

cityofnovi.org

CITY of NOVI CITY COUNCIL

Agenda Item D
March 28, 2016

SUBJECT: Approval to award a contract to Penchura, L.L.C. for the provision and installation of Dugout Covers at Ella Mae Power Park in the amount of \$79,977.50.

SUBMITTING DEPARTMENT: Parks, Recreation, and Cultural Services

CITY MANAGER APPROVAL: 

EXPENDITURE REQUIRED	\$79,977.50
AMOUNT BUDGETED	\$100,000
APPROPRIATION REQUIRED	\$-0-
LINE ITEM NUMBER	208-691.00-977.006

BACKGROUND INFORMATION: Ella Mae Power Park is one of the premier softball sites in the area, and has been host to multiple tournaments, as well as adult and youth softball leagues. In 2015, the City of Novi hosted the ASA Northern National Championship, where 68 teams participated in the tournament from around the Midwest. Parks, Recreation and Cultural Services (PRCS) staff have received feedback from community groups and tournament organizers identifying the need for dugout and bleacher covers to provide players and spectators an extra layer of protection from batted or thrown balls. Based on the identification of these needs, the project was budgeted in the 2015-16 Capital Improvement Program as part of overall park improvements for Ella Mae Power Park and ITC Community Sports Park.

A request for proposals (RFP) for eight (8) dugout covers and eight (8) bleachers covers was advertised on the Michigan Intergovernmental Trade Network (MITN) website. The City received three proposals. Of the firms that submitted proposals, Penchura, L.L.C. met all of the requirements listed in the RFP. Miracle Midwest submitted the lowest price; however, soil bearings and private utility location services, which are a crucial component of this project, were not included in their proposal. Nationwide Construction Group submitted the second lowest bid, but only provided a one-year parts and labor warranty, did not provide the name of the product they proposed, and did not provide the required samples. The Bid Tabulation is attached.

Based on the proposals submitted, the pricing to install both dugout covers and bleacher covers exceeded the amount originally budgeted. PRCS is recommending the installation of dugout covers for the 2016 season, with installation of the bleacher covers in a future fiscal year.

Penchura, L.L.C. is a privately owned and operated recreation solutions provider located in Brighton, Mich. PRCS has worked with Penchura, L.L.C. in the past; most recently, with the fully accessible playground located on the south end of Power Park. Penchura, L.L.C.'s proposal included providing private utility location services, soil borings to determine soil bearing capability for each proposed locating, core drilling of asphalt for the shade

footings, appropriate depth footings, bonding costs, shades including delivery cost, installation, receiving of shade materials, a 10-year warranty and free upgrades to a full cantilever if utility locations deem the t-cantilever model unusable in areas.

The project schedule provided by the consultant indicates construction would occur in May, with completion no later than early June.

RECOMMENDED ACTION: Approval to award a contract to Penchura, L.L.C. for the provision and installation of Dugout Covers at Ella Mae Power Park in the amount of \$79,977.50.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Burke				
Council Member Casey				

	1	2	Y	N
Council Member Markham				
Council Member Mutch				
Council Member Wrobel				

CITY OF NOVI
DUGOUT COVERS BID TABULATION
Tuesday, February 23, 2016

Company	Qty	Miracle Midwest - Unit cost	Miracle Midwest- Total Cost	RMD/Nationwide -Unit cost	RMD/Nationwide- Total Cost	Pencura - Unit cost	Pencura - Total Cost
Option #1 - 10'x20' T-Cantilever Shades							
A. Dugout Covers	8	7,532	60,252	8,184.25	65,474	9,822.18	78,577.50
B. Bleachers Covers	8	7,532	60,252	8,184.25	65,474	9,822.18	78,577.50
C. Performance Bond & Payment Bond (if required)	1	1,808	1,808	747	747	4,459.85	4,459.85
Total A- C			122,312		131,695		161,614.85
D. Add for Full Cantilever Shades	each	N/A		738.50		0.00	
Option #2 - 14'x20' T-Cantilever Shades							
A. Dugout Covers	8	8,684	69,472	8,886	71,088	11,722.18	93,777.50
B. Bleachers Covers	8	8,684	69,472	8,886	71,088	11,722.18	93,777.50
	1	2,085	2,085	816	816		5,370.09
Total A- C			141,029		142,992		192,925.09
D. Add for Full Cantilever Shades	each	N/A		738.50		0.00	
Discount if both A & B are awarded		N/A		0%		subtract \$8,493.50 (both options)	
Days needed for installation (start to finish)		3 weeks (21 days)		16		9 weeks from time of order	
Guaranteed project completion date (if awarded 3/14/16)		May 14th Weather Permitting		42,522		9 weeks from time of order	
Warranty		See attached project notes		1 year parts & labor		10 years, see attached documents	
Contractor/bidder visited site		No		Yes		Yes	
Addenda acknowledged		Yes		Yes		Yes	
Exceptions		See attached project notes		No exceptions		None	
Comments		See attached project notes		There is a 6-8 week lead time on structures. We used 8 weeks in calculation for guaranteed completion date. All Structures are 10' tall to bottom of canopy. Samples were unavailable at time of bid but are being shipped to our office and expected to be received on February 24, 2016.		Our proposal includes cost of shades, freight, soil bearing capacity testing, private utility location services and installation including core drilling through existing pavement	
Additional notes						Award Option #1 A or B only: Performance & Payment bond + \$1,400. Award Option #2 A or B only: Performance & Payment bond + \$1,500.	



