



CITY of NOVI CITY COUNCIL

Agenda Item L
March 25, 2013

SUBJECT: Approval of Resolution authorizing re-submission of a Michigan Natural Resources Trust Fund (MNRTF) grant application for Pavilion Shore Park Phase 3, located at 43390 Thirteen Mile Road, Novi, MI.

SUBMITTING DEPARTMENT: Parks, Recreation & Cultural Services

CITY MANAGER APPROVAL: 

BACKGROUND INFORMATION:

During the 2012 Michigan Natural Resources Trust Fund (MNRTF) grant cycle the original request for Pavilion Shore Park Phase 3, which included a 20 car parking lot, was not recommended for approval by the Department of Natural Resources. Lack of universal accessibility and the need for more descriptive elements were sighted as two of the reasons the grant was not funded. After entering through the bid process, Rowe Professional Services was hired as the Parks, Recreation & Cultural Services Department's new grant consultant. With the redefining of scope items to include universal accessible benches/picnic tables and concrete bench pads, along with City Council proceeding ahead and funding the parking at the park; the grant consultant is confident that the MNRTF should look favorably upon the resubmitted grant application.

The Parks, Recreation and Cultural Services Department has redefined the scope of the project to include a park pavilion, accessible park benches/tables, concrete bench pads, site lighting, and 10 shade trees and interpretive signage. Normally 16 million dollars is granted every year for the MNRTF grants with approximately 350 applications being submitted every year. Recently many communities have had difficulty meeting the matching requirements; however, it is anticipated the numbers to be back up again this year. The grant request for Phase 3 funding is in the amount of \$270,900, with a funding match of 30% or \$81,300 city match.

Approval of this MNRTF grant submission for Phase 3 development plays an important role in completing the economic, social and environmental benefits associated with the initial MNRTF TF-10-043 grant of 2010 now being completed at the park. The park will be able to continue past the general construction and development phase into the usability phase with the park pavilion and tables/benches.

The Michigan Department of Natural Resource grant management guidelines will be followed throughout the park development process. Per Item 94.1 of the 2013 MNRTF Board Policies and Procedures Guidelines:

Property acquired or developed with Michigan Natural Resources Trust Fund (MNRTF) assistance, including both State and local projects, shall be retained and preserved in its natural state including development needed to provide for outdoor recreation use as set forth in the MNRTF application.

The property acquired or developed with MNRTF assistance shall not be wholly or partially converted to other than public outdoor recreation use without the approval of the Department of Natural Resources (DNR) and MNRTF Board and the implementation of mitigation measures approved by the DNR and the Board.

RECOMMENDED ACTION: Approval of Resolution authorizing re-submission of a Michigan Natural Resources Trust Fund (MNRTF) grant application for Pavilion Shore Park Phase 3 located at 43390 Thirteen Mile Road, Novi, MI.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Casey				
Council Member Fischer				

	1	2	Y	N
Council Member Margolis				
Council Member Mutch				
Council Member Wrobel				

CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

RESOLUTION AUTHORIZING RE-SUBMISSION OF A MICHIGAN NATURAL RESOURCES TRUST FUND (MNRTF) GRANT APPLICATION - PROJECT AGREEMENT DEVELOPMENT PHASE 3 – PAVILION SHORE PARK

Minutes of a _____ Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on _____, 2013, at 7:00 o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS; the City of Novi adopted (2009) an updated Community Recreation Plan; and

WHEREAS; the City's Community Recreation Plan contains specific references to the area within the City located near 13 Mile Road, Old Novi Road, and the East Lake and South Lake Drives, containing approximately 11 acres of City-owned property adjacent to Walled Lake known and referred to as "The Landings" Area, as undeveloped park land and open space; and

WHEREAS; the City's Master Plan for Land Use also recognizes the existence of the undeveloped area as park land by designating the area as such; and

WHEREAS; on February 8, 2010, the City Council identified The Landings property as an area that the City intends to retain ownership of and improve for park purposes; and

WHEREAS; the City Council's designation of the area as such came after review and approval of the "Landings Property Land Use Study" prepared in August, 2009 for the City of Novi by the consulting firm Birchler Arroyo & Associates; and

WHEREAS; in its February 8, 2010 discussion, City Council identified the initial park development components for The Landings to include park infrastructure, a promenade walkway, a small fishing pier, landscaping, a historical marker, and a park sign; and

WHEREAS; on March 22, 2010, City Council designated The Landing property as parkland; and

WHEREAS; on March 12, 2012, City Council received the suggestions of the Park Naming Committee and recommended the "13 Mile and Old Novi Road" park be named "Pavilion Shore Park," and

WHEREAS, the City previously received a grant from the MNRTF for a portion of the proposed improvements (Phase 1: general conditions/site preparation, utilities, shoreline stabilization, plantings), and has funded other improvements (Phase 2: walks/piers) on its own; and

WHEREAS, the overall park development plans call for a pavilion and waterfront picnic plaza as Phase 3 of the improvements; and

WHEREAS; the 2012 Michigan Natural Resource Trust Fund (MNRTF) Phase 3 improvement was not recommended for approval;

WHEREAS; the 2013 Michigan Natural Resources Trust Fund (MNRTF) has grant monies available for the improvement of park land and open space; and

WHEREAS; the City Council believes it to be appropriate to submit an application for an MNRTF grant in the amount of 70 percent of the total Phase 3 cost, with a local (City) match of 30 percent of the total project costs; and

WHEREAS; the City Council has identified sources of funding to secure the 30 percent local match, which would total \$81,300.

NOW, THEREFORE, BE IT RESOLVED that the Novi City Council hereby resolves to take all actions necessary to submit a 2013 City of Novi Michigan Natural Resources Trust Fund (MNRTF) grant application in connection with the above-referenced Pavilion Park property, subject to the following:

1. That the application include a pavilion and a waterfront picnic plaza.
2. That the application identify a project cost of \$270,900.
3. That the City will provide a 30 percent local match in the amount of \$81,300.

Pavilion Shore Park Phase 3 Revised Scope

Site Improvements

Scope Item	Qty	Unit	Cost	Total
Park Pavilion	1	Allowance	80,000	80,000
Accessible Picnic Tables	8	EA	1,000	8,000
Accessible Benches	4	EA	4000	16,000
Concrete Bench Pads	4	EA	400	1,600
Site Lighting	4	LS	120,000	120,000
Trees	10	EA	500	5,000
Interpretive Signage	2	EA	2,500	5,000
Construction Subtotal				235,600
Design and Engineering (15%)				35,300
Project Total				270,900
City of Novi match (30%)				81,300



OVERALL SITE PLAN - AERIAL PERSPECTIVE
Pavilion Shore Park



CONCEPTUAL PAVILION STRUCTURE

Pavilion Shore Park



CONCEPT PLAN

The Park at 13 Mile and Old Novi Road