



**SUBJECT:** Approval to award contract for Police and Fire Department uniform cleaning to Perfect Cleaners, the lowest bidder, for an estimated annual amount of \$17,000 for a period of two (2) years, with three (3) renewal options in one (1) year increments.

**SUBMITTING DEPARTMENT:** Public Safety

<b>EXPENDITURE REQUIRED</b>	<b>\$17,000</b>
<b>AMOUNT BUDGETED</b>	<b>\$17,000</b>
<b>APPROPRIATION REQUIRED</b>	<b>N/A</b>
<b>LINE ITEM NUMBER</b>	<b>101-301.00-741.000 - \$14,000</b> <b>101-337.00-741.000 - \$3,000</b>

**BACKGROUND INFORMATION:**

This contract provides for the uniform cleaning for the Novi Police and Fire Departments.

The bid documents were posted on the Michigan Intergovernmental Trade Network (MITN) website on August 2, 2021. We received two (2) bids with unit pricing. Perfect Cleaners was the lowest qualified vendor and had the lowest unit pricing on the majority of items. Perfect Cleaners holds the existing contract for uniform cleaning and we are satisfied with the services they are providing.

This is a two (2) year contract with three (3) renewal options in one (1) year increments.

**RECOMMENDED ACTION:** Approval to award contract for Police and Fire Department uniform cleaning contract to Perfect Cleaners, the lowest bidder, for an estimated annual amount of \$17,000 for a period of two (2) years, with three (3) renewal options in one (1) year increments.

CITY OF NOVI  
UNIFORM CLEANING - POLICE FIRE BID TABULATION

August 17, 2021 2:00 p.m.

Police			Champs Cleaner	Perfect Cleaner
1.	Shirts - long & short sleeve, T-neck, polo, fatigue, K-9, dickies	Dry Cleaned	3 <sup>75</sup>	2 <sup>35</sup>
2.	Pants - winter/summer, fatigue, K-9, bike, etc.	Dry Cleaned	3 <sup>75</sup>	2 <sup>35</sup>
3.	Shorts - bike	Dry Cleaned	3 <sup>75</sup>	2 <sup>35</sup>
4.	Sweater	Dry Cleaned	3 <sup>75</sup>	2 <sup>35</sup>
5.	Jacket with liner	Dry Cleaned	7 <sup>95</sup>	7 <sup>50</sup>
6.	Jacket without liner	Dry Cleaned	6 <sup>95</sup>	5 <sup>00</sup>
7.	Stocking Hat	Dry Cleaned	2 <sup>00</sup>	1 <sup>50</sup>
8.	Bulletproof vest cover	Dry Cleaned	3 <sup>75</sup>	3 <sup>50</sup>
9.	Ties	Dry Cleaned	1 <sup>75</sup>	1 <sup>00</sup>
<b>Fire</b>				
10.	Shirts - long sleeve, short sleeve, T-shirt, etc.	Laundered	3 <sup>75</sup>	2 <sup>35</sup>
11.	Pants - uniform, cargo, etc.	Laundered	3 <sup>75</sup>	2 <sup>35</sup>
12.	Jacket - with liner	Dry Cleaned	7 <sup>95</sup>	7 <sup>50</sup>
13.	Jacket - without liner	Dry Cleaned	6 <sup>95</sup>	5 <sup>00</sup>
14.	Sweater	Laundered	3 <sup>75</sup>	2 <sup>35</sup>
15.	Duty Shirt/Job Shirt	Laundered	3 <sup>75</sup>	2 <sup>35</sup>
16.	Coverall/Jumpsuit	Laundered	7 <sup>95</sup>	2 <sup>35</sup>
17.	Ties	Dry Cleaned	1 <sup>75</sup>	1.50
<b>Tablecloths</b>				
18.	7-1/2' x 13' Rectangle	Dry Cleaned	8 <sup>00</sup>	7 8 <sup>50</sup>
19.	5' x 13' Rectangle	Dry Cleaned	8 <sup>00</sup>	8 <sup>50</sup>
20.	90" x 156" Rectangle	Dry Cleaned	12 <sup>00</sup>	8 <sup>50</sup>
21.	90" Square	Dry Cleaned	10 <sup>00</sup>	8 <sup>50</sup>
22.	100" Round	Dry Cleaned	12 <sup>00</sup>	8 <sup>50</sup>
23.	120" Round	Dry Cleaned	12 <sup>00</sup>	8 <sup>50</sup>