CITY OF NOVI
DUGOUT COVERS-REBID
BID FORM

We, the undersigned as bidder, propose to furnish to the City of Novi, according to the specifications, terms, conditions and instructions attached hereto and made a part thereof:

OPTION #1 - 10' X 20' T-CANTILEVER SHADES

(if your standard size differs, please indicate the size you are bidding: _____' x _____')

		Qty		Unit Cost		Total Cost
A.	Dugout Covers-provision & install	8	X	9,822.18	=	\$ 78,577.50 *
B.	Bleachers Covers - provision & install	8	X	9,822.18	=	\$ 78,577.50
C	Performance & Payment Bond, if required	1	X		=	\$ 4,459.85
TOTAL A-C						\$ 161,614.85
D	Full Cantilever Shades (if necessary)				ADD	\$ 0.00 each

* Performance & Payment Bond for "A" only + \$1,400

Sue Morante

OPTION #2 - 14' X 20' T-CANTILEVER SHADES

(if your standard size differs, please indicate the size you are bidding: _____' x _____')

		Qty		Unit Cost		Total Cost
A.	Dugout Covers-provision & install	8	X	11,722.18	=	\$ 93,777.50
B.	Bleachers Covers - provision & install	8	X	11,722.18	=	\$ 93,777.50 **
C	Performance & Payment Bond, if required	1	X		=	\$ 5,370.09
TOTAL A-C						\$ 192,925.09
D	Full Cantilever Shades (if necessary)				ADD	\$ 0.00 each

** Performance & Payment Bond for "B" only + \$1,500

Sue Morante

DISCOUNT IF BOTH A & B ARE AWARDED (FOR EITHER OPTION) #1 \$ 8,493.50
#2 \$ 8,493.50

Days needed for installation (start to finish) UP TO 3 WEEK DEPENDING ON COMPLEXITY OF SITE.

Guaranteed project completion date (if awarded March 14, 2016) 9 WEEKS FROM TIME OF ORDER

Warranty 10-YEARS, SEE ATTACHED DOCUMENTS

We visited the site: Yes X No

We acknowledge receipt of the following Addenda: #1 (please indicate numbers)

EXCEPTIONS TO SPECIFICATIONS (all exceptions must be noted here or attached on a separate sheet): NONE

COMMENTS: OUR PROPOSAL INCLUDES LOST OF SHADES, FRIEZES, SOIL BEARING CAPACITY TESTING, PRIVATE UTILITY LOCATION SERVICES AND INSTALLATION INCLUDING CORE DRILLING THROUGH EXISTING PAVEMENT

REFERENCES: Please provide at least three client (3) references for projects of similar scope done in the last 3 years.

Company NORTHVILLE PUBLIC SCHOOLS
Address 501 W. MAIN, NORTHVILLE MI 48167
Phone 248-349-3238 Contact name CHRIS GEARNS

Company COMMUNITY FOUNDATION OF ST. CLAIR COUNTY
 Address 1411 THIRD STREET, PORT HURON MI 48060
 Phone 810-434-1971 Contact name RANDY MAIBERS

Company WEST BLOOMFIELD PARKS AND RECREATION
 Address 4640 WALNUT LAKE ROAD, WEST BLOOMFIELD MI 48323
 Phone 248-451-1920 Contact name JOE KETCHUM

NON-IRAN LINKED BUSINESS

By signing below, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) That I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the City in this regard.

THIS BID SUBMITTED BY:

Company (Legal Registration) PENKNOXA L.L.C

Address 889 S. OLD US 23

City BRIGHTON State MI Zip 48174

Telephone 810-459-9172 Fax 810-229-6250

Representative's Name LANKE A. SHIPMAN

Representative's Title RECREATION CONSULTANT

Authorized Signature *Janice A. Shipman*

E-mail LANKE@PENKNOXA.COM

Date 2/23/2010



All P.O.'s Contracts or Checks Payable to:
Penchura, L.L.C.
fka / Superior Play, LLC
889 S. Old US Highway 23
Brighton, MI 48114 USA

Proposal

Date	Proposal #
2/22/2016	16-014-3

Bill To:
City of Novi Parks and Rec Jeffery Muck 45175 West 10 Mile Road Novi, MI 48375 United States

Ship To:
City of Novi Parks and Rec Power Park - Shades Jeffery Muck, 248-347-0400 45175 West 10 Mile Road Novi, MI 48375

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Scott Pratt	(248) 347-0400	(248) 347-3286	Net 30		LAS

