



CITY of NOVI CITY COUNCIL

**Agenda Item J
June 27, 2016**

SUBJECT: Approval to award a contract for construction services to Cross Renovation, Inc. for construction of the new Lakeshore Park shelter in the amount of \$74,777, subject to final review and approval of form of agreement by City Manager's office and the City Attorney.

SUBMITTING DEPARTMENT: Parks, Recreation and Cultural Services

CITY MANAGER APPROVAL: *PA*

EXPENDITURE REQUIRED	\$ 74,777
AMOUNT BUDGETED	\$ 100,000 (FY 2016-17 Budget)
APPROPRIATION REQUIRED	\$ -0-
LINE ITEM NUMBER	208-691.00-977.008

BACKGROUND INFORMATION:

This project is in line with goals set by City Council during a special meeting in January 2016. Lakeshore Park currently has two permanent shelters and a tent available for rentals daily from 8 a.m. until dusk. The project will replace the existing temporary tent with a Gable Rectangle (two-tier) park shelter approximately 20' x 30' and capable of seating 50 people. The project will also include shelter, materials and installation, soil borings, all concrete work including 5' wide concrete sidewalk and electrical connections to the shelter. Lakeshore Park is considered to be one of the premier Novi parks, offering many activities, such as Camp Lakeshore, family picnics, mountain bike races, running races, beach access, sand volleyball, soccer fields, playgrounds and open areas. Replacing the rental tent with a permanent shelter will enhance the aesthetics to meet visitor expectations and provide an amenity that is in high demand for rental availability. The new shelter will enhance the park, provide a more desirable rental facility and serve as a meeting/staging point for PRCS Camp Lakeshore, Family Campouts and other events.

A request for proposals was publically advertised and the City received one proposal on June 1, 2016. A summary of the one bid received is as follows:

Contractor	Bid
Cross Renovation, Inc.	\$74,777

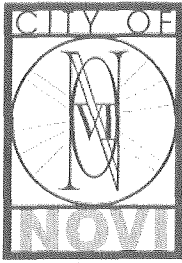
Although only one bid was received, staff is recommending award to Cross Renovation, Inc. Cross Renovation, Inc. met all of the requirements listed in the request for proposals are a full-service construction firm, and are currently constructing the shelter/restroom facility at Pavilion Shore Park .

It is anticipated this project will be completed by Fall 2016.

RECOMMENDED ACTION: Approval to award a contract for construction services to Cross Renovation, Inc. for construction of the new Lakeshore Park shelter in the amount of \$74,777, subject to final review and approval of form of agreement by City Manager's office and the City Attorney.

	1	2	Y	N
Mayor Gatt				
Mayor Pro Tem Staudt				
Council Member Burke				
Council Member Casey				

	1	2	Y	N
Council Member Markham				
Council Member Mutch				
Council Member Wrobel				



cityofnovi.org

CITY OF NOVI
LAKESHORE PARK SHELTER

ORIGINAL

BID FORM

We, the undersigned as bidder, propose to furnish to the City of Novi, according to the specifications, terms, conditions and instructions attached hereto and made a part thereof:

A. Furnish & install (1) Park Shelter, as specified

\$ 74,777.00 Lump sum

Manufactured by: Timber Systems

Style Model: _____

Please provide a cost breakdown for various aspects of the project (i.e. concrete foundation, slab & sidewalk, shelter, electrical, bonds, etc.

Guaranteed completion date if awarded on June 27, 2016 September 27th, 2016

We have included a letter from our bonding company indicating that we are able to obtain bonds in the language & format as specified in the bid documents.

Yes X No _____

We acknowledge receipt of the following Addenda: _____
(please indicate numbers)

EXCEPTIONS TO SPECIFICATIONS (all exceptions must be noted here):

Did not see a specified placement or amount of concrete walkways. Our bid includes the placement of 100 linear feet of 5'-0" wide concrete walkways (500 Square Feet).

Additional charges will apply if additional concrete walkways are needed.

REQUIRED BOND LANGUAGE

COMMENTS: _____

REFERENCES: Please provide at least three client (3) references for projects of similar scope done in the last 3 years.

