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# CITY of NOVI CITY COUNCIL

## Agenda Item E December 2, 2013

**SUBJECT:** Approval of Resolution authorizing the Commission Interview Committee to hold candidate interviews and make recommendations for appointments to all boards and commissions except for Mayoral appointments or appointments to the Zoning Board of Appeals.

**SUBMITTING DEPARTMENT:** Clerk's Office *Job*

**CITY MANAGER APPROVAL:** *[Signature]*

### BACKGROUND INFORMATION:

In 2011 Council amended the Council Organization Rules and Order of Business to establish an Interview Committee for the purpose of interviewing Youth Council candidates and making appointment recommendations to the full Council. By having those interviews go through the Interview Committee, the process was streamlined yet still allowed City Council to make the final appointments as recommended by the Committee.

The Council has expressed the desire to have the Interview Committee interview candidates for *all* boards and commissions, with the exception of Mayoral appointments (Economic Development Corporation, Library Board and Planning Commission) and the Zoning Board of Appeals. The change will be included with the forthcoming amendments to Council Organization Rules and Order of Business; however, in the meantime this resolution would allow the Commission Interview Committee to begin fulfilling that task on behalf of the Council immediately.

Following the interviews, the Commission Interview Committee will discuss the ratings of each candidate and collectively decide on candidates to recommend for placement on a board or commission. The recommendations will be placed on the next regularly scheduled City Council agenda for the appointments to be approved.

**RECOMMENDED ACTION:** Approval of Resolution authorizing the Commission Interview Committee to hold candidate interviews and make recommendations for appointments to all boards and commissions except for Mayoral appointments or appointments to the Zoning Board of Appeals.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Markham				
Council Member Mutch				
Council Member Wrobel				

**CITY OF NOVI**

**OAKLAND COUNTY, MICHIGAN**

**RESOLUTION REGARDING INTERVIEWS FOR APPOINTMENTS TO  
BOARDS AND COMMISSIONS**

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on \_\_\_\_\_, 2013, at \_\_\_\_ o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers \_\_\_\_\_

ABSENT: Councilmembers \_\_\_\_\_

The following preamble and Resolution were offered by Councilmember \_\_\_\_\_ and supported by Councilmember \_\_\_\_\_.

**Whereas**, in 2011, the City Council amended the Council Organization Rules and Order of Business to establish an Interview Committee for the purpose of interviewing Youth Council candidates and making recommendations on appointments to the Council. By having those interviews go through the Interview Committee, the process was streamlined yet still allowed City Council to make the final appointments as recommended by the Committee; and

**Whereas**, the City Council has expressed the desire to have the Interview Committee interview candidates for all boards and commissions, with the exception of Mayoral appointments (Economic Development Corporation, Library Board and Planning Commission) and the Zoning Board of Appeals; and

**Whereas**, it is the intention of the City Council that the Committee can devote additional time to the process and thereby be in a better position to make recommendations; and

**Whereas**, it is the City Council's further intention that following the interviews, the Commission Interview Committee will discuss the ratings of each candidate and collectively decide on candidates to recommend for placement on a board or

commission. The recommendations will be placed on the next available City Council meeting for the appointments to be considered.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City Council directs that the Interview Committee will interview candidates for all boards and commissions, with the exception of Mayoral appointments (Economic Development Corporation, Library Board and Planning Commission) and the Zoning Board of Appeals, and make recommendations to the City Council on appointments to such positions.

**BE IT FURTHER RESOLVED THAT** the Council will amend its Organization Rules and Order of Business to reflect this change, at the next available opportunity.

#### **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this \_\_\_\_\_ day of \_\_\_\_\_, 2013, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

\_\_\_\_\_  
Maryanne Cornelius, City Clerk  
City of Novi