Item	Description	Qty	Weight	Price	Total
Sun Ports	Cantilever or T-Cantilever Type 10 Footing 10ft x 20ft 8.5 ft entry 1 top 2 posts 90mph windload 5lbs psf snowload Shadesure® Cloth Anchor Bolts	8		3,500.00	28,000.00T
Freight	Freight to ship all (8)	1		2,250.00	2,250.00T
Installation	Professional installation of 10' x 20' Single "T" or Full Cantilever Bleacher Shade USA Shade structures with footing type 10 includes: Install ~ Installation of (32) 30" x 9' steel reinforced concrete footings w/ (1' top-cap). ~ Erect frame with surface mount columns 1' below F/G and grout per detail. ~ Installation of shade fabric for (16) shade structures. ~ Provide core drilling through existing asphalt.	8		4,858.00	38,864.00T

Ask about our "Customer for Life" maintenance agreement including certified inspections and state required documents:
 One year \$250; Two Year \$400; Three Year \$500

Subtotal
Sales Tax (0.0%)
Total

Proposal Good For 30 Days
 Ship Via: Common Carrier
 Please Call 24 Hours Prior To Delivery: _____

Accepted By Customer

Penchura, LLC
 889 S. Old US 23 Brighton, MI 48114
 P: 810-229-6245 TF: 888-778-7529 Fax: 810-229-6256



All P.O.'s Contracts or Checks Payable to:
Penchura, L.L.C.
 fka / Superior Play, LLC
 889 S. Old US Highway 23
 Brighton, MI 48114 USA


Proposal

Date	Proposal #
2/22/2016	16-014-3

Bill To:
City of Novi Parks and Rec Jeffery Muck 45175 West 10 Mile Road Novi, MI 48375 United States

Ship To
City of Novi Parks and Rec Power Park - Shades Jeffery Muck, 248-347-0400 45175 West 10 Mile Road Novi, MI 48375

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Scott Pratt	(248) 347-0400	(248) 347-3286	Net 30		LAS

Item	Description	Qty	Weight	Price	Total
Engineering	Engineering Services Sealed drawings	1		1,020.00	1,020.00
Engineering	Soil Bearing Capacity Testing. Total of 8 borings.	1		6,773.50	6,773.50
Misc	Private Utility Location Services	1		1,670.00	1,670.00T
	* If Additional Bonding is needed - Add \$1,400.00 				

Ask about our "Customer for Life" maintenance agreement including certified inspections and state required documents:
 One year \$250; Two Year \$400; Three Year \$500

Subtotal	\$78,577.50
Sales Tax (0.0%)	\$0.00
Total	\$78,577.50

Proposal Good For 30 Days
 Ship Via: Common Carrier
 Please Call 24 Hours Prior To Delivery: _____

Signature below accepting this proposal will constitute a purchase order.

Accepted By Customer _____

Penchura, LLC
 889 S. Old US 23 Brighton, MI 48114
 P: 810-229-6245 TF: 888-778-7529 Fax: 810-229-6256

OPTION #2
A OR B



All P.O.'s Contracts or Checks Payable to:
Penchura, L.L.C.
 fka / Superior Play, LLC
 889 S. Old US Highway 23
 Brighton, MI 48114 USA

Proposal

Date	Proposal #
2/22/2016	16-014-2

Bill To:
City of Novi Parks and Rec Jeffery Muck 45175 West 10 Mile Road Novi, MI 48375 United States

Ship To
City of Novi Parks and Rec Power Park - Shades Jeffery Muck, 248-347-0400 45175 West 10 Mile Road Novi, MI 48375

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
	(248) 347-0400	(248) 347-3286	Net 30		LAS

Item	Description	Qty	Weight	Price	Total
Sun Ports	Cantilever or T-Cantilever Type 10 Footing 14ft x 20ft 12ft entry 1 top 2 posts 90mph windload 5lbs psf snowload Shadesure® Cloth Anchor Bolts	8		5,400.00	43,200.00T
Freight	Freight to ship all (8)	1		2,250.00	2,250.00T
Installation	Professional installation of 14' x 20' Single "T" or Full Cantilever Bleacher Shade USA Shade structures with footing type 10 includes: Install ~ Installation of (32) 30" x 9' steel reinforced concrete footings w/ (1' top-cap). ~ Erect frame with surface mount columns 1' below F/G and grout per detail. ~ Installation of shade fabric for (16) shade structures. ~ Provide core drilling through existing asphalt.	8		4,858.00	38,864.00T

Bleachers

Ask about our "Customer for Life" maintenance agreement including certified inspections and state required documents:
 One year \$250; Two Year \$400; Three Year \$500

Proposal Good For 30 Days
 Ship Via: Common Carrier
 Please Call 24 Hours Prior To Delivery: _____

Subtotal
Sales Tax (0.0%)
Total

Accepted By Customer

Penchura, LLC
 889 S. Old US 23 Brighton, MI 48114
 P: 810-229-6245 TF: 888-778-7529 Fax: 810-229-6256



