

**REGULAR MEETING OF THE COUNCIL OF THE CITY OF NOVI
MONDAY, FEBRUARY 29, 2016 AT 7:00 P.M.
COUNCIL CHAMBERS – NOVI CIVIC CENTER – 45175 TEN MILE ROAD**

Mayor Gatt called the meeting to order at 7:00 P.M.

PLEDGE OF ALLEGIANCE

ROLL CALL: Mayor Gatt, Mayor Pro Tem Staudt, Council Members Burke (absent, excused), Casey, Markham, Mutch, Wrobel

ALSO PRESENT: Peter Auger, City Manager
Victor Cardenas, Assistant City Manager
Thomas Schultz, City Attorney

APPROVAL OF AGENDA:

CM 16-02-016 Moved by Wrobel, seconded by Casey; UNANOMOUSLY CARRIED:

To approve the Agenda as presented.

Roll call vote on CM 16-02-016 **Yeas: Staudt, Casey, Markham, Mutch,
Wrobel, Gatt**
Nays: None
Absent: Burke

PUBLIC HEARING - None

PRESENTATIONS

1. Recognition of Certificate of Appreciation – Boy Scout Troop 54

Scouts of Troop 54 presented Member Wrobel with a Certificate of Appreciation. Member Wrobel had spoken to them about their constitutional rights as a US citizen which is a requirement to get to 1st class rank as a Scout. Member Wrobel appreciated the recognition and hoped he was helpful. He supports scouting.

2. Recognition of Eagle Scout Achievement to Robby Heil

Mayor Gatt presented the proclamation to Robby Heil. Robby Heil thanked everyone for the support and recognition. He will continue to help the City of Novi.

3. Proclamation in recognition of National Nutrition Month for March and March 9, 2016 as Registered Dietitian Day – Aarti Batavia, Providence Hospital

Mayor Gatt presented the proclamation to Aarti Batavia. Aarti Batavia said she practices out of Novi Providence Park Hospital. The theme for National Nutrition Month is "Savor the flavor with different herbs and spices". She encouraged everyone to add a new flavor or spice to their diet once a week.

INTERVIEWS FOR BOARDS AND COMMISSIONS:

1. Melissa Agosta – Library Board,

Ms. Agosta said she has owned a business in Novi for 22 years. She participated in the Ambassador's Academy last year. The Library was the last week of their program. Learning about the library from Julie Farkas, Library Director inspired her to want to work on the Library Board to help them with their visions and goals.

Member Mutch asked how she would respond to those who ask why is a library needed if everything is online. Ms. Agosta said the Library is more than just books and to study. It is a place of community and information. She felt the Library is a living breathing entity, when you walk into the Library; it is a place to refocus where things are quiet. It is a great place to get reconnected.

Wayne Wrobel asked her if there was anything she would like the Library to provide in the future. Ms. Agosta said the library needs to help inform those who reside on the North side of Novi.

Mayor Pro Tem Staudt asked what single thing she would like to see improved. Ms. Agosta answered communication to residents. As a resident who receives newsletters and a calendar she felt connected, but felt communicating better with residents was missing. There are so many people who don't know about the Library.

Member Casey asked what she would do to help communication. Ms. Agosta felt the residents should be asked how they would like the Library to communicate with them.

Member Markham asked if this position wasn't provided to her, would she want to be on any other board. Ms. Agosta answered Parks and Recreation was her second choice because her children have been through a lot of the programs.

Mayor Gatt thanked her for coming out to volunteer.

2. Geoffrey Wood – Library Board

Mr. Wood has worked in Novi 14 years and lived here with family for many years. He participates in a lot of activities in the community. He has been a part of Novi Educational Foundation for 10 years. Also, he has been active with different school boards and volunteered as coach with Parks and Recreation. He felt it was important to give back to the local community.

Wayne Wrobel asked what program or service does the library not currently offer he would like to see implemented in the future. Mr. Wood felt a stronger mentoring program would be great. He would like to see utilization of volunteers or senior

citizens to have an effective mentoring program for those that come from less affluent backgrounds.

Mayor Pro Tem Staudt asked how he would use his fundraising skills for the library. Mr. Wood said he thinks there are a lot of opportunities to work with corporations for private partnerships for utilizing the best technology or public/private partnerships to expand services.

Member Casey asked what communication channels are most effective when sharing with residents about what the Library does. Mr. Wood answered there is no one effective communication path. He explained it is hard to keep up with the young people. People have to be effective with Twitter, Snapchat, Facebook and Instagram. Email is almost becoming an ineffective way of communicating. It is a Community of different ages. Some still prefer a letter in the mail. He felt there should be an expansion of communication methods and realize there are changes with technology that allow it to happen.