Company Van Buren Township
Address 46425 Tyler Road, Van Buren Twp., MI 48111
Phone (734) 699-8900 Ext. 8947 Contact name James Taylor

Company Metroparks of the Toledo Area
Address 111 Ottawa Street, Toledo, OH
Phone (734) 662-4457 Contact name Steve Buck, Architect

Company City of Novi
Address 45175 Ten Mile Road, Novi, MI 48375
Phone (248) 347-0454 Contact name Aaron Staup

NON-IRAN LINKED BUSINESS


By signing below, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) That I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the City in this regard.

THIS BID SUBMITTED BY:

Company (Legal Registration) Cross Renovation, Inc.
Address 34133 Schoolcraft Road
City Livonia State MI Zip 48150
Telephone (734) 286-2244 Fax (734) 943-6212
Representative's Name Michael Butcher

REQUIRED BOND LANGUAGE

Representative's Title Principal

Authorized Signature 

E-mail mike@crossrenovation.com

Date 06/01/2016



34133 Schoolcraft Road
Livonia, MI 48150
Phone: (734) 286-2244
Fax: (734) 943-6212

Date: June 1st, 2016
Project Name: Lakeshore Park Shelter
Submitted To: City of Novi

Cost Breakdown

Schedule of Values

General Conditions -	\$16,425.00
Concrete -	\$9,244.00
Woods, Plastics & Composites -	\$28,706.00
Thermal & Moisture Protection -	\$6,750.00
Electrical -	\$2,500.00
Earthwork -	\$2,500.00
Exterior Improvements -	\$1,000.00
Overhead & Profit -	\$7,652.00
Overall Bid -	\$74,777.00

Divisional Cost Breakdown

- 1) General Conditions (\$16,425.00)
 - Project Management - \$3,500.00
 - Bonds - \$1,125.00
 - Dumpster - \$300.00
 - Staking & Surveying - \$1,500.00
 - Design Fees - \$3,500.00
 - Soil Borings - \$5,000.00
 - Construction Fencing - \$1,500.00

- 3) Concrete (\$9,244.00)
 - Foundations - \$3,000.00
 - Shelter Slab - \$3,744.00
 - Site Concrete - \$2,500.00

6) Woods, Plastics and Composites (\$28,706.00)

- Glulam Timber System - \$28,706.00

7) Thermal and Moisture Protection (\$6,750.00)

- Standing Seam Metal Roofing - \$6,750.00

26) Electrical (\$2,500.00)

- Underground & (2) Outlets - \$2,500.00

31) Earthwork (\$2,500.00)

- Site Prep - \$2,500.00

32) Exterior Improvements (\$1,000.00)

- Finish Grade & Hydroseed - \$1,000.00

Bid Bond



AIA

Document A310™ – 2010

CONTRACTOR:

Name, legal status and address

CROSS RENOVATION, INC.
34133 Schoolcraft Road
Livonia, MI 48150

Bid Bond No. GR07840

SURETY:

(Name, legal status and principal place of business)

Granite Re, Inc.
14001 Quailbrook Dr
Oklahoma City, OK 73134

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Novi
45175 Ten Mile Rd
Novi, MI 48375

BOND AMOUNT: Five Percent of the Bid Amount (5.00% of Bid Amount)

PROJECT:

(Name, location or address, and Project number, if any)


Lakeshore Park Shelter

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

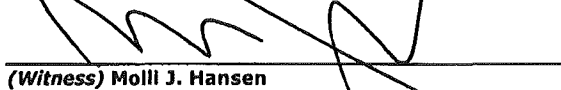
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 31st day of May, 2016



(Witness)



(Witness) Mollie J. Hansen

CROSS RENOVATION, INC.
(Principal)  (Seal)

(Title)
Granite Re, Inc.
(Surety)  (Seal)

(Title) **Robert Downey, Attorney-in-Fact**

GRANITE RE, INC.

GENERAL POWER OF ATTORNEY

Know all Men by these Presents:

That GRANITE RE, INC., a corporation organized and existing under the laws of the State of OKLAHOMA and having its principal office at the City of OKLAHOMA CITY in the State of OKLAHOMA does hereby constitute and appoint:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH its true and lawful Attorney-in-Fact(s) for the following purposes, to wit:

To sign its name as surety to, and to execute, seal and acknowledge any and all bonds, and to respectively do and perform any and all acts and things set forth in the resolution of the Board of Directors of the said GRANITE RE, INC. a certified copy of which is hereto annexed and made a part of this Power of Attorney; and the said GRANITE RE, INC. through us, its Board of Directors, hereby ratifies and confirms all and whatsoever the said:

MICHAEL J. DOUGLAS; CHRIS STEINAGEL; CHRISTOPHER M. KEMP; KARLA HEFFRON; ROBERT DOWNEY; CONNIE SMITH may lawfully do in the premises by virtue of these presents.