All P.O.'s Contracts or Checks Payable to:

Proposal

Penchura, L.L.C.
fka / Superior Play, LLC
889 S. Old US Highway 23
Brighton, MI 48114 USA

Date	Proposal #
2/22/2016	16-014-2

Bill To:
City of Novi Parks and Rec Jeffery Muck 45175 West 10 Mile Road Novi, MI 48375 United States

Ship To
City of Novi Parks and Rec Power Park - Shades Jeffery Muck, 248-347-0400 45175 West 10 Mile Road Novi, MI 48375

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
	(248) 347-0400	(248) 347-3286	Net 30		LAS

Item	Description	Qty	Weight	Price	Total
Engineering	Engineering Services Sealed drawings	1		1,020.00	1,020.00
Engineering	Soil Bearing Capacity Testing. Total of 16 borings.	1		6,773.50	6,773.50
Misc	Private Utility Location Services	1		1,670.00	1,670.00T
	* If Additional Bonding is needed - Add \$1,500.00				

Ask about our "Customer for Life" maintenance agreement including certified inspections and state required documents:
 One year \$250; Two Year \$400; Three Year \$500

Subtotal	\$93,777.50
Sales Tax (0.0%)	\$0.00
Total	\$93,777.50

Proposal Good For 30 Days
 Ship Via: Common Carrier
 Please Call 24 Hours Prior To Delivery: _____

Signature below accepting this proposal will constitute a purchase order.

Accepted By Customer _____

Penchura, LLC
 889 S. Old US 23 Brighton, MI 48114
 P: 810-229-6245 TF: 888-778-7529 Fax: 810-229-6256

Proposal for Option 1A & Option 2B.



All P.O.'s Contracts or Checks Payable to:
Penchura, L.L.C.
 fka / Superior Play, LLC
 889 S. Old US Highway 23
 Brighton, MI 48114 USA

Proposal

Date	Proposal #
3/14/2016	16-014-6

Bill To:
City of Novi Parks and Rec Jeffery Muck 45175 West 10 Mile Road Novi, MI 48375 United States

Ship To
City of Novi Parks and Rec Power Park - Shades Jeffery Muck, 248-347-0400 45175 West 10 Mile Road Novi, MI 48375

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Scott Pratt	(248) 347-0400	(248) 347-3286	Net 30		LAS

Item	Description	Qty	Weight	Price	Total
Sun Ports	Cantilever or T-Cantilever Type 10 Footing 10ft x 20ft 8.5 ft entry 1 top 2 posts 90mph windload 5lbs psf snowload Shadesure® Cloth Anchor Bolts <i>Dugout</i>	8		3,500.00	28,000.00T
Sun Ports	Cantilever or T-Cantilever Type 10 Footing 14ft x 20ft 12ft entry 1 top 2 posts 90mph windload 5lbs psf snowload Shadesure® Cloth Anchor Bolts <i>Bleachers</i>	8		5,400.00	43,200.00T
Freight	Freight to ship all (16)	1		2,250.00	2,250.00T

Ask about our "Customer for Life" maintenance agreement including certified inspections and state required documents:
 One year \$250; Two Year \$400; Three Year \$500

Subtotal

Sales Tax (0.0%)

Total

Proposal Good For 30 Days
 Ship Via: Common Carrier
 Please Call 24 Hours Prior To Delivery: _____

Accepted By Customer

Penchura, LLC
 889 S. Old US 23 Brighton, MI 48114
 P: 810-229-6245 TF: 888-778-7529 Fax: 810-229-6256



All P.O.'s Contracts or Checks Payable to:
Penchura, L.L.C.
fka / Superior Play, LLC
889 S. Old US Highway 23
Brighton, MI 48114 USA

Proposal

Date	Proposal #
3/14/2016	16-014-6

Bill To:
City of Novi Parks and Rec Jeffery Muck 45175 West 10 Mile Road Novi, MI 48375 United States

Ship To
City of Novi Parks and Rec Power Park - Shades Jeffery Muck, 248-347-0400 45175 West 10 Mile Road Novi, MI 48375

Customer Contact	Customer Phone	Customer Fax	Terms	P.O. No.	Rep
Scott Pratt	(248) 347-0400	(248) 347-3286	Net 30		LAS

Item	Description	Qty	Weight	Price	Total
Installation	Professional installation of 14' x 20' and 10' x 20' Single "T" or Full Cantilever Bleacher Shade USA Shade structures with footing type 10 includes: Install ~ Installation of (32) 30" x 9' steel reinforced concrete footings w/ (1' top-cap). ~ Erect frame with surface mount columns 1' below F/G and grout per detail. ~ Installation of shade fabric for (16) shade structures. ~ Provide core drilling through existing asphalt.	16		4,858.00	77,728.00T
Engineering	Engineering Services Sealed drawings	1		1,020.00	1,020.00
Engineering	Soil Bearing Capacity Testing. Total of 16 borings.	1		9,993.50	9,993.50
Misc	Private Utility Location Services * If Additional Bonding is needed - Add \$2,600	1		1,670.00	1,670.00T

Ask about our "Customer for Life" maintenance agreement including certified inspections and state required documents:
 One year \$250; Two Year \$400; Three Year \$500

Proposal Good For 30 Days
 Ship Via: Common Carrier
 Please Call 24 Hours Prior To Delivery: _____

Signature below accepting this proposal will constitute a purchase order.