CITY OF NOVI  
 UNIFORM CLEANING - SAMPLE ANNUAL COST  
 MAIN TICKET ITEMS ONLY

				Estimated Annual Qty	Unit Cost Champs	Champs Total	Unit Cost Perfect Cleaners	Perfect Cleaners Total
<b>Police</b>								
1.	Shirts - long & short sleeve, fatigue, K-9, t-neck, polo, dickie	Dry Cleaned		2,700	3.75	10,125.00	2.35	6,345.00
2.	Pants - winter/summer, fatigue, K-9, bike, etc.	Dry Cleaned		2,700	3.75	10,125.00	2.35	6,345.00
9.	Ties	Dry Cleaned		50	1.75	87.50	1.00	50.00
<b>Fire</b>								
10.	Shirts - long sleeve, short sleeve, t-shirt, etc.	Laundered		500	3.75	1,875.00	2.35	1,175.00
11.	Pants - uniform, cargo, etc.	Laundered		500	3.75	1,875.00	2.35	1,175.00
17.	Ties	Dry Cleaned		50	1.75	87.50	1.50	75.00
<b>Tablecloths</b>								
18.	7-1/2' x 13' Rectangle	Dry Cleaned		25	8.00	200.00	8.50	212.50
<b>TOTAL ANNUAL COST</b>						<b>24,375.00</b>		<b>15,377.50</b>



**CITY OF NOVI  
 BID FORM**

**UNIFORM CLEANING – POLICE & FIRE**

We, the undersigned, propose to furnish to the City of Novi, according to the specifications, terms, conditions, and instructions attached hereto and made a part thereof. Prices are to be held firm for duration of the contract and all renewals.

**POLICE UNIFORMS**

	<b>Description</b>	<b>Type of Cleaning Required</b>	<b>Unit Price (Each)</b>
1.	Shirts - long & short sleeve, T-neck, polo, fatigue, K-9, dickies	Dry Cleaned	2.35
2.	Pants - winter/summer, fatigue, K-9, bike, etc.	Dry Cleaned	2.35
3.	Shorts - bike	Dry Cleaned	2.35
4.	Sweater	Dry Cleaned	2.35
5.	Jacket with liner	Dry Cleaned	7.50
6.	Jacket w/o liner	Dry Cleaned	5.00
7.	Stocking Hat	Dry Cleaned	1.50
8.	Bulletproof vest cover	Dry Cleaned	3.50
9.	Ties	Dry Cleaned	1.00

**FIRE UNIFORMS**

	<b>Description</b>	<b>Type of Cleaning Required</b>	<b>Unit Price (Each)</b>
10.	Shirts - long sleeve, short sleeve, T-shirt, etc.	Laundered	2.35
11.	Pants - uniform, cargo, etc.	Laundered	2.35
12.	Jacket - with liner	Dry Cleaned	7.50
13.	Jacket - without liner	Dry Cleaned	5.00

14.	Sweater	Laundered	2.35
15.	Duty Shirt/Job Shirt	Laundered	2.35
16.	Coverall/Jumpsuit	Laundered	2.35
17.	Ties	Dry Cleaned	1.50

**TABLECLOTHS**

	Description	Type of Cleaning Required	Unit Price (Each)
18.	7-1/2' x 13' Rectangle	Dry Cleaned	8.50
19.	5' x 13' Rectangle	Dry Cleaned	8.50
20..	90" x 156" Rectangle	Dry Cleaned	8.50
21.	90" Square	Dry Cleaned	8.50
22.	100" Round	Dry Cleaned	8.50
23.	120" Round	Dry Cleaned	8.50