Member Markham asked if the Library wasn't the position he was appointed to, what else would he consider. Mr. Wood said he wanted to give back to the community and noted he's also been engaged with Parks and Recreation. He would be willing to be on any board but he thought Library would be a good fit.

Member Mutch asked why we still need a library. Mr. Wood answered it is a sense of Community. It is a gathering spot for the Community and coming to the Library is important to him and the Community.

Mayor Gatt thanked him for coming out to volunteer.

3. Linda Rose – Library Board

Ms. Rose spoke about her background and her connection with the Library. She loves the environment within the Library. She has a Master's Degree in Library Science. She noted the technology growth that libraries have achieved and it is a reason why she still loves the library. She transitioned into public relations and has run a corporate library. Our library has a lot of research material from Gale part of Cengage Learning, where she worked has tracked what libraries are doing. She was connected with Friends of Novi Library. She also worked with Fountain Walk doing children's programs connecting volunteers. She has physically moved to Novi and decided to get connected with the Novi Library.

Mayor Pro Tem Staudt asked what single thing she would do to improve the Library and why it is specifically important to her. Ms. Rose said she would find ways to highlight the diversity within the City. The Library does it now, but she would further enhance it. She noted the Indian cooking class at the library was so popular. It showed there was an interest to learn more about the different pieces of our Community.

Member Casey asked what the latest trend in libraries. Ms. Rose feels it is the continuation of moving to electronics. The pace of change is the biggest thing and moving to smaller electronics.

Member Markham said Member Casey asked the question she had planned to ask.

Member Mutch asked what she thought the role of a library board member plays in the Community. Ms. Rose answered that going to the library would give someone the answer. Walking into the building goes far beyond what libraries used to be. Novi's Library is cutting edge in a lot of areas. One of the biggest areas is the transition active libraries have made from being just a place for research and learning to doing it a different way at another location. Libraries have changed based on the needs of the community.

Member Wrobel asked what primary skill or experience would she bring to the board. Ms. Rose felt she was willing to learn and has gifts to give whether it's through writing or being on a board. The biggest skill is that she is willing to learn. She would listen to what others have to say.

Mayor Gatt asked if she would be willing to serve on another board or commission. Ms. Rose said she would, but didn't know what other board but looking forward to getting connected in her new home community.

REPORTS:

1. MANAGER/STAFF - None
2. ATTORNEY - None

AUDIENCE COMMENT – None

CONSENT AGENDA REMOVALS AND APPROVALS:

CM 16-02-017 Moved by Wrobel, seconded by Casey; UNANOMOUSLY CARRIED:

To approve the Consent Agenda as presented.

- A. Approve Minutes of:
 1. February 8 – Regular meeting
- B. Approval of a three-year contract with two one-year renewal options with KMG Prestige, Inc. for the management of Meadowbrook Commons, commencing on July 1, 2016.

- C. Approval of a Resolution to close Ten Mile Road from Karim Boulevard to Taft Road from 9 a.m. to 12 p.m. for the Memorial Day Parade on Monday, May 30, 2016.
- D. Approval to purchase a new John Deere HPX All-Terrain Vehicle from Weingartz Supply Co., in the amount of \$18,986.13 based on State of Michigan MiDeal cooperative Purchasing Program; and amend the budget.
- E. Approval of Memorandum of Understanding and adoption of Resolution for Membership in the Michigan Street Lighting Coalition.
- F. Approval to award engineering design services to Spalding DeDecker for the Country Place Force Main and Pump Station Improvements project in the amount of \$39,512.
- G. Approval to award engineering design services to URS Corporation (AECOM) for the Eight Mile Road Water Main project (Club Lane to Turnberry) in the amount of \$22,279.
- H. Approval of Resolution to close Napier Road between Ten Mile and Twelve Mile Roads for the Novi Half Marathon from 7:45am to 10:45am on Saturday, April 30, 2016.
- I. Approval to award an amendment to the professional services agreement with The Corradino Group of Michigan, Inc., for the Thoroughfare Master Plan, in the amount of \$18,079 to complete an updated Scoping Study for Beck Road Widening (Eight Mile to Grand River).
- J. Approval to award an amendment to the engineering services agreement with Spalding DeDecker Associates for construction engineering services for the Nine Mile Road (between Novi Road and Meadowbrook Road) in the amount of \$77,689.
- K. Approval to award an amendment to the engineering services agreement with URS Corporation (AECOM) for construction engineering services for the ITC Pathway Phase 1A in the amount of \$78,139.
- L. Approval of the final payment to Highway Maintenance and Construction, Inc. for the 2015 Chip Seal project in the amount of \$8,725.14, plus interest earned on retainage.
- M. Approval of the final payment to Nagle Paving Company for the Civic Center North Parking Lot and Power Park Pathways Rehabilitation project in the amount of \$12,000, plus interest earned on retainage.