Subtotal	\$163,861.50
Sales Tax (0.0%)	\$0.00
Total	\$163,861.50

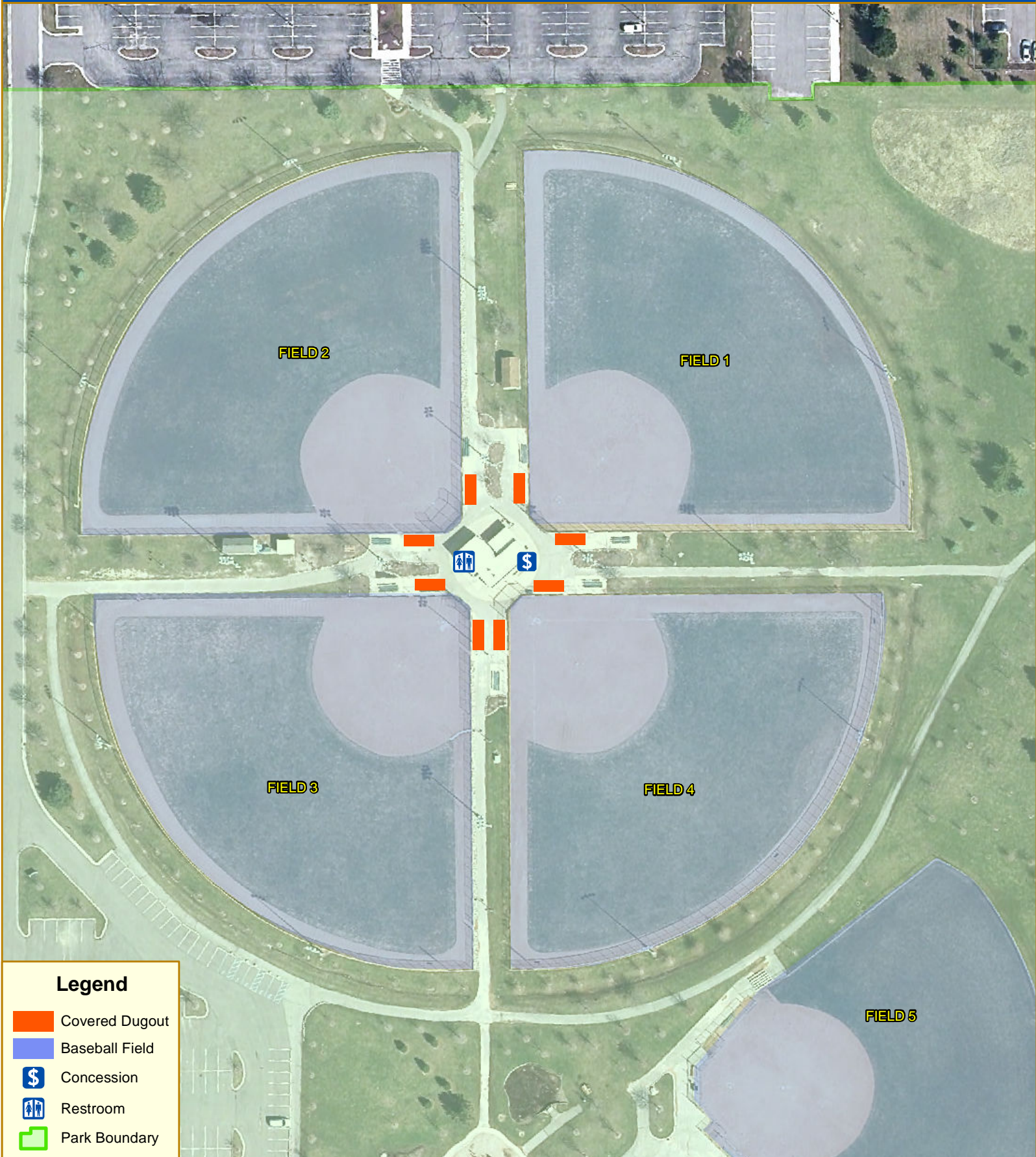
Accepted By Customer _____

Penchura, LLC
 889 S. Old US 23 Brighton, MI 48114
 P: 810-229-6245 TF: 888-778-7529 Fax: 810-229-6256

Discount -8,493.50
155,358

ELLA MAE POWER PARK DUGOUT LOCATION MAP

45175 Ten Mile Road, Novi, MI 48375



Legend

-  Covered Dugout
-  Baseball Field
-  Concession
-  Restroom
-  Park Boundary



CITY OF NOVI

DEPARTMENT OF INFORMATION TECHNOLOGY
NOVI CITY HALL/CIVIC CENTER
45175 W. TEN MILE ROAD
NOVI, MI 48375-3024
(248) 347-0400
CITYOFNOVI.ORG
MAP AUTHOR: KERI BLOUGH



