in the spring. MDOT gave us more time than we needed, Merlo wanted to get that done this year, but we aren't going to get that second road done in time.

Member Mutch said there is erosion happening near the top where the playground is.

Cranbrook Road starting on sidewalk, ITC to Wildlife Woods trail starting in April as well as final piece of 10 Mile being done with water main loop project, RCOC still has quite a bit left to do.

Flashing lights for school speed for Walled Lake school, biggest speed differential we have in the city

b. Active Non-Motorized Public Projects

## **COMMUNICATIONS**

Couple emails came in. Francisco Piazza: someone tripped and fell on a business property. Forwarded to maintenance crew, did not meet differential where city would fix it, so it falls on property owner, maintenance will reach out to them to make sure that it gets fixed.

Nicki Gabel (see packet) emailed to raise several issues for pedestrians on East Lake Drive.

East Lake Drive has not been on our priority list at all, but maybe that is something that we can look at for the Non-Motorized master plan update.

Engineering would not want to raise the crossings, no curb there

Member Mutch said the improvements at the parks are drawing in more people to the area, but it is also taxing some of the facilities. South Lake Drive complaints are common too. There's a one way Non-Motorized lane, but no other viable route to go other way. Very little ROW space to provide more. How do we make it safer for peds, bikes and drivers?

## **ADJOURN**

**Move to adjourn by Member Mutch, second by Member Riggins at 6:40pm**



**PLANNING UPDATE**

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## MEMORANDUM



**TO:** WALKABLE NOVI COMMITTEE  
**FROM:** LINDSAY BELL, AICP, SENIOR PLANNER  
**SUBJECT:** PLANNING UPDATE  
**DATE:** MARCH 21, 2022

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As the Walkable Novi Committee has several new members, I thought I would include some documentation of the history of how the committee was formed. Please see the attached excerpts from the City Council meeting on March 17, 2008, when it was decided that the Sidewalk Prioritization Committee Work Group would be expanded and the scope of its responsibilities expanded into what is today this group. I hope you find the information helpful.

Further information is available on the [City's website](#). The 2020-2022 Prioritization Update report can be found there, as well as previous year's reports. The city's Non-Motorized Plan was last completed in 2011 and is scheduled to be updated this year. An RFP to hire a consultant to help us with this plan will be issued later this spring.

Please feel free to contact me at 248-347-0484 or [lbell@cityofnovi.org](mailto:lbell@cityofnovi.org) if you need further information.



## REGULAR MEETING OF THE COUNCIL OF THE CITY OF NOVI

### EXCERPTS

MONDAY – MARCH 17, 2008 AT 7:00 P.M.

COUNCIL CHAMBERS – NOVI CIVIC CENTER – 45175 W. 10 MILE ROAD

Mayor Landry called the meeting to order at 7:04 P.M.

### PLEDGE OF ALLEGIANCE

**ROLL CALL:** Mayor Landry, Mayor Pro Tem Capello, Council Members Crawford, Gatt, Margolis, Mutch, Staudt

**ALSO PRESENT:** Clay Pearson, City Manager

Tom Schultz, City Attorney

Randy Auler, Director of Parks, Recreation and Forestry

Barbara McBeth, Deputy Director of Community Development

### COMMITTEE REPORTS

#### **1. Revisions to Sidewalk Prioritization Work Group - Council Members Mutch and Staudt**

Member Mutch said in December he and Member Staudt brought forward recommendations from the Sidewalk Prioritization Committee Work Group requesting Council approval for expansion of the group membership and responsibilities. At that meeting, the Council asked them to draft an outline that would explain what they were requesting the Committee undertake and some of the responsibilities of the Committee related to that. He said they had brought forward an outline, and generally speaking the intent was to move the Committee beyond just doing a once a year review of the pathways prioritization process. He said this was an important process and still a focus of the committee. They wanted to broaden the scope of the Committee to add some members from Parks and Recreation as well as input from various City departments that were involved in sidewalks, bike paths, greenways and trails. He said they wanted to insure that everyone was working from the same page so that all the efforts taking place in various departments and bodies including City Council, Planning Commission and the Parks, Recreation and Forestry Commission were working towards the same goal. He said they would be meeting more regularly to address some of the items they highlighted under their responsibilities, and would report back to the Council on a



regular basis. Member Mutch said they discussed this with Administration and department heads affected by these changes to get their input, and incorporated those into the document before Council. He said the request this evening was to ask for Council's support for approval of the revision in the scope of the Committee, and they would move forward on the work plan.

Member Staab said as he sat on this Committee after the election, he realized that the life of it was two meetings. When he saw the scope of the sidewalk prioritization program, he realized that they would be better served if they had an opportunity to look at these throughout the year, and look at opportunities to deal with areas that might fall through the cracks during a much shorter process. He said his intention would not be to add a tremendous amount of additional work for staff, and thought it would give Parks and Recreation and the Committee some opportunity to look at areas that probably need more attention. He noted recently there was a newspaper article on an area that was so well handled by City Administration that they came off looking very, very well with that. He said they would like to work through those types of situations year round. Member Staab said they also wanted to look at opportunities for grants, and additional methods of funding these types of things because there wasn't a lot of money for these projects. He thought this particular Committee could do a really good job and benefit the community.

Mayor Pro Tem Capello thought it was a good idea. He didn't feel that taking one time period during the year to come up with a plan for sidewalks was dedicating enough time to them. He stated he would like to see their idea of expanding it. He asked if Mr. Spencer would have enough information to offer input. He thought an engineer needed to be on the Committee as someone who was familiar with what road improvements and intersections were being developed, because it would be an opportunity to get sidewalks constructed in those areas. Ms. McBeth said Mr. Spencer had a particular interest and knowledge because he had been working on the pathway program, but definitely Engineering and Parks and Recreation could be of assistance.