- N. Approval of the final payment to Fonson Company, Inc. for the Catherine Industrial Rehabilitation project in the amount of \$19,528.42, plus interest earned on retainage.
- O. Approval of Traffic Control Orders 16-14 through 16-15 for the streets within Charrington Green Subdivision.
- P. Acceptance of a sidewalk easement as a donation from HCP/HBAS Building, LLC from Cabot Drive to 13 Mile Road as part of the approved site plan for Harman Becker (parcel 22-01-400-032).
- Q. Approval of a Storm Drainage Facility Maintenance Easement Agreement from Novi Town Center Investors, LLC for the Fountain Shops project located at 43335 Crescent Boulevard (parcel 22-14-351-063).
- R. Approval of a Storm Drainage Facility Maintenance Easement Agreement from Park Place East of Novi, LLC for the Park Place East development located south of Nine Mile Road and east of Roberts Drive (parcel 22-31-200-084).
- S. Approval of a license agreement for a subdivision entryway sign with Turtle Creek Homeowners Association.
- T. Approval to award a unit price contract to SJR Pavement Repair, Inc., the low bidder, for the 2016 Spray Patch Road Repair Program in the estimated amount of \$70,250. The contract term is one year with two one-year extensions.
- U. Approval of Claims and Accounts – Warrant No. 958

Roll call vote on CM 16-02-017

**Yeas: Casey, Markham, Mutch, Wrobel, Gatt,
Staudt**
Nays: None
Absent: Burke

MATTERS FOR COUNCIL ACTION:

- 1. Approval of Resolution authorizing participation in the Road Commission for Oakland County's 2016 Tri-Party Program for Road Improvements dedicating Novi's 2016 allotment of \$326,413 to the Napier Road (Nine Mile to Ten Mile) Paving and Napier/Ten Mile Intersection Improvement project.

Member Casey thanked staff for bringing this item forward so quickly.

CM 16-02-018

Moved by Casey, seconded by Wrobel; UNANOMOUSLY CARRIED:

To approve a resolution authorizing participation in the Road Commission for Oakland County's 2016 Tri-Party Program for Road Improvements dedicating Novi's 2016 allotment of \$326,413 to the Napier Road (Nine Mile to Ten Mile) Paving and Napier/Ten Mile Intersection Improvement project.

Member Mutch asked for clarification of the time line for components of the construction. Robert Hayes, Director of Public Services explained the early design is being done now so ROW (right-of-way) can be acquired. The design being done by RCOC is scheduled to be completed this calendar year so bids can be secure over next winter with construction starting next year. He explained it may spread out over two seasons. Member Mutch asked if there is an expectation that we will have to contribute more money. Director Hayes said they anticipate that it will cover the costs but there are always unknowns. Member Mutch asked if the engineering agreement states the City is not responsible for engineering overruns. Director Hayes could not confirm that. Member Mutch asked what the potential cost issues were. Director Hayes said if there was ROW costs beyond what it is in the estimate, any uncharted utilities that have to be moved, or any number of things that are unforeseen. Member Mutch explained that now the public can be told the project is moving forward.

Roll call vote on CM 16-02-018

Yeas: Markham, Mutch, Wrobel, Gatt, Staudt, Casey
Nays: None
Absent: Burke

2. Approval of a cost share agreement with the Road Commission for Oakland County for Preliminary Engineering for the Napier Road (Nine Mile to Ten Mile) Paving and Napier/Ten Mile Intersection Improvement project in the amount of \$75,000, of which \$25,000 is to be paid by the City of Novi and the remaining \$50,000 to be funded through the Tri-Party Program.

CM 16-02-019

Moved by Wrobel, seconded by Casey; UNANOMOUSLY CARRIED:

To approve a cost share agreement with the Road Commission for Oakland County for Preliminary Engineering for the Napier Road (Nine Mile to Ten Mile) Paving and Napier/Ten Mile Intersection Improvement project in the amount of \$75,000, of which \$25,000 is to be paid by the City of Novi and the remaining \$50,000 to be funded through the Tri-Party Program.