0 50 100 200

FEET

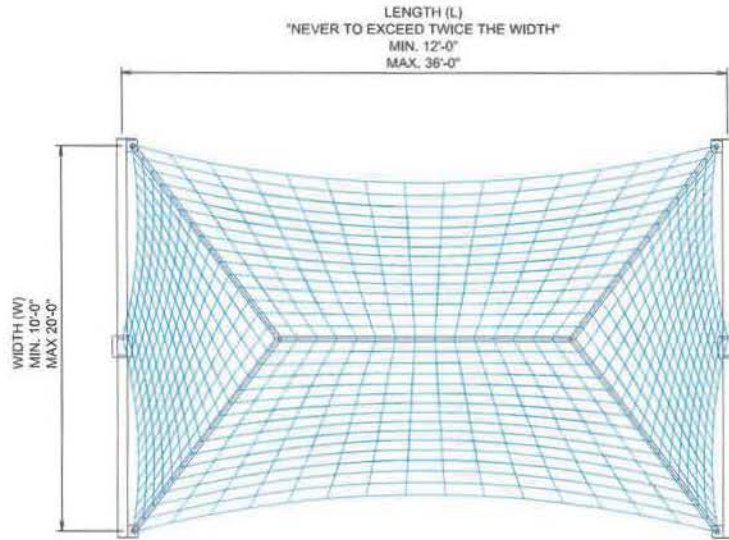
1 INCH = 100 FEET

MAP PRINT DATE: 03/16/2016

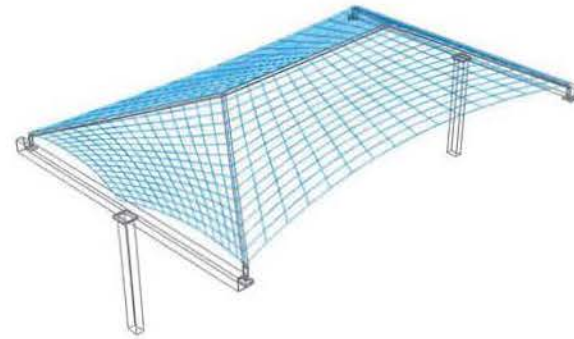
MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intended to meet National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.