**PICKUP/DELIVERY PROCEDURES**

*Pick up will be at assigned place at or around 10:00 hours, Monday through Friday.*

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**ADDITIONAL INFORMATION:**

1. If you are awarded this contract and your company is unable to clean uniforms for the City (due to a strike, etc.) do you have a program designed so you are able continue to provide services required in this contract? If so, please describe.  
*Yes we have additional cleaners that we can use in case of mechanical problems or utility outage.*
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2. How many years has your firm done work of the type, size, and nature as that specified herein by the City of Novi? 20 years

3. In the event your company is awarded the Contract, whom should the City contact for a service problem?

Name Gary Helin  
Title manager  
Telephone No.: 313.794.3083

4. Please list a minimum of three (3) municipal client references for whom you provide a similar scope of services:

Company name JR TC  
Address Detroit Public Schools  
Contact person Sfc James Parrchell  
Phone number 313.873.9600

Company name Motor City Casino  
Address 2901 Grand River Ave. Detroit MI  
Contact person Mrs. Anderson (HR)  
Phone number 313.694.8462

Company name GreenTown Casino  
Address 555 East Lafayette St. Detroit MI 48226  
Contact person Miss Jacket  
Phone number 313.244.3959

Exceptions to specifications (all exceptions must be indicated here or attached on a separate sheet):

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Comments: \_\_\_\_\_

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We acknowledge receipt of the following Addenda: \_\_\_\_\_  
(please indicate numbers)

**NON-IRAN LINKED BUSINESS**

By signing below, I certify and agree on behalf of myself and the company submitting this proposal the following: (1) that I am duly authorized to legally bind the company submitting this proposal; and (2) that the company submitting this proposal is not an "Iran linked business," as that term is defined in Section 2(e) of the Iran Economic Sanctions Act, being Michigan Public Act No. 517 of 2012; and (3) That I and the company submitting this proposal will immediately comply with any further certifications or information submissions requested by the City in this regard.

**This bid has been submitted by:**

Company (Legal Registration) Perfect Cleaners of Detroit INC.

Address 19500 west McNichols

City Detroit State MI Zip 48219

Telephone 313.794.3083 Fax 313.977.9749

Representative's Name (please print) Gary Heflin

Representative's Title manager

Representative's Signature 

E-mail gheflin@PerfectCleanersExpress.com

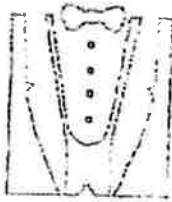
Date 8.11.21

RECORDED 1-800-455-7700

PRINTED IN U.S.A.  
2  
C/STTD-68

ITEMS IN-380

USA



**Perfect Cleaners  
Of Detroit Inc.**  
10300 W. Redford  
Detroit, MI 48219  
313-794-3036

Name of individual clothing

Police station or fire station address, and phone number of individual in case of concerns of order

Quantity of items

PRINT NAME					DATE
Mr. Joe Smith					1/1/12
ADDRESS / PHONE Remington Hills Police					RACK
(111) 123-4567 Station # 1					
MON	TUE	WED	THU	FRI	SAT
NO STARCH	LIGHT STARCH	MEDIUM STARCH	HEAVY STARCH		
1	BLAZER				
	WINTER COAT				
	SUMMER JACKET				
	COVERALLS				
	SWEATER				
	TIE				
	HATS				
	GLOVES				
2	PANTS Replace zipper/ hem 1 pants				
3	DRESS SHIRT replace button				
	POLO SHIRT				
	SKIRT				
4	SHIRT UTILITY sew on patches only				
TOTAL					

Not responsible for garments left over 30 days

Day clothes are submitted in for cleaning

Circle type of starch

Alterations that is needed

Note: Individual will take the pink copy for their records and place the white and yellow copy in the bag provided.