Roll call vote on CM 16-02-019

Yeas: Mutch, Wrobel, Gatt, Staudt, Casey, Markham
Nays: None
Absent: Burke

3. Approval to award a construction contract for ITC Pathway Phase 1A to L.J. Construction, Inc., the low bidder, in the amount of \$640,980, subject to final review and approval of form of agreement by City Manager's office and the City Attorney; and approval of an additional appropriation in the amount of \$117,000 from the Municipal Street Fund for this budget line item.

Mayor Pro Tem Staudt said that when the Walkable Novi Committee started about 4-5 years ago, the ITC trail was one of the key elements of their long term plan. Phase 1A is one of the major steps of moving it forward.

Member Mutch echoed what Mayor Pro Tem Staudt commented. He appreciates the work staff has done towards reducing the costs for the project. Funds will be used from the Municipal Street Fund with revenue sources that were from past contributions from other developers and interest income to fund the additional amount so it will not be taking any monies away from other projects.

CM 16-02-020 Moved by Staudt, seconded by Casey; UNANOMOUSLY CARRIED:

To approve an award of a construction contract for ITC Pathway Phase 1A to L.J. Construction, Inc., the low bidder, in the amount of \$640,980, subject to final review and approval of form of agreement by City Manager's office and the City Attorney; and approval of an additional appropriation in the amount of \$117,000 from the Municipal Street Fund for this budget line item.

Roll call vote on CM 16-02-020

**Yeas: Wrobel, Gatt, Staudt, Casey, Markham,
Mutch
Nays: None
Absent: Burke**

4. Consideration to approve Dissolution and Liquidation Agreement relating to Southwestern Oakland Cable Commission (SWOCC), subject to approval by the Cities of Farmington and Farmington Hills.

Mayor Pro Tem Staudt, representative to the SWOCC Committee, explained it became clear this was the path to follow with many changes, primarily, changes on how funding occurs. They have had a good partnership with Farmington and Farmington Hills for over 30 years. Moving forward, he believes they will have good partnerships with other organizations within the Novi Community. They have started to build new infrastructure. They will continue to provide the same high level community television. It is not dissolving public access. They are just changing the way it will be presented.

CM 16-02-021 Moved by Staudt, seconded by Wrobel; UNANOMOUSLY CARRIED:

To approve consideration to approve Dissolution and Liquidation Agreement relating to Southwestern Oakland Cable Commission (SWOCC), subject to approval by the Cities of Farmington and Farmington Hills.

Member Wrobel echoed the sentiments of Mayor Pro Tem Staudt. He said new doors have opened for the City. He believed looking for new partnerships will enable them to serve the residents of Novi in a better way than in the past.

Member Mutch asked what changes people will see. Sheryl Walsh, Director of Communications, echoed what Members Wrobel and Staudt said. It is a great opportunity for them to continue providing very similar services for the past 33 years but in a much more enhanced capacity. They will have the video production specialists on staff in Novi. The meetings coverage will not change. There will be enhanced coverage of events. They expect the bids to be in on Wednesday for the build out. Member Mutch asked if there will be any interruption of service. Ms. Walsh explained SWOCC will close its doors March 31st. The three cities do collaboratively still own the building. Farmington and Farmington Hills will still have staff there. The server will still be located in Farmington while the build out is being done in Novi. The programing will be continuing on Brighthouse and AT&T until services are relocated to the Civic Center in Novi.

Roll call vote on CM 16-02-021

Yeas: Gatt, Staudt, Casey, Markham, Mutch, Wrobel

Nays: None

Absent: Burke

AUDIENCE COMMENT:

Mike Bart, 47640 Warrington Dr., expressed his concerns about Fire Department full time vs. part time employees and paid-on-call employees. Some years back, his wife had a heart attack at 5 in the morning, but the Fire Department had to come from Grand River near Downtown Novi when there is a station closer to them at 10 Mile. Fortunately, his wife made it to the hospital on time and was okay. This January, there was a fire near them and by the time employees arrived, it was a total loss. Given the tax rate paid for city services, he felt they should have a better staffed fire department than we currently have. Taking into consideration the 4 stations, they are only staffed 35% of the time and the others rely on part time employees. He asked that Council look out for the safety of the citizens.

COMMITTEE REPORTS - None

MAYOR AND COUNCIL ISSUES - None

CONSENT AGENDA REMOVALS FOR COUNCIL ACTION - None

ADJOURNMENT – There being no further business to come before Council, the meeting was adjourned at 7:56 P.M.

Maryanne Cornelius, City Clerk

Robert J. Gatt, Mayor

Transcribed by Jane Keller

Date approved March 14, 2016