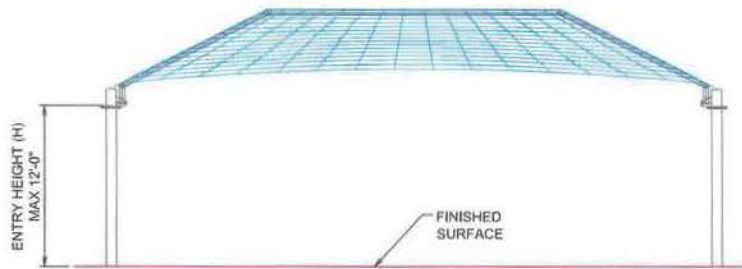
228.5 SINGLE "T" CANTILEVER



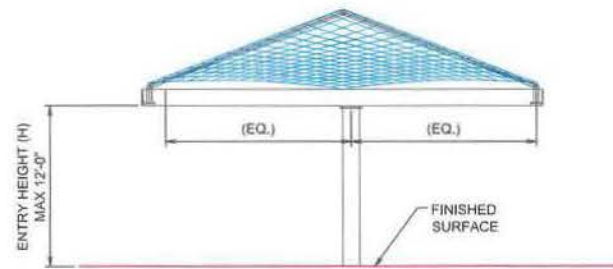
PLAN VIEW



PERSPECTIVE VIEW

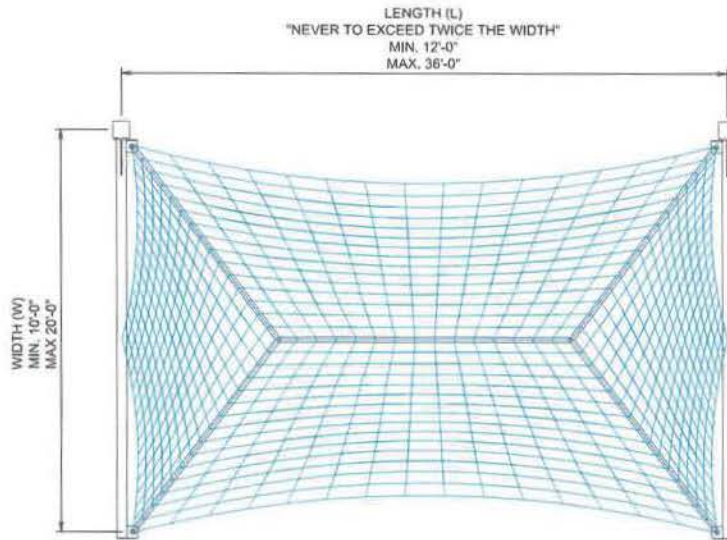


FRONT ELEVATION



SIDE ELEVATION

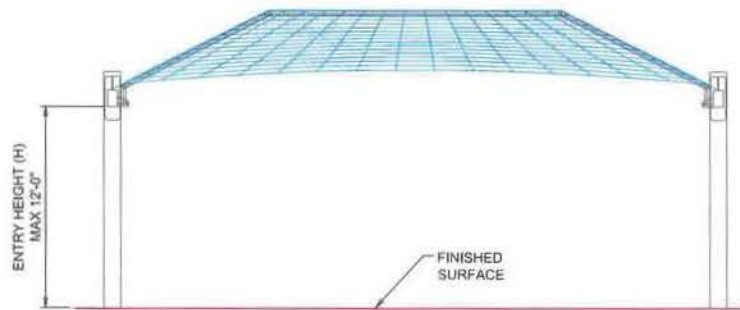
202.5 SINGLE FULL CANTILEVER



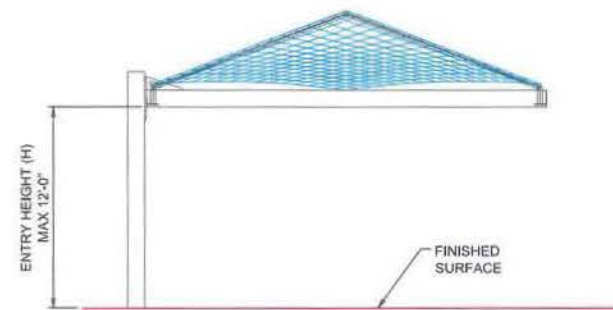
PLAN VIEW



PERSPECTIVE VIEW



FRONT ELEVATION

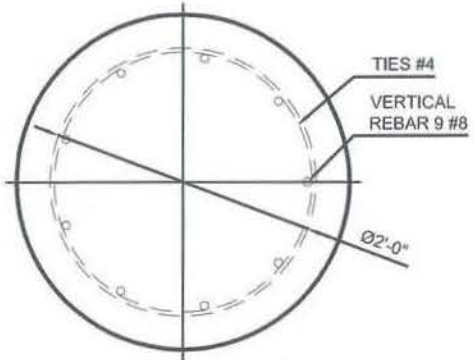


SIDE ELEVATION

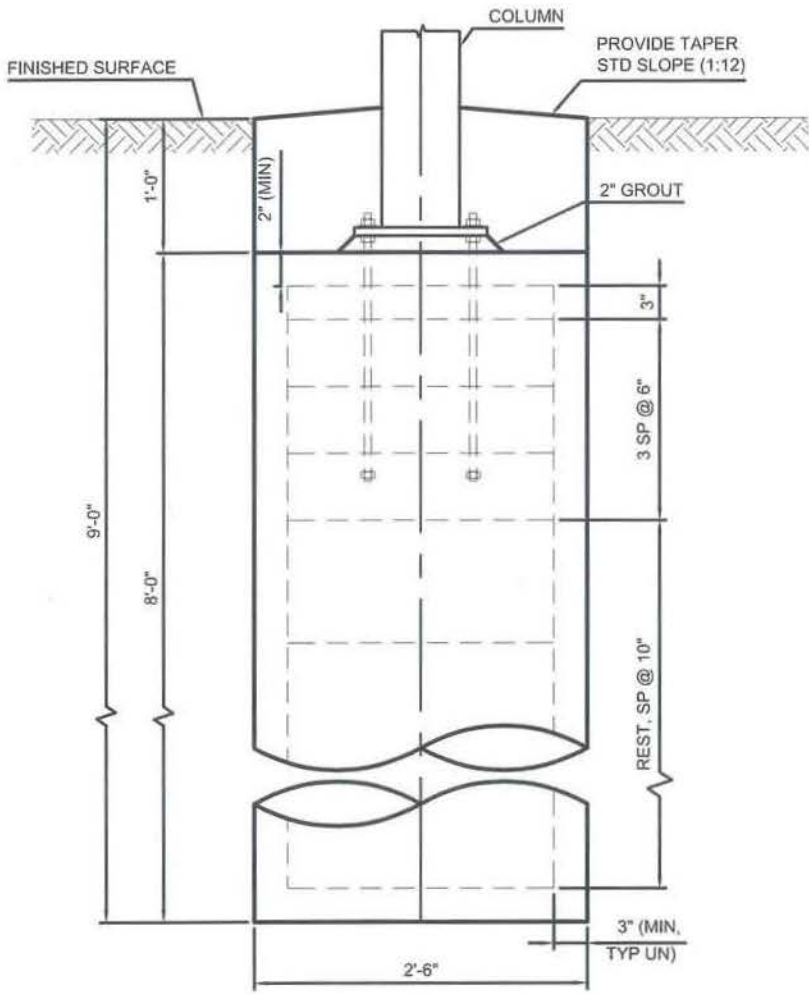
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#14	---
#11	---
#10	---
#9	---
#8	183
#7	---
#6	---
#5	---
#4	70
#3	---
STEEL REINF. (POUNDS)	

CONCRETE VOL. (CFT)
39.2

NOTE: TYPICAL FOOTING NOT FOR CONSTRUCTION



TOP VIEW



FOOTING TYPE 10

(RECESSED BASE PLATE, RBP)
(USE FOR CONSTRAINED / NON-CONSTRAINED CASES)

THESE PLANS AND SPECIFICATIONS ARE THE PROPERTY OF USA SHADE AND FABRIC STRUCTURES, INC. AND SHALL NOT BE REPRODUCED WITHOUT THEIR WRITTEN PERMISSION.



