



CITY OF NOVI CITY COUNCIL
MAY 6, 2024

SUBJECT: Consideration of the Recommendation from Council Rules Committee to adopt three resolutions establishing the "City Council Cultural Arts Advisory Committee," the "Environmental Sustainability Committee," and the "Long-Range Strategic Planning Committee".

SUBMITTING DEPARTMENT: City Clerk

BACKGROUND INFORMATION:

The Council Rules Committee met on several occasions to review the Council Organization Rules and Order of Business. The Committee reviewed each section to determine if changes should be made. There were minor updates and modifications to several sections throughout the document, with the most significant changes occurring in Section 13 - Committees.

The Rules Committee kept Council Goals in mind when reviewing the Committee Section and recommend adopting resolutions to establish the "City Council Cultural Arts Advisory Committee," the "Environmental Sustainability Committee," and the "Long-Range Strategic Planning Committee." Each of the attached resolutions identifies the purpose of the committee and what it is charged with accomplishing, as well as the makeup of its membership and sunset date, if any.

RECOMMENDED ACTION: Approval of Recommendation from Council Rules Committee to adopt three resolutions establishing the "City Council Cultural Arts Advisory Committee," the "Environmental Sustainability Committee," and the "Long-Range Strategic Planning Committee."

CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

**RESOLUTION ESTABLISHING CITY COUNCIL
CULTURAL ARTS ADVISORY COMMITTEE**

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on May 6, 2024, at 7:00 o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS, the City Council previously (2013) established a Cultural Arts Advisory Board to assist and advise the Parks, Recreation and Cultural Services Commission; and

WHEREAS, the City Council found that, with the increasingly diverse population the need for the establishment of a Cultural Arts Advisory Board, which would be tasked with gaining feedback from our various diverse populations in Novi, providing input on awareness, programs, and events; and

WHEREAS, the responsibilities of the Cultural Arts Advisory Board included identifying and serving the cultural needs of our residents, assist with the criteria and promotion of public art, art acquisition and curating art at Fuerst Park, Villa Barr Art Park and other locations, develop criteria for public art and jury art submissions to be displayed at all potential locations throughout the city and make those recommendations to the PCRS Commission and PCRS Department; and

WHEREAS, the Council believes that the Advisory Board has over the years provided great insight and information to the PCRS Commission and Department, but that the City Council could benefit from similar services, advice, and assistance directly to the City Council.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Committee to be known as the "City Council Cultural Arts Advisory Committee" is hereby established.

2. The Committee shall have five (5) members, appointed by the Mayor with the approval of City Council. Membership is unrestricted; however, an attempt will be to identify residents with art backgrounds (e.g., art educators or artists) in order to better support the mission of the Committee. The initial terms shall be filled by the current members, but upon the first appointment in accordance with the schedule established by Council rules, the terms shall be staggered such that 3 members shall be appointed for a one-year term members shall be appointed for two years at the next appointment date and 2 members shall serve an additional year; thereafter appointments shall be for a two-year period on that schedule. Staff liaisons from the Novi Public Library and the Department of Parks, Recreation and Cultural Services will also attend meetings.
3. The Advisory Committee shall be charged with making recommendations regarding public art, music, theater, and dance opportunities and ways to broaden cultural art and music opportunities in Novi.
4. There shall be no separate budget or appropriations to the Advisory Committee.
5. The Advisory Committee shall, at its first meeting following adoption of this resolution, choose a chairperson and secretary from among its members. All meetings of the Committee shall be open to the public, in compliance with the Michigan Open Meetings Act.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi at a regular meeting held this ____ day of _____, 2024.

Cortney Hanson, City Clerk

City of Novi

CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

**RESOLUTION ESTABLISHING THE
ENVIRONMENTAL SUSTAINABILITY COMMITTEE**

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on _____, _____, at ____ o'clock P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS, the City of Novi City council believes that it would be appropriate to have an advisory committee that identifies environmental issues and problems affecting the City and recommends to the City Council appropriate roles for the City in addressing those issue;

WHEREAS, the Committee shall be established in the first instance for a period of 2 years. It may be renewed thereafter as deemed necessary by the City Council.

NOW THEREFORE, IT IS THEREFORE RESOLVED that:

1. The Committee to be known as the "Environmental Sustainability Committee" is hereby established.
2. The Committee shall initially have three members, all members of City Council appointed by the Mayor, who shall also designate a chairperson, who will serve unless or until a different chairperson is chosen by the Committee. A staff liaison to the Committee shall be appointed by the City Manager.
3. The Committee's term of existence shall be for a period of two (2) years commencing on the date of this Resolution but can be extended at the discretion of Council.
4. The Committee shall be charged with studying and advising Council on environmental issues affecting the City, including the protection and

enhancement of natural resources, recycling/composting, energy production, etc.

5. All meetings of the Committee shall be open to the public, in compliance with the Michigan Open Meetings Act.
6. The three initial members of the Committee shall evaluate and make a recommendation to the City Council as to whether additional members (e.g., residents, business owners, other stakeholders) shall be added to the Committee and whether a budget should be requested and advise Council regarding same.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this 6th day of May, 2024, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi

CITY OF NOVI

COUNTY OF OAKLAND, MICHIGAN

**RESOLUTION ESTABLISHING THE
CITY COUNCIL LONG-RANGE STRATEGIC PLANNING COMMITTEE**

Minutes of a Meeting of the City Council of the City of Novi, County of Oakland, Michigan, held in the City Hall of said City on May 6, 2024, at 7:00 P.M. Prevailing Eastern Time.

PRESENT: Councilmembers _____

ABSENT: Councilmembers _____

The following preamble and Resolution were offered by Councilmember _____ and supported by Councilmember _____.

WHEREAS, the City of Novi City council believes that it would be appropriate to have an advisory committee that will work on a strategic plan to determine what Novi wants and expects to be in the year 2050 and to identify actions and options for getting there;

WHEREAS, the Committee shall be established in the first instance for a period of 2 years. It may be renewed thereafter as deemed necessary by the City Council.

NOW, THEREFORE, BE IT RESOLVED that:

1. The Committee to be known as the "City Council Long-Range Strategic Planning Committee" is hereby established.
2. The Committee shall initially have three members, all members of City Council appointed by the Mayor, who shall also designate a chairperson, who will serve unless or until a different chairperson is chosen by the Committee. A staff liaison to the Committee shall be appointed by the City Manager.
3. The Committee's term of existence shall be for a period of two (2) years commencing on the date of this Resolution but can be extended at the discretion of Council.

4. The Committee shall be charged with creating a plan that envisions the City's future in 2050 and establishes goals for getting there. The plan can address things such as: the City's long-term financial resiliency; organizational effectiveness and modernization; economic development and community development threats and opportunities; public safety; environmental sustainability and infrastructure.
5. All meetings of the Committee shall be open to the public, in compliance with the Michigan Open Meetings Act.
6. The three initial members of the Committee shall evaluate and make a recommendation to the City Council as to whether additional members (e.g., residents, business owners, other stakeholders) shall be added to the Committee and whether a budget should be requested and to advise Council regarding same.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

Cortney Hanson, City Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Novi, County of Oakland, and State of Michigan, at a regular meeting held this 6th day of May, 2024, and that public notice of said meeting was given pursuant to and in full compliance with Act No. 267, Public Acts of Michigan, 1976, and that the minutes of said meeting have been kept and made available to the public as required by said Act.

Cortney Hanson, City Clerk
City of Novi