

APPLICATION FOR SITE PLAN AND LAND USE APPROVAL

Check all that apply:

☐ Site Plan Approval

Special Land Use

City of Novi Community Development Department **Planning Division** 45175 Ten Mile **Road**, Novi, MI 48375 248-347-0475

			248-347-0475 cityofnovi.org				☐ Rezoning☐ PRO☐ SDO		
	NOVI		Project Name				☐ Wetland Permit☐ Woodland Permit		
•	Use Tab function to navigate form. Point a	click curso	r to check box	es.					
	Company		Primary	Contact		Professio	nal License	e Number,	if applicable
-	Street Address		Suite		С	ity		State	Zip
	Phone Number		Alternate Ph	none Numb	oer		Email	Address	
Ī									
	Project Name	Legal Name of Ownership, with Primary Contact					ntact		
5	Street Address	-	Suite		С	ity		State	Zip
	Phone Number		Alternate Ph	none Numb	per		Emai	l Address	
Ī									
	Property Address, if known	No	North or South of which road?			East or West of which road?			
,									
	Parcel Number(s) (Contact Assessing Dept. if unknown) Sect	n	Brief o	description	of project	(number c	of stories or	units, etc.)	
	Current Zoning Proposed Zoni	r	Gross Site	e Acreage		Woodland	d Acreage	Wetland	d Acreage
2	J	Size wil	ll be reviewed a	gainst Assesso	r's Records	If u	unknown, 2 ac	cres will be us	ed initially
-	Number of units or lots Build	ng 1 SQ FT	· Building	g 2 SQ FT	Building	3 SQ FT	Νι	umber of F	hases
I									
L		A	dditional info	ormation, if	necessary				
3	Architectural Firm		Primary	Architect		Professio	nal License	e Number,	<mark>if applicable</mark>
2	Street Address		Suite		С	ity		State	Zip
	Phone Number		Alternate Ph	none Numb	er		Emai	l Address	

1 of 3 10/23

	Engineering Firm	Primary	Engineer	Professional License	e Number	if applicable			
ENGINEER	Lingino Simig Film	Tilliary		Troressional Electrise	, rumber,	паррисавіс			
ENG	Street Address	Suite	Ci	ty	State	Zip			
	Phone Number	Alternate Ph	one Number	<u>Emai</u>	l Address				
LANDSCAPE ARCHITECT	Landscape Architectural Firm	Primary .	Architect	Professional License	if applicable				
APE A	Street Address	Suite C		ity State Zip					
DSC/	Street/Address	dance		.,	otato	216			
Ι¥Ν	Phone Number	Alternate Phone Number		Email Address					
Q	Wetland Consulting Firm	Primary C	Consultant	Professional License Number, if applicable					
WETLAND	Charach A alabara	C # -			C+ - + -	71			
×	Street Address	Suite	Ci	ty	State	Zip			
	Phone Number	Alternate Phone Number		Email Address					
I									
Q	Woodland Consulting Firm	Primary C	onsultant	Professional License	ofessional License Number, if applicable				
WOODLAND									
WOO	Street Address	Suite	Ci	ty	State	Zip			
	Phone Number	Alternate Ph	one Number	Emai	l Address				
	Wetland Information: Please review	ew City Ordinance	Chapter 12 Article	/ Wetlands and Wa	atercourse	Protection			
	Wetland Information: Please review <u>City Ordinance Chapter 12 Article V, Wetlands and Watercourse Protection</u> Will any onsite or offsite wetlands be impacted by the project? ☐ Yes ☐ No ☐ Not Sure								
VFO	Will any onsite or offsite wetland buffers be impacted by the project? Yes No Not Sure								
WETLAND INFO	Total acreage of wetland disturbance: Acres Is an MDEQ Permit required? \(\subseteq \text{Yes} \subseteq \text{No} \subseteq \text{Not Sure} \)								
/ETLA	Are you proposing any wetland mitigation? Yes No Description of work, and amount of material to be added or removed from site, if known:								
>									
ر	Woodland Information: Please review City Ordinance Chapter 37, Woodlands Protection								
INFO	Are there regulated woodlands or trees (36" dbh or greater) onsite?								
AND	Are there regulated woodlands or trees (36" dbh or greater) on adjacent site(s)? Yes No Not Sure								
WOODLAND	If yes to either question above, describe trees and proposed impact:								
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TRAFFIC	Traffic Information: Are you required to submit a Traffic Study? ☐ Full Study ☐ Abbreviated ☐ No ☐ Not Sure Are you required to submit a Shared Parking Study? ☐ Yes ☐ No ☐ Not Sure						
FACADE	Façade Information: Level of Façade review: ☐ New Review ☐ Review of Addition ☐ Affidavit for Identical Building ☐ Modification - use Facade Modification Review Submittal Form						
REZONING	Rezoning Requests: Please fill out the appropriate information on this application, and submit it with an explanation of your rezoning request and Landowner's permission for submittal (if not the applicant). Submit four sets of the property survey, sign location plot plan, and traffic study (if applicable). If the rezoning is part of a Planned Rezoning Overlay (PRO) request, include ten sets of conceptual plans and written description of any and all conditions proposed for inclusion in the PRO Agreement, e.g., a limitation on total units, a limitation of square footage, location of proposed curb cuts, etc. See Section 7.13 of the Novi Zoning Ordinance for full description of the PRO.						
SEU	Special Land Use Requests: Please fill out the appropriate information on this application, and submit it with an explanation of your intended Special Land Use, Noise Analysis or Impact Statement (if required) and Landowner's permission for submittal (if not the applicant). If this request is not being submitted with a new site plan, please submit four copies of the site plan.						
SUBMITTAL REQUIREMENTS	Site Plan Submittal Requirements: Seven sealed and folded 24"x36" sets of plans and PDF copy of plans, maximum scale of 1" = 50', which include site plan, elevations, floor plans, engineering, landscape, wetland, woodland, stormwater management plans and lighting. Original signed and notarized copy of this application. Notarized original signature of Landowner authorizing permission, if Applicant is not the owner. Completed Preliminary Site Plan Checklist. Applicable addendums: Community Impact Statement, Traffic Study (four copies), Shared Parking Study, SLU Description, Parallel Plan, PRO Conditions, Noise Analysis, Project and Street Name Request Form. Façade Materials Board, three letter-size colored renderings, one letter-size site plan. Hazardous Chemical Survey and Non-Domestic User Survey (commercial and industrial projects only). Please contact the Community Development Department if you are submitting a platted subdivision for review.						
	I do hereby attest that all statements, signatures, descriptions, and exhibits submitted on/or with this application are true and accurate to the best of my knowledge and I am the property owner or I am authorized to file this application and act on behalf of the property owner and I have attached a notarized statement from the owner who grants me permission to act on his/her behalf. I acknowledge that by making this application I have consented to the entry of City officials, employees, agents, and/or representatives for all purposes in connection with this application and to insure compliance with City Ordinances. I acknowledge that this document serves as my request for a Wetland and/or Woodland Permit if such a permit is deemed necessary. Signature of Applicant Date Date Date						
	Signature of Landowner Date may be submitted on separate notarized document						
	Printed Name of Landowner Notary County: State:						