DRAWING NAME
FOOTING TYPE 10 (RBP)

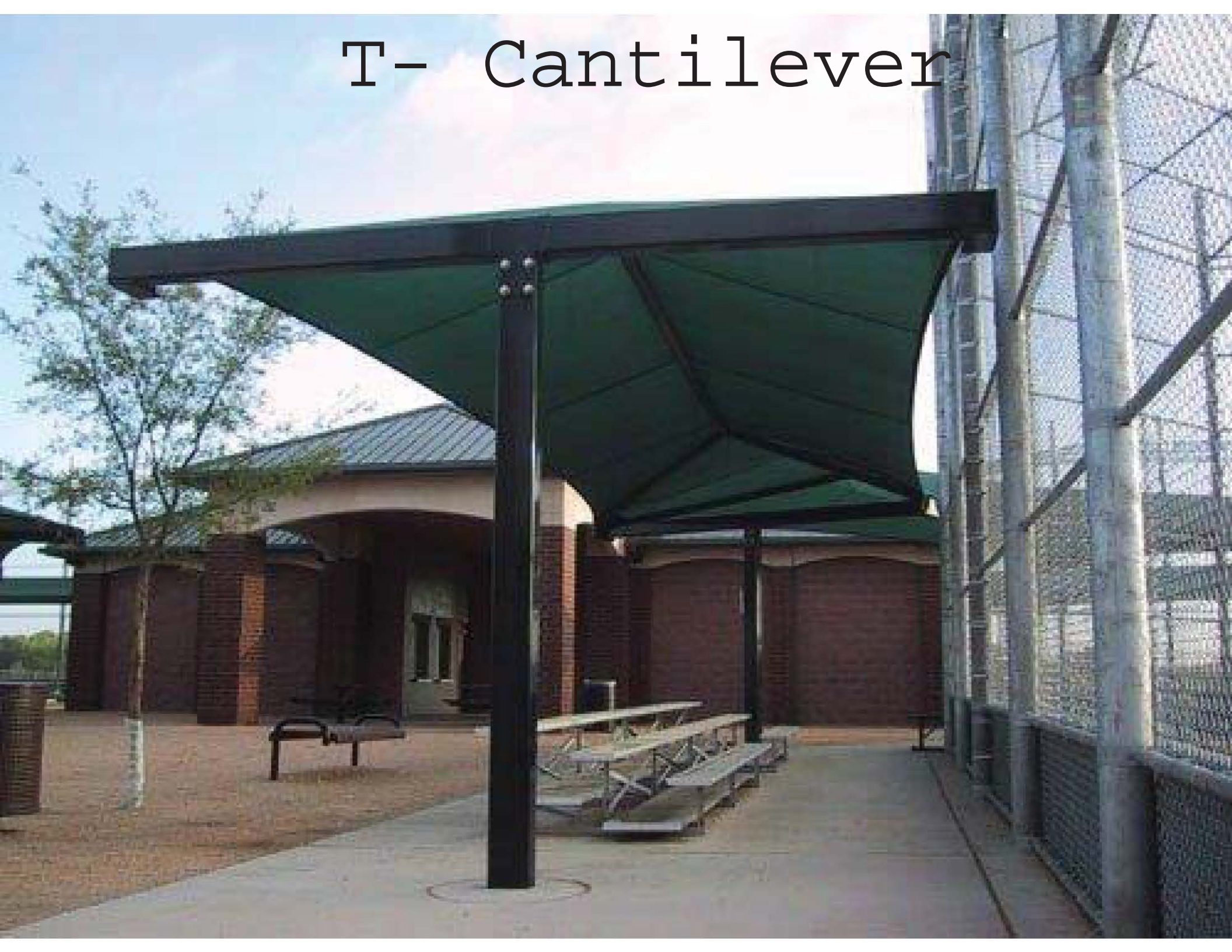
PROJECT NAME
STANDARD FOOTINGS

PROJECT No. DRAWING No. PAGE
STD_FOOTING_10 3 OF 3

SIZE A4	SCALE NONE	REV 0	DRAWN BY: JR	11/10/08
			CHECKED BY: JR	11/10/08
			APPROVED BY: JR	11/10/08

REV	DESCRIPTION	DATE	DRW	CHK	ENG
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T- Cantilever



Full Cantilever