**CM-08-03-048 Moved by Margolis, seconded by Capello; CARRIED UNANIMOUSLY:**

**To support Revisions to Sidewalk Prioritization Work Group requested by Members Mutch and Staudt.**

**Voice vote**



To: Mayor Landry and Novi City Council

From: Councilmembers Andrew Mutch and David Staudt

Subject: Mayor and Council Issues - Revisions to Sidewalk Prioritization work group

Date: March 12, 2008

cc: Clay Pearson, Maryanne Cornelius, Randy Auler, Steve Rumpfle

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At the December meeting of the Sidewalk Prioritization work group, the members voted to request City Council's approval for the expansion of the group's membership and responsibilities to allow for greater input and to include the review and prioritization of trails and greenways. The City Council discussed this request at its December 17<sup>th</sup>, 2007 meeting and directed the Council liaisons to draft a proposal outlining the changes requested.

This memo explains the proposed changes to the committee's membership. It also formalizes the responsibilities of the committee. The primary purpose of the committee will continue to be prioritizing the needs of the city's network of sidewalks and bikepaths with the addition of trails and greenways.

Based on the discussions of the existing work group, it is also recommended that the new committee work on creating a unified plan for the city's network of sidewalks, bikepaths, trails and greenways. This plan will assist the city departments (Community Development, Engineering, Public Works and Parks, Recreation and Forestry) that have responsibility over various portions of the network to coordinate their budgeting and planning efforts. The plan will also harmonize the long-range planning efforts of city boards like the City Council, Parks, Recreation and Forestry Commission and Planning Commission. In order to complete this work, the committee will meet on an ongoing basis.

Action: Request City Council approval for the creation of the Walkable Novi Committee with the responsibilities as outlined.



## Walkable Novi Committee

### Intent

The intent of this new committee is to extend the scope of the Ad-Hoc Pathways Prioritization Committee to include greenways, trails and pathways-related projects. The membership of the committee would be expanded to include more representation from the Parks, Recreation and Forestry department and commission.

### Membership

- 2 Members of City Council (Recommended - Mutch & Staudt)
- 3 Members of the Planning Commission (Burke, Meyer & Pehrson)
- 2 Members of the Parks, Recreation and Forestry (Zyczynski & TBD)
- Staff liason from the Community Development Department (Spencer)
- Staff liason from the Parks, Recreation and Forestry Department (Auler)

### Responsibilities

- Annually - Review and prioritize sidewalk, bikepath and trail segments for inclusion in the Capital Improvements Program and city budget. (Existing Ad Hoc Committee Responsibility)
- Ongoing – The committee will strive to develop a plan focused on the creation of a comprehensive integrated network of sidewalks, bikepaths, trails and greenways that serve the entire city and connect to regional networks.
  - This plan will use existing city plans to identify gaps and opportunities and integrate existing plans for sidewalks, trails, etc. into a unified planning document.
  - As needed, the committee will request funding and resources needed to complete elements of the plan.
  - The plan elements will assist the Council and Commissions in updating city goals and long-range planning documents like the Master Plan for Land Use and the 5 Year Recreation Plan.
- Ongoing - Identify alternative funding opportunities and projects eligible for funding.
- Ongoing - Participation in Regional Trails efforts on behalf of the City:
  - OTAC (Oakland Trails Advisory Council) - Effort led by Oakland County to create countywide trails system.
  - I-275 and M-5 Bike Path Projects – Effort led by MDOT to upgrade existing I-275 bikeway and extend bikeway north along M-5.
  - Other regional efforts as appropriate.
- Ongoing – Work with Community Development and Parks, Recreation and Forestry to seek community input on needs and priorities.
- Ongoing - Work with School Districts to identify deficiencies in routes to schools and develop solutions to address them.
  - Potential funding available from federal Safe Routes to Schools program.
- Ongoing – Work with businesses in the community to encourage participation in the planning process.

### Budget

- Necessary resources from existing Departmental budgets.

### Reporting

- The committee shall provide quarterly updates to the Council and Commissions.



## ENGINEERING UPDATE

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# MEMORANDUM



**TO:** WALKABLE NOVI COMMITTEE  
**FROM:** REBECCA RUNKEL; PROJECT ENGINEER  
**SUBJECT:** PUBLIC PROJECT UPDATES  
**DATE:** MARCH 2022

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This memo provides an update on public sidewalk projects currently in design and/or under construction.

## **Public Sidewalk Projects Currently in Design and/or Construction**

- **2020 Pathway Gap and ADA Compliance Program (OHM/Merlo)**
  - Final section on Haggerty just north of Orchard Hill PI still to be completed this spring
- **Segment 70 – Meadowbrook Rd, east side, 11 Mile Rd to Gateway Townhomes (OHM/Fonson)**
  - Sidewalk work to be completed this spring
- **Safe Routes to School (OHM)**
  - 2<sup>nd</sup> Orchard Hills segment (Borchart) to be completed this spring. Tamara St completed last fall
- **ITC Trail Connector, Wildlife Woods to ITC (AECOM)**
  - Construction starting mid-April 2022
- **10 Mile Sidewalk, north side, west of Wixom Rd (AECOM)**
  - Construction on water main started this month, sidewalk work to be completed after water main installed, April/May completion.
- **10 Mile Rd Project, Haggerty Rd to Meadowbrook Rd (RCOC)**
  - Delayed due to easements, 2023-24 construction
- **12 Mile Road, south side, Albert St to Catholic Central property**
  - Includes completion of 2 sidewalk gaps. Design just started, combined with 12 Mile Road paving, construction summer/fall 2022