In Witness Whereof, the said GRANITE RE, INC. has caused this instrument to be sealed with its corporate seal, duly attested by the signatures of its President and Secretary/Treasurer, this 3rd day of July, 2013.

STATE OF OKLAHOMA)
) SS:
 COUNTY OF OKLAHOMA)



Kenneth D. Whittington
 Kenneth D. Whittington, President
Kyle P. McDonald
 Kyle P. McDonald, Treasurer

On this 3rd day of July, 2013, before me personally came Kenneth D. Whittington, President of the GRANITE RE, INC. Company and Kyle P. McDonald, Secretary/Treasurer of said Company, with both of whom I am personally acquainted, who being by me severally duly sworn, said, that they, the said Kenneth D. Whittington and Kyle P. McDonald were respectively the President and the Secretary/Treasurer of GRANITE RE, INC., the corporation described in and which executed the foregoing Power of Attorney; that they each knew the seal of said corporation; that the seal affixed to said Power of Attorney was such corporate seal, that it was so fixed by order of the Board of Directors of said corporation, and that they signed their name thereto by like order as President and Secretary/Treasurer, respectively, of the Company.

My Commission Expires:
 August 8, 2017
 Commission #: 01013257



Kathleen E. Carlson
 Notary Public

GRANITE RE, INC. Certificate

THE UNDERSIGNED, being the duly elected and acting Secretary/Treasurer of Granite Re, Inc., an Oklahoma Corporation, HEREBY CERTIFIES that the following resolution is a true and correct excerpt from the July 15, 1987, minutes of the meeting of the Board of Directors of Granite Re, Inc. and that said Power of Attorney has not been revoked and is now in full force and effect.

"RESOLVED, that the President, any Vice President, the Secretary, and any Assistant Vice President shall each have authority to appoint individuals as attorneys-in-fact or under other appropriate titles with authority to execute on behalf of the company fidelity and surety bonds and other documents of similar character issued by the Company in the course of its business. On any instrument making or evidencing such appointment, the signatures may be affixed by facsimile. On any instrument conferring such authority or on any bond or undertaking of the Company, the seal, or a facsimile thereof, may be impressed or affixed or in any other manner reproduced; provided, however, that the seal shall not be necessary to the validity of any such instrument or undertaking."

IN WITNESS WHEREOF, the undersigned has subscribed this Certificate and affixed the corporate seal of the Corporation this 3rd day of MAY, 2013



Kyle P. McDonald
 Kyle P. McDonald, Secretary/Treasurer

**CITY OF NOVI
LAKESHORE PARK SHELTER
June 1, 2016 2:00 P.M.**

Company	Cross Renovation
Lump Sum	\$ 74,777.00
Manufacturer/Style/Model	Timber Systems
Guaranteed completion date if awarded 6/27/16	9/27/16
Exceptions	Did not see a specified placement or amount of concrete walkways. Our bid includes the placement of 100 linear feet of 5'-0" wide concrete walkways (500 square feet). Additional charges will apply if additional concrete walkways are needed.
Bid bond included	Yes

LAKESHORE PARK PROPOSED SHELTER

601 S. Lake Drive, Novi, MI 48377



CITY OF NOVI
DEPARTMENT OF INFORMATION TECHNOLOGY
NOVI CITY HALL/CIVIC CENTER
48175 W. TEN MILE ROAD
NOVI, MI 48375-3204
(248) 347-0400
CITYOFNOVI.ORG
MAP AUTHOR: KERI BLOUGH



0 25 50 100
FEET

1 INCH = 50 FEET

MAP PRINT DATE: 1/28/2016

MAP INTERPRETATION NOTICE

Map information depicted is not intended to replace or substitute for any official or primary source. This map was intentionally used National Map Accuracy Standards and use the most recent, accurate sources available to the people of the City of Novi. Boundary measurements and area calculations are approximate and should not be construed as survey measurements performed by a licensed Michigan Surveyor as defined in Michigan Public Act 132 of 1970 as amended. Please contact the City GIS Manager to confirm source and accuracy information related to this map.